

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

February 20, 2018

Call to Order – President Joe Van Meter called the meeting to order at 7:00 p.m. Directors present included: Betty Hart, Greg Ego, Chet Patterson and Ron Christopher.

Roll Call – Those present at the Board meeting included: Fire Chief Jeff Cowan, EMS Billing Manager Randy Jackson, Division Chiefs Brian Butler and Ryan Russell, Deputy Fire Marshal Anne-Marie Storms, Fire & Life Safety Specialist Wil Canate, Firefighter Eric Hines, Andrew Monsrud, Bill Herring and Danny South, Volunteer Firefighters John Fowler and Tony Ling, Budget Committee Members Bill Quinn, Colleen Busch and John Rizzo, Citizens Dave Bauer and Bob Busch.

Pledge of Allegiance

Minutes – Greg Ego made a motion to approve the Minutes of January 16, 2018. Ron Christopher seconded the motion. The motion carried unanimously.

Correspondence – Thank you cards were read from the Miss Marion Polk Scholarship Program and from the Collins family.

Guest Input – Dave Bauer passed along thanks from some community members for continuing to put up the flags for holidays such as President's day.

Organizational Input

IAFF Local 3881 – Danny South new Union President introduced himself to the board.

KVFA – John Fowler new Volunteer President introduced himself to the board.

Old Business

2017 Call Volume Statistics – Chief Cowan provided an overview of the 2017 Statistical Report provided by Chief Butler and asked for questions and discussion. Betty Hart inquired as to how many calls per bed. Chief Butler replied that it is an average of 1.74% per bed based upon initial data. Chief Cowan again reported that City of McMinnville Fire is proposing an impact fee of \$1,500 per bed which is being voted on by their City Council. Joe Van Meter asked Chief Cowan to check with Special Districts to see if they are researching or discussing this type of fee structure. Chief Butler continued by explaining the missed opportunities on page 4 of the report. Discussion ensued. Chief Cowan reiterated that staff will continue researching.

Local Option Levy Renewal – Chief Cowan started the discussion on renewing the local option levy at the current rate of \$.59 per thousand. He reported that he had a meeting with Chuck Adams to obtain information about polling the community and that Chuck had suggested that a poll might be needed before the Salem/Keizer Schools Bond election and after the election results in order to determine the feeling of the community. Greg Ego stated his concerns about raising the amount of the levy at this time, due to the fact that we raised it just 5 years ago and we also passed a bond within the last 5 years. Ron Christopher and Chet Patterson agreed.

Greg Ego made a motion to maintain the \$.59 per thousand on the local option levy to be voted upon in November of 2018. Chet Patterson seconded the motion. Discussion ensued. Betty Hart stated that based upon our 16% increase in call volume she believes it would be a great opportunity to ask the community for a little more and that without polling we don't yet know what the community would be

willing to support. Joe Van Meter stated that we have a very conservative community and at the last levy election we told voters we would stay at \$.59 per thousand for ten years therefore we should honor that. More discussion ensued.

President Joe Van Meter called for the vote. Four Votes, Yes - Greg Ego, Chet Patterson, Ron Christopher and Joe Van Meter. One Vote, No - Betty Hart. The motion passed.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. Percentage of expenditures on track. Tax revenue already received at 97%. Greg Ego made a motion to accept the financial report as presented. Ron Christopher seconded the motion. The motion carried unanimously.

Board Member Reports – Betty Hart reported that a committee has been formed for the District's 70 Years of Service consisting of herself, Dave Bauer, Colleen Busch and Donna Bradley. They have planned a reception for Monday, May 14, 2018, the District will be the Grand Marshal of the Iris Parade and many other projects are in process. They have sent a proposal for help with funding to the Keizer Volunteer Firefighter's Association which is meeting on Monday, February 26.

Betty Hart also reported that she had just attended the SDAO Conference which was very good and informative and she will be reviewing some board policies and other information that she obtained while at the conference.

Chief/Staff Reports

Chief Cowan reported that he had just attended the Oregon Fire Chief's Association Roundtable in Eugene where the Ground EMT program had been a topic of discussion with training to begin in the second half of this year. He continued by reporting that he has been working with legal to determine what other types of fees would be available for the district to research including Transient Occupancy Tax, Plans Review Fees, Impact Fees and conflagration revenue.

Chief Jackson reported that the general manager for Falck Ambulance resigned and so they are currently recruiting to fill the position. He also reported that the Oregon Health Authority EMS Survey audit that was scheduled for today has been rescheduled for Tuesday, 02/27/18.

Chief Butler reported that even though calls in January were down they were still 10% over the average. He gave an overview of the new digital dispatch system and the volunteer resident program.

No questions on reports from Blanco and Russell.

Anne-Marie Storms distributed the annual report that was created a couple of weeks ago and was publicized on the website and on Facebook.

New Business

Budget Officer and Calendar – Chief Cowan gave a brief overview of the need to appoint a budget officer and to adopt the budget calendar for the 2018/2019 fiscal year. Greg Ego made a motion to appoint the Fire Chief as the Budget Officer. Chet Patterson seconded the motion. The motion carried unanimously.

Greg Ego made a motion to approve the budget calendar for the proposed 2018/2019 fiscal year. Ron Christopher seconded the motion. The motion carried unanimously.

Special District Board Practices Assessment – Chief Cowan presented a brief overview of the opportunity for an additional 4% credit on Best Practices by participating in the Board Assessment. The assessment has been scheduled for July 17, 2018 at 5:30 pm for a 90 minute session. Betty Hart stated that it is a great idea and the other board members agreed.

Other Business – None.

Good of the Order – None.

Pay Bills – Greg Ego made a motion to pay the bills. Ron Christopher seconded the motion. The motion carried unanimously.

Adjourn – President Joe Van Meter declared the meeting adjourned at 8:19 pm.

Respectfully submitted,

Chet Patterson
Secretary