

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

June 18, 2024

Call to Order – President Joe Van Meter called the meeting to order at 5:30 p.m.

Roll Call –Those present at the Board meeting included: President Joe Van Meter, Directors: Betty Hart, Colleen Busch, Kevin Clark and Louis Risewick, Fire Chief Ryan Russell, Finance Officer Lyn Komp, Battalion Chief Rachel Brozovich, DFM Anne-Marie Storms, EMS Billing Manager Jacquelynn Sunderland, KVFA President Darrell Fuller, Nathan Bauer- Bauer Insurance and Citizens Leslie Risewick and Bob Busch.

Minutes – Kevin Clark made a motion to approve the minutes as presented for May 28, 2024. Betty Hart seconded the motion. The motion carried unanimously.

Budget Hearing – President Joe Van Meter opened the public hearing for the FY 2024/2025 budget at 5:31 pm and asked for any comments. There were no comments.

President Joe Van Meter closed the public hearing at 5:33 pm.

Correspondence – None

Guest Input – None

Organizational Input

IAFF Local 3881 – None

KVFA- None

Old Business-

Policy 3.01, Policy 3.02, Policy 4.08 and Policy 4.09 Second Reading- Chief Ryan Russell presented the second reading of policies. There was a brief discussion on the policies. Colleen Busch made a motion to approve Policy 3.01 Patient Rights and Responsibilities, Policy 3.02 Fiscal Policy and Assistance Program, 4.08 Discipline/Discharge and Policy 4.09 Grievance Procedure. Kevin Clark seconded the motion the motion carried unanimously.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. We are 92% of the way through the fiscal year. There was no final report on ambulance payments, but there were \$165,000 in deposits. We have received 105% of Revenue. Overtime is normal. Materials & Services is at 72%. The quarterly payment to dispatch was made. Louis Risewick made a motion to accept the financial report as presented. Colleen Busch seconded the motion. The motion carried unanimously.

Board Member Reports –

- Betty Hart and Colleen Busch reported on meetings and events they attended.

Chief/Staff Reports – Chief Ryan Russell- The budget was passed last month. Crews did a forcible entry drill with Oregon State Police SWAT. Division Chief Hector Blanco has been making lots of connections. We are still looking into possibilities for a future fire station. We served dinner on Friday night at the OVFA Conference.

- Division Chief Brian Butler- There was a discussion on traffic calming devices. There was also a discussion on maintenance service on Medic 37 and 38.

New Business

Resolution to Adopt Budget, make Appropriations, Impose and Categorize Taxes for FY 24/25 – Joe Van Meter recommended that the Board adopt Resolution 2024-03 as presented for the budget that was approved by the budget committee in May. Betty Hart made a motion to adopt the budget, make appropriations and impose and categorize taxes for FY 24/25 as presented in resolution 2024-03. Louis Risewick seconded the motion. The motion carried unanimously.

Worker's Compensation Renewal- Agent of Record Nathan Bauer presented the workers compensation package from SAIF. He stated that the MOD is a little lower at .92. The new class code rates were reviewed. Nathan Bauer reviewed all categories that formulate the total cost for worker's compensation. Colleen Busch made a motion to approve Worker's Compensation Insurance through SAIF as presented and pay the entire bill by July 1, 2024. Betty Hart seconded the motion. The motion carried unanimously.

Ambulance Rate Increase- Chief Ryan Russell recommended that Board approve Resolution 2024-04 as presented. There was a discussion on the rate increase. Chief Ryan Russell stated that the rates align with GEMT-CCO standards. Betty Hart made a motion to approve the ambulance rate increase by adopting resolution 2024-04 as presented. Kevin Clark seconded the motion. The motion carried unanimously.

Policy 6.05, Policy 2.03, Policy 2.12, Policy 2.13 and Policy 3.03- First Reading – Chief Ryan Russell reviewed the updated policies. He stated they have been reviewed by legal. He stated there will be a second reading and final copy of the policies at the next Board Meeting. Policy 6.05 was discussed in detail. Any suggestions or corrections need to be sent to the Fire Chief. There were a few other minor corrections discussed and will be corrected for the second reading.

Other Business –

President Joe Van Meter adjourned the regular Board Meeting at 6:35pm

Executive Session- At 6:37an executive session pursuant to ORS 192.660 (1)(i), Fire Chief Evaluation was called to order.

The regular Board meeting reconvened at 7:40pm

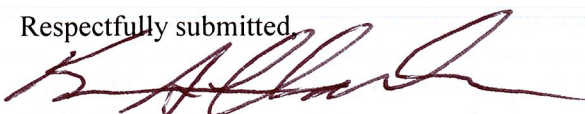
Fire Chief Evaluation- Joe Van Meter stated there has been a positive change over the last year. Chief Ryan Russell received an above average score. The Board of Directors appreciates the change in culture and interactions with the Board. Over the next year, the Board would like to see a short, intermediate and long term plan. They would also like to see a strategic plan.

Good of the Order – Betty Hart stated that everyone did well on the structure fire across from her house.

Pay Bills – Betty Hart made a motion to pay the bills. Louis Risewick seconded the motion. The motion carried unanimously.

Adjourn – President Joe Van Meter declared the meeting adjourned at 7:47pm.

Respectfully submitted,



Kevin Clark

Secretary

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