

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

**REGULAR BOARD MEETING
August 15, 2017**

Call to Order – Vice President Ron Christopher called the meeting to order at 7:00 p.m. Directors present included: Betty Hart, Mike Bauer and Chet Patterson. Absent: Joe Van Meter.

Roll Call – Those present at the Board meeting included: Fire Chief Jeff Cowan, Deputy Chief Randy Jackson, Division Chief Brian Butler and Ryan Russell, Firefighter Eric Hines, Budget Committee Members Bill Quinn, Kelly Walther and Colleen Busch, Volunteer Firefighter Samantha Russell and Retired Volunteer Firefighter Bob Busch.

Pledge of Allegiance

Minutes – Betty Hart made a motion to approve the Minutes of July 18, 2017. Chet Patterson seconded the motion. The motion carried unanimously.

Correspondence – None.

Guest Input – Bill Quinn – Asked the District to look into posting the monthly number of ambulance calls to the Keizer Times as Police does with their responses.

Organizational Input

IAFF Local 3881 – None.

KVFA – None.

Old Business

Policy 10.22 Resident Volunteer Firefighter – Chief Cowan presented a brief overview of the minor change from semester to term and asked for questions. There were none. Betty Hart made a motion to approve Policy 10.22 Resident Volunteer Firefighter as presented. Mike Bauer seconded the motion. The motion carried unanimously.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. Ambulance revenue is clearly showing an increase with the new ambulance billing vendor, bringing in a little over \$129 thousand for July. July was the first month of the new longevity incentive and there were two insurance payments made in July which makes the insurance line look higher than normal. In addition, the first quarterly payment for Workers Compensation Insurance was paid. Mike Bauer made a motion to accept the financial report as presented. Chet Patterson seconded the motion. The motion carried unanimously.

Board Member Reports - Chief Cowan attended coffee with Cathy where there were several discussions regarding the upcoming eclipse event and parks as well as park fees and sponsorships. Ron Christopher thanked Chet Patterson for all his work on the Keizer Fire Foundation.

Chief/Staff Reports

Chief Cowan reported that the plans for the Safeway project have not come out yet. He continued to report that around forty National Night Out events were successful although with lower participation numbers. He reported that the Keizer Times had an article which stated that 87% of residents are not participating or do not know about the event and that it seems to need more reach.

New Business – None.

Other Business – None.

Good of the Order – Betty Hart thanked Samantha and Ryan Russell for their work on the Life Jacket Stand at Keizer Rapids Park.

Pay Bills – Chet Patterson made a motion to pay the bills. Betty Hart seconded the motion. The motion carried unanimously.

Mike Bauer made a motion to approve the payment to Johnson Controls for an amount due of \$26,659.70 for the second phase of the Energy Trust project. Betty Hart seconded the motion. The motion carried unanimously.

Adjourn – Vice President Ron Christopher declared the meeting adjourned at 7:14 pm.

Respectfully submitted,



Chet Patterson
Secretary