

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

**REGULAR BOARD MEETING
July 16, 2024**

Call to Order – President Joe Van Meter called the meeting to order at 5:28 p.m.

Roll Call –Those present at the Board meeting included: President Joe Van Meter, Directors: Betty Hart, Colleen Busch, Kevin Clark and Louis Risewick, Finance Officer Lyn Komp, Division Chief Hector Blanco, Battalion Chief Rachel Brozovich and Christina Wilson, EMS Billing Manager Jacquelynn Sunderland, KVFA President Darrell Fuller, and Citizen Bob Busch. Absent: Fire Chief Ryan Russell

Minutes – There was a correction changing “Kevin” to Kevin Clark. Colleen Busch made a motion to approve the minutes as amended for June 18, 2024. Betty Hart seconded the motion. The motion carried unanimously.

Correspondence – None

Guest Input – None

Organizational Input

IAFF Local 3881 – None

KVFA- None

Old Business-

Policy 6.02, Policy 2.03, Policy 2.12, Policy 2.13 and Policy 3.03 Second Reading- Five policies were presented for a second reading. There was a brief discussion and two minor corrections on the policies. Louis Risewick made a motion to approve Policy 6.02 Non-Represented and at Will Employment, Policy 2.03 Grant Approval, Policy 2.12 Use of Facilities by Outside Organizations, 2.13 Use of Facilities by Fire District Personnel and Policy 3.03 HIPAA Compliance Plan. Kevin Clark seconded the motion the motion carried unanimously.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. We are 100% of the way through the fiscal year. We have received approximately \$255,000 in ambulance payments. We have received over 100% of revenue and spent under 100% on expenditures. Overtime is normal. PERS is normal. Materials & Services is at 90%. There were payments made for civil services expenses. The general obligation bond payments for interest and principal were made. Colleen Busch made a motion to accept the financial report as presented. Louis Risewick seconded the motion. The motion carried unanimously.

Board Member Reports –

- Betty Hart, Louis Risewick, Kevin Clark and Colleen Busch reported on meetings and events they attended.

Chief/Staff Reports –

- Division Chief Brian Butler- There was a discussion on turnout times.
- Division Chief Hector Blanco- We will be doing some fall prevention training. We are gathering information to see where there is the most amount of need.
- Battalion Chief Rachel Brozovich- There was a discussion on the new tender and the training employees received.

- Battalion Chief Christina Wilson- Joe Van Meter asked about an apprenticeship program. BC Christina Wilson stated she will look into the program.

New Business

Board Elections- Joe Van Meter made a motion to elect Betty Hart as President, Louis Risewick as Vice President, Kevin Clark as Secretary and Colleen Busch as Treasurer. Betty Hart seconded the motion. The motion carried unanimously. There was a discussion on the nominations.

Board of Director Committee Assignments- The Board of Director Committees were reviewed. After discussion, the committee assignment would remain the same with the two exceptions. Colleen Busch will replace Betty Hart on the Finance Committee and Betty Hart will replace Colleen Busch on the Technology/Communications Committee.

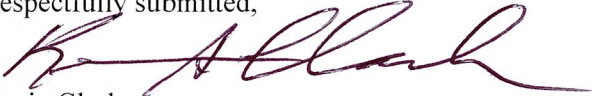
Other Business – Betty Hart presented information on SB4673 to support ~~making fire their own~~ special districts **at the federal level**. After a discussion, it was decided that the Board of Directors would support SB4673.

Good of the Order – None

Pay Bills – Joe Van Meter made a motion to pay the bills. Kevin Clark seconded the motion. The motion carried unanimously.

Adjourn – President Betty Hart declared the meeting adjourned at 6:10pm.

Respectfully submitted,



Kevin Clark
Secretary