

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

**REGULAR BOARD MEETING
September 19, 2017**

Call to Order – President Joe Van Meter called the meeting to order at 7:00 p.m. Directors present included: Betty Hart, Mike Bauer and Chet Patterson. Absent: Ron Christopher.

Roll Call – Those present at the Board meeting included: Fire Chief Jeff Cowan, Division Chief Hector Blanco, Brian Butler and Ryan Russell, Deputy Fire Marshal Anne-Marie Storms, Captain Rachel Brozovich and Aaron Pittis, Firefighter Kelby Frazier, Budget Committee Members Bill Quinn, Kelly Walther and Colleen Busch, Volunteer Firefighter Samantha Russell and Retired Volunteer Firefighter Bob Busch.

Pledge of Allegiance

President Joe Van Meter asked for 10 seconds of silence to remember all those going through catastrophes such as hurricanes, flooding, fires, etc.

Minutes – Chet Patterson made a motion to approve the Minutes of August 15, 2017. Betty Hart seconded the motion. The motion carried unanimously.

Correspondence – Thank you letter from Keizer Police recognizing Anne-Marie Storms and other crew members for helping make BLAST Camp a great success again this year. Joe Van Meter also thanked John Rizzo for his letter to the editor in the Keizer Times about the District's 911 Remembrance Ceremony.

Guest Input – None.

Organizational Input

IAFF Local 3881 – None.

KVFA – None.

Old Business – None.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. Ambulance revenue is up again with the new ambulance billing vendor, bringing in a little over \$185 thousand for August. This puts at 24% of budgeted revenue already for the year. The District is about one sixth of the way through the year and under 16% expended so it looks good. Mike Bauer made a motion to accept the financial report as presented. Chet Patterson seconded the motion. The motion carried unanimously.

Board Member Reports - Betty Hart attended coffee with Cathy and announced the District's upcoming Open House on October 9, 2017. She also reported about the crews that had been deployed on the Conflagration fires throughout the state. Other discussions surrounded the new parks fee and what the funding would be used for as well as an upcoming public forum.

Chief/Staff Reports

Chief Cowan reported that the crews had just returned from the conflagration fire and therefore the overtime line item in financials will be higher than normal next month. Chet Patterson asked how long does it take to get the reimbursement check and will the District be able to spend the money. Chief Butler

stated that the packets have come in and the District has up to 60 days to complete the documentation and get it turned in. Unfortunately, it can take 6 to 9 months to actually receive the reimbursement check. Other discussion ensued.

Chief Butler reported that old Engine 375 had been sold to Colfax Fire in Washington State for \$32,500. He also reported that the District should make apx. \$42,000 on the use of equipment during the conflagration.

Chief Russell reported that the volunteer resident dormitory is ready to go and the District is now just waiting on the volunteers. Chief Blanco stated that school starts on Monday 09/25 so a bunch of new students should see the announcement then. Joe Van Meter asked when will the ladder truck return. Chief Russell stated that there is a meeting this Thursday and after that we could possibly get the ladder back next week. If we do accept it back there will be a 1 year warranty on it.

New Business – Board Work Session Strategic Planning

Chief Cowan reported that staff would like to move the work session to further out in the year when more financials and bond information, as well as an update on the Fire & Life Safety Specialist position will be available. Chet Patterson stated that he would like to incorporate the foundation into the District's strategic planning. Betty Hart stated that she would like more than an hour to allow for more discussion time and not just presentation of reports from staff. After much discussion it was decided to move the work session to December, prior to the board meeting for 1-1/2 hours.

Other Business – None.

Good of the Order – Mike Bauer reported that he would most likely be moving out of the District based upon the sale of his house. He continued by stating that he will keep the board informed but may have to resign. Chief Cowan proceeded to recognize Mike's valuable contribution to the board. Joe Van Meter reported that he has spoken to previous board member Greg Ego about the possibility of filling the vacancy if it arises and he asked if the board would be interested in opening it up to other applicants. Discussion ensued and the decision was to advertise for the vacancy if and when the resignation is received.

Betty Hart thanked staff for the great job of preparing for the Eclipse Event. She also congratulated the District for all the work that was done in preparation of sending crews out to conflagration fires. Joe Van Meter thanked Samantha Russell for initiating the life jacket program.

Pay Bills – Chet Patterson made a motion to pay the bills. Mike Bauer seconded the motion. The motion carried unanimously.

Adjourn – President Joe Van Meter declared the meeting adjourned at 7:29 pm.

Respectfully submitted,



Chet Patterson
Secretary