



# EMPLOYMENT OPPORTUNITY

## Community Engagement Coordinator

\$58,159 to \$82,500 ANNUALLY (DOE)

POSTING DATE: April 3, 2025

CLOSING DATE: May 2, 2025

### Minimum Qualifications:

- Associate degree (bachelor's degree preferred)
- Valid Oregon Driver's license or out-of-state license with the ability to obtain a valid Oregon driver's license within 90 days

The District currently offers the following benefits: sick leave, vacation, holidays, health insurance, vision insurance, dental insurance, disability insurance, life insurance, PFML, PERS retirement, medical savings plan, tax-deferred medical and childcare reimbursement plan, various deferred compensation plan options, and education incentives.

Qualified individuals may download an application packet (applicant letter, supplemental questionnaire, and employment application) via our website at [www.keizerfire.gov](http://www.keizerfire.gov).

Applicants may also obtain an application packet from the Keizer Fire District's business office, located at 661 Chemawa Road N.E., Keizer, OR 97303, or by calling (503) 390-9111 between 8:00 a.m. and 5:00 p.m., Monday through Friday.

A complete application packet must include a supplemental questionnaire, a completed employment application, a cover letter, and a resume. Incomplete application packets will not be accepted. Application packets will be reviewed, and qualified candidates will be invited to participate in the interview process.

Qualified top candidates will be invited to a panel interview and assessment process, tentatively scheduled for the week of May 12<sup>th</sup>. Scores will be tabulated, and successful candidates will be invited to a final interview with the Fire Chief. The targeted start date for the position is on or around June 1, 2025.

### Contact Information:

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