

**KEIZER RURAL FIRE PROTECTION DISTRICT  
661 CHEMAWA ROAD NE  
KEIZER, OREGON**

**REGULAR BOARD MEETING  
September 17, 2024**

**Call to Order** – President Betty Hart called the meeting to order at 5:30 p.m.

**Roll Call** – Those present at the Board meeting included: President Betty Hart, Directors: Joe Van Meter, Colleen Busch (virtual), Kevin Clark and Louis Risewick, Fire Chief Ryan Russell, Finance Officer Lyn Komp, Division Chief Hector Blanco, Battalion Chief Rachel Brozovich, Budget Committee Members and Citizen Bob Busch.

**Minutes** – Kevin Clark made a motion to approve the minutes as amended for August 20, 2024. Louis Risewick seconded the motion. The motion carried unanimously.

**Correspondence** – Lyn Komp read a thank you letter from Jefferson County Fire & EMS.

**Guest Input** – None

**Organizational Input**

IAFF Local 3881 – None

KVFA- Daryl Fuller reviewed the stair climb fundraiser.

**Old Business-**

Policy 2.11, Policy 2.06, Policy 2.12, Policy 4.01, Policy 4.04 and Policy 4.05 Second Reading- Five policies were presented for a second reading. There was a brief discussion and several minor corrections on the policies. Joe Van Meter made motion to approve Policy 4.01 Policy Acknowledgement. Louis Risewick seconded the motion the motion carried unanimously. Louis Risewick made motion to approve Policy 4.04 Ethics. Joe Van Meter seconded the motion the motion carried unanimously. Joe Van Meter made motion to approve Policy 4.05 Nepotism. Kevin Clark seconded the motion the motion carried unanimously. Joe Van Meter made motion to approve Policy 2.11 Public Meetings. Louis Risewick seconded the motion the motion carried unanimously. Kevin Clark made motion to approve Policy 2.06 as amended. Colleen Busch seconded the motion the motion carried unanimously.

**Reports**

**Financial Report** – Colleen Busch provided a brief overview of the financial report. The conflagration reimbursement is at 127% of budget at this point. We have received approximately \$280,292 in ambulance payments. We received a little over \$130,000 for GEMT-FFS. We transferred \$200,000 from ambulance receipts to checking. Overtime is high. PERS is normal. There were payments made for dispatch, radio maintenance fee, and Civil Service Expenses. Joe Van Meter made a motion to accept the financial report as presented. Louis Risewick seconded the motion. The motion carried unanimously. There was a discussion on changing the format of the Financial Reports for the Board Packets. After discussion, it was decided to run the reports on the last day of the month that is being reviewed.

**Board Member Reports** –

- Betty Hart, Louis Risewick and Colleen Busch reported on meetings and events they attended.

**Chief/Staff Reports** –

- Chief Ryan Russell- The heavy brush crew made it back from conflagration. Thank you to all who attended to 9/11 Ceremony. We are looking into a new website. We are looking into an interagency station.

- Division Chief Hector Blanco- There was a discussion on the Explorer Program, and where it's at.
- Battalion Chief Rachel Brozovich- We got approximately 30 employees through the skid truck training.
- Battalion Chief Christina Wilson- We are applying for a Fire House Subs grant for 12 ballistic vests.
- Deputy Fire Marshal Anne-Marie Storms- The McNary Interchange is in the remit process.

#### **New Business**

**Policy 2.09, Policy 2.10, and Policy 7.370-** Fire Chief Ryan Russell presented three policies to the Board. Each policy was reviewed and discussed. There were small corrections that needed to be made for the second reading on the policies.

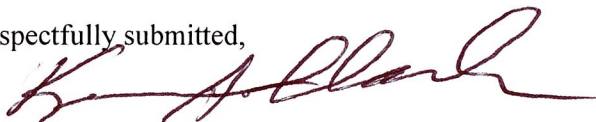
**Other Business** – None

**Good of the Order** – Colleen Busch thanked the crew that went to the Blast Weekend.

**Pay Bills** – Colleen Busch made a motion to pay the bills. Joe Van Meter seconded the motion. The motion carried unanimously.

**Adjourn** – President Betty Hart declared the meeting adjourned at 6:29pm.

Respectfully submitted,



Kevin Clark  
Secretary