

Keizer Rural Fire Protection District  
Keizer, Oregon

Agenda  
Regular Board Meeting  
January 20, 2026

You may attend in person or join from your computer, tablet or smartphone.

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**Access Code:** 590-273-869

**5:30 p.m. Call to Order**

**Pledge of Allegiance:**

**Roll Call:**

**Approve Minutes:**

Board Meeting Minutes November 18, 2025

**Correspondence:**

**Guest Input:** Statements by members of the public should be brief and concise. A time limit of five (5) minutes will be allotted to an individual or a member of the group.

**Organizational Input:**

1. IAFF Local 3881
2. Keizer Volunteer Fire Fighter's Association

**Old Business:**

1. Strategic Plan Update Information

**Reports:**

1. Financial Reports – Information/Action
  - Receipts of the District's monthly financial reports, which include ambulance billing reports, and act upon the financial reports.
2. Board Member Reports – Information
  - This time is allowed for Board Members to report on any contacts or District Business they have conducted.

3. Chief/Staff Reports -

Information

- Reports from staff covering activities for the month.

**New Business:**

1. SDAO Liability Insurance Renewal

Information/Action

- Agent of Record, Nathan Bauer will present Insurance Renewal Information.

**Other Business:**

This time is provided to allow the Board Members or staff an opportunity to bring new or old matters before the Board, which are not listed on the agenda.

**Good of the Order:**

**Pay Bills:**

**Adjourn:**

**Meeting Schedule:**

Board Meeting	February 17, 2026
Board Meeting	March 17, 2026

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 503-390-9111 or through Oregon Relay 1-800-735-2900 at least two working days (48 hours) in advance.

2025 – 2026 Board of Director Committee Assignments:

- Personnel Issues – Betty Hart & Louis Risewick
- Land & Building (Facilities) – Betty Hart & Kevin Clark
- Intergovernmental Issues – Louis Risewick & Colleen Busch
- Financial – Colleen Busch & Louis Risewick
- Equipment Replacement – Kevin Clark & Corri Johnson
- Response Times/EMS – Corri Johnson & Colleen Busch
- Technology / Communications – Betty Hart & Kevin Clark

\*\*\*\*Board of Directors 4 Year Terms\*\*\*\*

<u>Position # / Name</u>	<u>Term Ends</u>
1. Colleen Busch	06/30/2029
2. Corri Johnson	06/30/2029
3. Louis Risewick	06/30/2027
4. Kevin Clark	06/30/2027
5. Betty Hart	06/30/2027

\*\*\*\*Budget Committee Members 3 Year Terms\*\*\*\*

<u>Name</u>	<u>Term Ends</u>
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Laureal Williams	12/31/2025
Don McBride	12/31/2025
Patti Tischer	12/31/2027
Jennifer Palanuk	12/31/2027
Donna Bradley	12/31/2025

\*\*\*\*Civil Service Commissioners 4 Year Terms\*\*\*\*

<u>Name</u>	<u>Term Ends</u>
Janae Davis	05/17/2026
Bob Shackelford	07/21/2028
Donna Bradley	07/21/2028
Nancy Varner	05/21/2028
Darrell Fuller	05/17/2026

**KEIZER RURAL FIRE PROTECTION DISTRICT**  
**661 CHEMAWA ROAD NE**  
**KEIZER, OREGON**

**REGULAR BOARD MEETING**  
November 18, 2025

**Call to Order** – President Betty Hart called the meeting to order at 5:30 p.m.

**Roll Call** – Those present at the Board meeting included: President Betty Hart, Directors: Louis Risewick, Colleen Busch, Kevin Clark, and Corri Johnson, Chief Ryan Russell, Division Chief Brian Butler, Battalion Chiefs Christina Wilson and Rachel Brozovich, Finance Officer Lyn Komp, Deputy Fire Marshal Anne-Marie Storms, Community Engagement Coordinator Maddie Alsum, KVFA President Darrell Fuller, SingerLewak LLC.- Joe Cassidy and Brad Bingenheimer, Citizen Bob Busch, Leslie Risewick, Charles Risewick, Henry Risewick.

**Minutes** – Corri Johnson made a motion to approve the minutes for October 21, 2025 as presented. Colleen Busch seconded the motion. The motion carried unanimously.

**Audit Presentation- Kathy Wilson, SingerLewak LLP-** Brad Bingenheimer, Manager from SingerLewak LLP presented the audit report for the year ending June 30, 2025. A meeting was previously held to go over the audit in more detail with the Board Finance Committee. In the Governance Letter, there was one new accounting change regarding compensated absences. The new process for reporting on compensated absences was reviewed. In the management letter, there were adjusting journal entries that were provided and approved by Lyn Komp. The District received an unmodified opinion, which is the highest level of assurance from the auditor, that the audit is free of material misstatement and that you can rely on the information included in the financial statements. There was on minor adjustment. The reporting on PERS Liability was reviewed. Kevin Clark made a motion to approve the audit as presented. Louis Risewick seconded the motion. The motion carried unanimously.

**Correspondence** – None

**Guest Input** – None

**Organizational Input**

IAFF Local 3881 – None

KVFA- Darrell Fuller reviewed all of the holiday events for December.

**Old Business-** Fire Chief Ryan Russell presented an update on the strategic planning process. They have met with SDAO to establish a scope. SDAO will be getting back to us with an estimate not to exceed that amount. Meetings will start happening in late January or February. Fire Chief Ryan Russell will start working on getting people for the work groups.

**Reports**

**Financial Report** – Colleen Busch provided an overview of the financial report. Revenue percentages were reviewed. We received \$14,771 in taxes. Revenues are at 15.5%. Expenditures were reviewed. Bills paid were reported on. EMS revenue and reports were reviewed. Corri Johnson made a motion to accept the financial report as presented. Louis Risewick seconded the motion. The motion carried unanimously.

**Board Member Reports** –

- Betty Hart, Corri Johnson and Colleen Busch reported on meetings and events they attended.

**Chief/Staff Reports** –

- Fire Chief Ryan Russell-
  - Jacquelynn Sunderland is working through the transition of EMS billing companies with a go live date of December 1<sup>st</sup> with EMS M|C.
  - The new website went live today. We are still working out all the kinks.
  - There was a discussion on meeting with legislators. Right now, we are in just the introductory stages.
- Division Chief Brian Butler-
  - Betty Hart congratulated D.C. Brian Butler on becoming the ASA Committee Chair. D.C. Brian Butler reviewed what the committee does.
- Deputy Fire Marshal Anne-Marie Storms-
  - Corri Johnson asked about who is eligible to take the car seat safety training in May. She stated she would be interested. DFM Anne-Marie Storms let her know that OHSU approves all the people who can attend the class. She will work with her on how to get signed up.

#### **New Business-**

- **Fire Chief Goals-** The Board had a brief discussion on the Fire Chief's goals that he presented to them. His annual review in May will be based upon the goals. Corri Johnson made a motion to approve the Fire Chief's Goals as presented. Kevin Clark seconded the motion. The motion carried unanimously.

#### **Other Business –**

- Lyn Komp discussed and made a recommendation that the Board of Directors add Corri Johnson as a signer on all bank accounts in compliance with Board Policy B. She also recommended removing Joe Van Meter as a signer on all accounts. Colleen Busch made a motion to add Corri Johnson and remove Joe Van Meter from all bank accounts. Kevin Clark seconded the motion. The motion carried unanimously.

#### **Good of the Order – None**

**Pay Bills –** Corri Johnson made a motion to pay the bills. Colleen Busch seconded the motion. The motion carried unanimously.

**Adjourn –** President Betty Hart declared the meeting adjourned at 6:21pm.

Respectfully submitted,

Kevin Clark  
Secretary

**Keizer Fire District Strategic Planning Session**

**Date** - February 4, 2026

**Morning Session (all participants)** - 9:00 am to 12:00 pm

**Lunch (all participants)** – 12:00 pm to 1:00 pm

**Afternoon Session (Board of Directors and key senior staff)** – 1:00 pm to 4:00 pm

**Location** - Broadway Commons 1300 Broadway St NE, Salem, OR 97301

**Meeting agenda:**

1. Welcome and introductions – George Dunkel and Gordon Sletmoe, SDAO
2. Presentation about fire district (overview of fire district history, geography, fire station locations, staffing, service delivery, partnerships, etc.) - Fire Chief Ryan Russell, KFD
3. Overview of strategic planning process - George Dunkel and Gordon Sletmoe, SDAO
4. SWOT analysis breakout groups – All participants
5. SWOT analysis group discussion – All participants

**- Lunch -**

6. Review/rewrite Mission, Vision, Values - Board and key senior staff, KFD
7. Review SWOT results and work on establishing goals and priorities strategic plan - Board and key senior staff, KFD
8. Discussion on next steps - Board and key senior staff, KFD
9. Set next meeting date – SDAO/KFD

01/15/26

Accrual Basis

**Keizer Fire District**  
**Cash Position Statement**  
**As of December 31, 2025**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1011 · US Bank - Ambulance Billing</b>							(47,616.18)
Check	12/31/2025	1005	Keizer Fire District	Ambulance Revenue		280,000.00	(327,616.18)
Total 1011 · US Bank - Ambulance Billing							280,000.00 (327,616.18)
<b>1012 · Umpqua Bank- Checking</b>							251,538.25
General Jour...	12/01/2025	1849		PERS		3,593.65	247,944.60
General Jour...	12/11/2025	1851		Checking		147.33	247,797.27
Bill Pmt -Check	12/12/2025	32118	All Star Health	PO #121025-1232		635.00	247,162.27
Bill Pmt -Check	12/12/2025	32119	Amazon			24.99	247,137.28
Bill Pmt -Check	12/12/2025	32120	Batteries NW	PO #2025-250		405.00	246,732.28
Bill Pmt -Check	12/12/2025	32121	BoundTree	108812		1,618.00	245,114.28
Bill Pmt -Check	12/12/2025	32122	Climate Systems NW LLC	PO #2025-257		375.00	244,739.28
Bill Pmt -Check	12/12/2025	32123	Comcast	Telephones		562.64	244,176.64
Bill Pmt -Check	12/12/2025	32124	Hughes Fire Equipment,...	PO #2025-256		268.43	243,908.21
Bill Pmt -Check	12/12/2025	32125	Keizer Times			559.00	243,349.21
Bill Pmt -Check	12/12/2025	32126	Lane Council of Govern...	Civil Service		27.90	243,321.31
Bill Pmt -Check	12/12/2025	32127	LN Curtis & Sons, Inc			20.20	243,301.11
Bill Pmt -Check	12/12/2025	32128	Loren's Sanitation	Garbage/Recycling		340.95	242,960.16
Bill Pmt -Check	12/12/2025	32129	Lowe's	Training Supplies		17.68	242,942.48
Bill Pmt -Check	12/12/2025	32130	Napa Auto Parts			1,437.12	241,505.36
Bill Pmt -Check	12/12/2025	32131	NW Natural	Natural Gas		1,362.77	240,142.59
Bill Pmt -Check	12/12/2025	32132	OTIS Elevator Company ...	Elevator Service		782.10	239,360.49
Bill Pmt -Check	12/12/2025	32133	Pacific Northwest Hydro	PO #2025-215		1,850.00	237,510.49
Bill Pmt -Check	12/12/2025	32134	PGE	Electric		3,697.19	233,813.30
Bill Pmt -Check	12/12/2025	32135	SDIS	Health Insurance		97,869.00	135,944.30
Bill Pmt -Check	12/12/2025	32136	Skyline Ford, Inc.			2,397.47	133,546.83
Bill Pmt -Check	12/12/2025	32137	Stryker Medical	PO #112125-1345		295.80	133,251.03
Bill Pmt -Check	12/12/2025	32138	Threadline Embroidery	Embroidery		82.40	133,168.63
Bill Pmt -Check	12/12/2025	32139	Toshiba Financial Services	Copier Lease		439.44	132,729.19
Bill Pmt -Check	12/12/2025	32140	Verizon	Cell Phones		313.56	132,415.63
Bill Pmt -Check	12/12/2025	32141	WAT, Inc	VOID: PO # 102825-1510**Che...			132,415.63
Bill Pmt -Check	12/12/2025	32142	Comcast	Cable		80.04	132,335.59
General Jour...	12/12/2025	1857		Wire Transfer Fees		90.00	132,245.59
General Jour...	12/12/2025	1857		Columbia Bank		15,889.50	116,356.09
General Jour...	12/12/2025	1857		Columbia Bank		9,548.00	106,808.09
General Jour...	12/12/2025	1857		Columbia Bank		38,675.00	68,133.09
Deposit	12/12/2025			Deposit	245,417.23		313,550.32
General Jour...	12/12/2025	1860		PERS		148,494.99	165,055.33
Bill Pmt -Check	12/17/2025	32143	OHA	GEMT CCO- Admin Fee		19,009.07	146,046.26
Bill Pmt -Check	12/17/2025	32144	OHA	GEMT CCO- Non- Federal Portion		95,045.33	51,000.93
General Jour...	12/29/2025	1862		LGIP transfer to Checking	600,000.00		651,000.93
General Jour...	12/29/2025	1863		PERS		10,851.85	640,149.08
Bill Pmt -Check	12/31/2025	32145	911 Supply, Inc			1,208.15	638,940.93
Bill Pmt -Check	12/31/2025	32146	AccurAccounts, Inc.	Payroll		2,279.50	636,661.43
Bill Pmt -Check	12/31/2025	32147	All Star Health	121625-1525		335.00	636,326.43
Bill Pmt -Check	12/31/2025	32148	Amazon			120.23	636,206.20
Bill Pmt -Check	12/31/2025	32149	At&T Mobility,	Cell Phones		89.56	636,116.64
Bill Pmt -Check	12/31/2025	32150	Batteries NW	PO #2025-259		151.80	635,964.84
Bill Pmt -Check	12/31/2025	32151	BioTek Medical, Inc.	Oxygen Cylinders		527.00	635,437.84
Bill Pmt -Check	12/31/2025	32152	BoundTree	108812		4,958.63	630,479.21
Bill Pmt -Check	12/31/2025	32153	CIS Benefits	Dental Insurance		7,218.53	623,260.68
Bill Pmt -Check	12/31/2025	32154	Climate Systems NW LLC	PO #2025-269		375.00	622,885.68
Bill Pmt -Check	12/31/2025	32155	Complete Wireless			5,512.50	617,373.18
Bill Pmt -Check	12/31/2025	32156	DLH Screenprinting LLC	PO #2025-245		2,355.64	615,017.54
Bill Pmt -Check	12/31/2025	32157	Eugene Skin Divers Sup...	PO #121925-1000		50.00	614,967.54
Bill Pmt -Check	12/31/2025	32158	Freres	PO #100925-1000		1,003.20	613,964.34
Bill Pmt -Check	12/31/2025	32159	Killers Pest Control	Pest Control		92.50	613,871.84
Bill Pmt -Check	12/31/2025	32160	Life-Assist, Inc			687.18	613,184.66
Bill Pmt -Check	12/31/2025	32161	LN Curtis & Sons, Inc	PO #2025-267		1,926.00	611,258.66
Bill Pmt -Check	12/31/2025	32162	Loren's Sanitation	Garbage/Recycling		283.02	610,975.64
Bill Pmt -Check	12/31/2025	32163	Master Appliance	PO #2025-253		1,448.00	609,527.64
Bill Pmt -Check	12/31/2025	32164	OHA	GEMT-FFS- Non Federal Share		8,963.04	600,564.60
Bill Pmt -Check	12/31/2025	32165	OHD, Inc.	PO #122225-1054		1,240.00	599,324.60
Bill Pmt -Check	12/31/2025	32166	Petro Card System Inc.	Gasoline		68.45	599,256.15
Bill Pmt -Check	12/31/2025	32167	PGE	Electric		4,815.15	594,441.00
Bill Pmt -Check	12/31/2025	32168	Professional Benefit Ser...	Cafeteria Plan Fee		130.00	594,311.00
Bill Pmt -Check	12/31/2025	32169	Pronto Signs LLC	PO #2025-261		80.00	594,231.00
Bill Pmt -Check	12/31/2025	32170	Schurter Trucking LLC	PO #2025-227		3,023.28	591,207.72
Bill Pmt -Check	12/31/2025	32171	Standard Insurance Co...	PFML		4,610.46	586,597.26
Bill Pmt -Check	12/31/2025	32172	Standard Insurance Co...	Life & Disability Insurance		4,293.64	582,303.62
Bill Pmt -Check	12/31/2025	32173	System Design West, LLC.	Ambulance Billing		9,262.32	573,041.30
Bill Pmt -Check	12/31/2025	32174	Verizon	Cell Phones		313.56	572,727.74
Bill Pmt -Check	12/31/2025	32175	Walter E. Nelson Co.	PO #121625-1045		695.10	572,032.64
Bill Pmt -Check	12/31/2025	32176	WAT, Inc	Getacs		7,338.00	564,694.64
Bill Pmt -Check	12/31/2025	32177	OHA	GEMT-FFS- Administrative Fee		1,792.60	562,902.04
General Jour...	12/31/2025	1868		Payroll		326,036.22	236,865.82
General Jour...	12/31/2025	1868		Trevor Gazely		3,002.27	233,863.55
General Jour...	12/31/2025	1868		IRS		678.32	233,185.23
General Jour...	12/31/2025	1868		Oregon Dept of Rev.		239.00	232,946.23
General Jour...	12/31/2025	1868		Andrew Alderson		7,097.40	225,848.83
General Jour...	12/31/2025	1868		IRS		2,651.56	223,197.27
General Jour...	12/31/2025	1868		Oregon Dept of Rev		627.00	222,570.27
General Jour...	12/31/2025	1868		IRS		125,802.66	96,767.61
General Jour...	12/31/2025	1868		Oregon Dept of Rev		34,751.00	62,016.61
General Jour...	12/31/2025	1868		Child Support		329.00	61,687.61
General Jour...	12/31/2025	1868		HRA Veba		13,250.00	48,437.61
General Jour...	12/31/2025	1868		IAFF Local 3881		5,924.00	42,513.61
General Jour...	12/31/2025	1868		IAFF Local 3881		225.00	42,288.61
General Jour...	12/31/2025	1868		KFD Cafeteria		1,591.66	40,696.95

2:33 PM  
01/15/26

**Keizer Fire District**  
**Cash Position Statement**  
**As of December 31, 2025**

Accrual Basis

<i>Type</i>	<i>Date</i>	<i>Num</i>	<i>Name</i>	<i>Memo</i>	<i>Debit</i>	<i>Credit</i>	<i>Balance</i>
General Jour...	12/31/2025	1868		Pen Serv		1,837.38	38,859.57
General Jour...	12/31/2025	1868		Valic		25,102.03	13,757.54
General Jour...	12/31/2025	1868		Valic		8,165.86	5,591.68
Total 1012 · Umpqua Bank- Checking					845,417.23	1,091,363.80	5,591.68
<b>1020 · Petty Cash</b>							200.00
Total 1020 · Petty Cash							200.00
<b>1120 · LGIP</b>							5,720,020.87
General Jour...	12/03/2025	1864		LGIP	336,877.49		6,056,898.36
General Jour...	12/03/2025	1864		LGIP	18,765.89		6,075,664.25
General Jour...	12/29/2025	1862		LGIP transfer to Checking		600,000.00	5,475,664.25
General Jour...	12/31/2025	1865		LGIP	19,609.36		5,495,273.61
General Jour...	12/31/2025	1865		LGIP	1,243.00		5,496,516.61
General Jour...	12/31/2025	1865		LGIP	578.64		5,497,095.25
Total 1120 · LGIP					377,074.38	600,000.00	5,497,095.25
<b>TOTAL</b>					<b>1,222,491.61</b>	<b>1,971,363.80</b>	<b>5,175,270.75</b>

**Keizer Fire District  
Financial Report- All  
12/31/2026**

	<u>Nov 25</u>	<u>Dec 25</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>						
<b>4000 · Revenue</b>						
4010 · Taxes, Current Year	6,312,654.94	352,840.66	6,727,697.09	7,310,971.00	-583,273.91	92.02%
4020 · Taxes, Prior Year	32,092.70	2,802.72	58,804.81	72,500.00	-13,695.19	81.11%
4030 · Taxes, 911 Excise	0.00	0.00	32,591.09	129,004.00	-96,412.91	25.26%
4100 · EMS Revenue	435,742.02	0.00	1,751,534.84	3,200,000.00	-1,448,465.16	54.74%
4120 · Capitol Fire Med	0.00	0.00	315.11	32,000.00	-31,684.89	0.99%
4140 · Interest & Dividends	3,557.74	21,457.96	49,344.52	141,000.00	-91,655.48	35.0%
4150 · Miscellaneous	324.34	2,000.00	31,588.15	23,000.00	8,588.15	137.34%
4156 · Conflagration Reimbursement	237,118.00	233,490.40	723,450.33	340,000.00	383,450.33	212.78%
<b>Total 4000 · Revenue</b>	<b>7,021,489.74</b>	<b>612,591.74</b>	<b>9,375,325.94</b>	<b>11,248,475.00</b>	<b>-1,873,149.06</b>	<b>83.35%</b>
9050 · Transfer In From General Fund	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
<b>Total Income</b>	<b>7,021,489.74</b>	<b>612,591.74</b>	<b>9,375,325.94</b>	<b>11,273,475.00</b>	<b>-1,898,149.06</b>	<b>83.16%</b>
<b>Expense</b>						
<b>5000 · Personal Services</b>						
5001 · Salaries & Wages	427,089.77	444,714.54	2,525,636.26	5,350,797.00	-2,825,160.74	47.2%
5070 · Board Members	0.00	500.00	1,250.00	4,875.00	-3,625.00	25.64%
5080 · Overtime	67,083.24	60,779.95	751,028.72	510,000.00	241,028.72	147.26%
5082 · Longevity Incentive	2,630.19	2,630.19	16,391.82	38,716.00	-22,324.18	42.34%
5083 · Leave Payoff	41,219.06	482.64	72,457.73	110,000.00	-37,542.27	65.87%
5084 · Wellness Incentive	0.00	0.00	5,600.00	7,800.00	-2,200.00	71.8%
5085 · Education Incentive	3,000.00	3,000.00	17,925.00	32,400.00	-14,475.00	55.32%
5086 · Preceptor Pay	0.00	0.00	934.49	0.00	934.49	100.0%
5090 · Volunteer Program	0.00	2,010.75	3,984.25	60,763.00	-56,778.75	6.56%
5110 · Payroll Tax Soc. Sec. (FICA)	36,961.54	33,751.84	241,900.46	468,729.00	-226,828.54	51.61%
5115 · State Unemployment Tax (SUTA)	519.10	502.91	3,348.89	6,740.00	-3,391.11	49.69%
5119 · Workers' Compensation Tax	123.85	108.60	741.14	5,642.00	-4,900.86	13.14%
5120 · Workers' Compensation	-11,888.95	-5,135.83	146,126.57	175,000.00	-28,873.43	83.5%
5125 · Health and Dental Insurance	91,003.74	90,683.84	532,903.42	1,152,865.00	-619,961.58	46.22%
5126 · Medical Savings Plan (HRA Veba)	13,250.00	13,250.00	78,250.00	156,000.00	-77,750.00	50.16%
5127 · Cafeteria Plan Administration	130.00	130.00	950.00	1,400.00	-450.00	67.86%
5130 · Life & Disability Insurance	14,184.09	8,904.10	64,609.31	115,424.00	-50,814.69	55.98%
5135 · Retirement (PERS)	173,909.65	162,934.49	1,106,350.01	2,093,288.00	-986,937.99	52.85%
5137 · Deferred Compensation Match	8,899.94	8,903.24	53,843.57	123,224.00	-69,380.43	43.7%
5210 · Physical Exams	0.00	660.00	3,320.00	18,855.00	-15,535.00	17.61%
5220 · Employee Assistance Plan (EAP)	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
<b>Total 5000 · Personal Services</b>	<b>868,115.22</b>	<b>828,811.26</b>	<b>5,627,551.64</b>	<b>10,434,518.00</b>	<b>-4,806,966.36</b>	<b>53.93%</b>
<b>6000 · Materials and Services</b>						
6010 · General Operating Expense	300.87	90.00	3,846.48	14,000.00	-10,153.52	27.48%
6015 · Dispatch 911	0.00	71,980.96	176,980.96	420,001.00	-243,020.04	42.14%
6020 · Volunteer Recruitment/Retention	0.00	310.00	310.00	500.00	-190.00	62.0%

## Keizer Fire District Financial Report- All

	<u>12/31/2026</u>			<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
	<u>Nov 25</u>	<u>Dec 25</u>	<u>YTD</u>			
6022 · Grant Expense	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6025 · Civil Service Expense	68.00	0.00	8,414.11	8,000.00	414.11	105.18%
6035 · Apparatus Maintenance(Vehicles)	4,092.45	5,343.37	62,645.52	103,000.00	-40,354.48	60.82%
6040 · Equipment Maintenance	598.08	3,205.18	10,588.38	41,600.00	-31,011.62	25.45%
6062 · Furniture	529.00	1,448.00	6,381.57	16,300.00	-9,918.43	39.15%
6070 · Small Tools & FF Equip/Supplies	295.80	0.00	9,395.10	110,100.00	-100,704.90	8.53%
6073 · Building & Grounds Maintenance	1,299.08	850.09	10,739.43	43,075.00	-32,335.57	24.93%
6074 · Building Improvements	11,914.90	0.00	31,034.51	37,850.00	-6,815.49	81.99%
6075 · Radio Maintenance	6,384.50	150.00	32,857.70	67,550.00	-34,692.30	48.64%
6080 · Ladder & Hose Testing	1,850.00	0.00	8,016.00	8,700.00	-684.00	92.14%
6100 · Turnouts & Prot. Equipment	287.83	0.00	26,545.79	71,550.00	-45,004.21	37.1%
6137 · Uniforms	1,021.75	3,646.19	12,846.69	32,000.00	-19,153.31	40.15%
6145 · Supplies	477.51	1,453.80	5,900.72	12,000.00	-6,099.28	49.17%
6160 · Public Ed / Fire Prevention	1,271.09	0.00	2,022.25	8,500.00	-6,477.75	23.79%
6180 · Medical Supplies	13,860.96	14,056.97	91,433.03	173,000.00	-81,566.97	52.85%
6200 · District Meetings	65.92	0.00	264.34	1,750.00	-1,485.66	15.11%
6210 · District Events	0.00	0.00	1,000.00	9,000.00	-8,000.00	11.11%
6300 · Utilities	623.97	10,238.17	31,999.01	77,100.00	-45,100.99	41.5%
6400 · Fuel Expense	214.96	493.79	17,456.28	52,000.00	-34,543.72	33.57%
6505 · Communications	1,515.28	965.76	22,559.67	76,034.00	-53,474.33	29.67%
6600 · Training	3,711.16	0.00	13,143.45	72,750.00	-59,606.55	18.07%
6605 · Training Supplies	968.00	1,020.88	3,236.27	8,650.00	-5,413.73	37.41%
6620 · Water Rescue	0.00	50.00	50.00	3,000.00	-2,950.00	1.67%
6622 · Health & Fitness Supplies	0.00	0.00	0.00	2,800.00	-2,800.00	0.0%
6704 · Computer/Network Expenses	10,211.66	7,892.69	31,085.94	61,700.00	-30,614.06	50.38%
6707 · Office Supplies	204.45	0.00	933.80	6,600.00	-5,666.20	14.15%
6710 · Insurance & Fidelity Bond	0.00	0.00	0.00	77,000.00	-77,000.00	0.0%
6715 · Publicity/Advertising	559.00	0.00	1,204.00	6,370.00	-5,166.00	18.9%
6720 · Printing and Publishing	76.64	0.00	719.17	2,600.00	-1,880.83	27.66%
6727 · Dues/Subscriptions/Fees-Career	-1,229.13	134,072.36	184,763.31	433,035.00	-248,271.69	42.67%
6750 · Other Professional Services	2,929.40	2,279.50	50,763.00	141,000.00	-90,237.00	36.0%
6771 · GO Bond Payment	0.00	0.00	0.00	290,000.00	-290,000.00	0.0%
6772 · Interest Expense	0.00	64,112.50	64,112.50	118,149.00	-54,036.50	54.26%
<b>Total 6000 · Materials and Services</b>	<b>64,103.13</b>	<b>323,660.21</b>	<b>923,248.98</b>	<b>2,617,264.00</b>	<b>-1,694,015.02</b>	<b>35.28%</b>
7000 · Capital Outlay	0.00	0.00	3,221.00	70,000.00	-66,779.00	4.6%
8200 · Bond Capital Projects Expend.	0.00	0.00	0.00	0.00	0.00	0.0%
9000 · Transfers and/or Miscellaneous	-10,000.00	280,000.00	280,000.00	141,800.00	138,200.00	197.46%
<b>Total Expense</b>	<b>922,218.35</b>	<b>1,432,471.47</b>	<b>6,834,021.62</b>	<b>13,263,582.00</b>	<b>-6,429,560.38</b>	<b>51.53%</b>

**Keizer Fire District**  
**General Fund- Admin**  
**12/31/2025**

	Nov 25	Dec 25	YTD	Budget	\$ Over Budget	% of Budget
<b>Expense</b>						
<b>5000 · Personal Services</b>						
5001 · Salaries & Wages	45,637.98	50,273.29	290,859.71	602,355.00	-311,495.29	48.29%
5070 · Board Members	0.00	500.00	1,250.00	4,875.00	-3,625.00	25.64%
5080 · Overtime	2,046.16	3,383.69	50,232.64	20,000.00	30,232.64	251.16%
5082 · Longevity Incentive	618.86	618.86	3,713.16	10,000.00	-6,286.84	37.13%
5083 · Leave Payoff	13,103.84	0.00	20,628.46	20,000.00	628.46	103.14%
5085 · Education Incentive	750.00	750.00	4,500.00	7,200.00	-2,700.00	62.5%
5090 · Volunteer Program	0.00	0.00	0.00	0.00	0.00	0.0%
5110 · Payroll Tax Soc. Sec. (FICA)	3,143.60	3,013.58	21,700.54	49,643.00	-27,942.46	43.71%
5115 · State Unemployment Tax (SUTA)	61.47	54.33	387.39	714.00	-326.61	54.26%
5119 · Workers' Compensation Tax	5.44	7.04	46.29	649.00	-602.71	7.13%
5120 · Workers' Compensation	-11,888.95	-5,135.83	146,126.57	175,000.00	-28,873.43	83.5%
5125 · Health and Dental Insurance	3,326.27	3,354.78	25,250.08	107,391.00	-82,140.92	23.51%
5126 · Medical Savings Plan (HRA Veba)	1,250.00	1,250.00	7,500.00	15,000.00	-7,500.00	50.0%
5127 · Cafeteria Plan Administration	130.00	130.00	950.00	1,400.00	-450.00	67.86%
5130 · Life & Disability Insurance	1,273.89	854.63	6,678.57	12,649.00	-5,970.43	52.8%
5135 · Retirement (PERS)	10,841.99	13,342.54	115,138.19	223,012.00	-107,873.81	51.63%
5137 · Deferred Compensation Match	2,595.64	2,595.64	15,573.84	31,943.00	-16,369.16	48.76%
5210 · Physical Exams	0.00	0.00	0.00	400.00	-400.00	0.0%
5220 · Employee Assistance Plan (EAP)	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
<b>Total 5000 · Personal Services</b>	<b>72,896.19</b>	<b>74,992.55</b>	<b>710,535.44</b>	<b>1,284,231.00</b>	<b>-573,695.56</b>	<b>55.33%</b>
<b>6000 · Materials and Services</b>						
6010 · General Operating Expense	300.87	90.00	3,846.48	14,000.00	-10,153.52	27.48%
6015 · Dispatch 911	0.00	71,980.96	176,980.96	420,001.00	-243,020.04	42.14%
6025 · Civil Service Expense	68.00	0.00	8,414.11	8,000.00	414.11	105.18%
6062 · Furniture	529.00	1,448.00	6,381.57	16,300.00	-9,918.43	39.15%
6073 · Building & Grounds Maintenance	1,299.08	850.09	10,739.43	43,075.00	-32,335.57	24.93%
6074 · Building Improvements	11,914.90	0.00	31,034.51	37,850.00	-6,815.49	81.99%
6145 · Supplies	477.51	1,453.80	5,900.72	12,000.00	-6,099.28	49.17%
6200 · District Meetings	65.92	0.00	264.34	1,750.00	-1,485.66	15.11%
6210 · District Events	0.00	0.00	1,000.00	9,000.00	-8,000.00	11.11%
6300 · Utilities	623.97	10,238.17	31,999.01	77,100.00	-45,100.99	41.5%
6505 · Communications	1,515.28	965.76	22,559.67	76,034.00	-53,474.33	29.67%
6704 · Computer/Network Expenses	10,211.66	7,892.69	31,085.94	61,700.00	-30,614.06	50.38%
6707 · Office Supplies	204.45	0.00	933.80	6,600.00	-5,666.20	14.15%
6710 · Insurance & Fidelity Bond	0.00	0.00	0.00	77,000.00	-77,000.00	0.0%
6715 · Publicity/Advertising	559.00	0.00	1,204.00	5,870.00	-4,666.00	20.51%
6720 · Printing and Publishing	76.64	0.00	719.17	2,600.00	-1,880.83	27.66%
6727 · Dues/Subscriptions/Fees-Career	17,106.04	0.00	18,763.54	14,470.00	4,293.54	129.67%
6750 · Other Professional Services	2,929.40	2,279.50	46,775.50	131,000.00	-84,224.50	35.71%
<b>Total 6000 · Materials and Services</b>	<b>47,881.72</b>	<b>97,198.97</b>	<b>398,602.75</b>	<b>1,014,350.00</b>	<b>-615,747.25</b>	<b>39.3%</b>
<b>Total Expense</b>	<b>120,777.91</b>	<b>172,191.52</b>	<b>1,109,138.19</b>	<b>2,323,581.00</b>	<b>-1,214,442.81</b>	<b>47.73%</b>

**Keizer Fire District**  
**General Fund- Operations**  
**12/31/2025**

	Nov 25	Dec 25	YTD	Budget	\$ Over Budget	% of Budget
<b>Expense</b>						
<b>5000 · Personal Services</b>						
5001 · Salaries & Wages	370,235.69	383,225.15	2,165,053.61	4,611,041.00	-2,445,987.39	46.95%
5080 · Overtime	62,770.97	54,649.46	671,912.58	450,000.00	221,912.58	149.31%
5082 · Longevity Incentive	1,935.00	1,935.00	12,220.68	28,716.00	-16,495.32	42.56%
5083 · Leave Payoff	28,115.22	482.64	51,629.27	85,000.00	-33,370.73	60.74%
5084 · Wellness Incentive	0.00	0.00	5,600.00	7,600.00	-2,000.00	73.68%
5085 · Education Incentive	2,100.00	2,100.00	12,525.00	24,300.00	-11,775.00	51.54%
5086 · Preceptor Pay	0.00	0.00	934.49	0.00	934.49	100.0%
5110 · Payroll Tax Soc. Sec. (FICA)	32,817.90	30,535.58	213,501.62	404,594.00	-191,092.38	52.77%
5115 · State Unemployment Tax (SUTA)	457.63	434.61	2,875.71	5,818.00	-2,942.29	49.43%
5119 · Workers' Compensation Tax	102.59	98.78	664.72	4,804.00	-4,139.28	13.84%
5125 · Health and Dental Insurance	86,788.00	86,436.31	502,245.94	1,034,757.00	-532,511.06	48.54%
5126 · Medical Savings Plan (HRA Veba)	11,750.00	11,750.00	69,250.00	138,000.00	-68,750.00	50.18%
5130 · Life & Disability Insurance	12,551.87	7,939.30	56,274.57	99,227.00	-42,952.43	56.71%
5135 · Retirement (PERS)	158,024.75	144,609.89	954,148.62	1,803,518.00	-849,369.38	52.91%
5137 · Deferred Compensation Match	5,960.80	5,964.10	36,208.73	87,159.00	-50,950.27	41.54%
5210 · Physical Exams	0.00	660.00	2,165.00	10,450.00	-8,285.00	20.72%
<b>Total 5000 · Personal Services</b>	<b>773,610.42</b>	<b>730,820.82</b>	<b>4,757,210.54</b>	<b>8,794,984.00</b>	<b>-4,037,773.46</b>	<b>54.09%</b>
<b>6000 · Materials and Services</b>						
6022 · Grant Expense	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6035 · Apparatus Maintenance(Vehicles)	4,092.45	5,343.37	62,645.52	103,000.00	-40,354.48	60.82%
6040 · Equipment Maintenance	598.08	3,205.18	10,588.38	41,600.00	-31,011.62	25.45%
6070 · Small Tools & FF Equip/Supplies	295.80	0.00	9,395.10	110,100.00	-100,704.90	8.53%
6075 · Radio Maintenance	6,384.50	150.00	32,857.70	67,550.00	-34,692.30	48.64%
6080 · Ladder & Hose Testing	1,850.00	0.00	8,016.00	8,700.00	-684.00	92.14%
6100 · Turnouts & Prot. Equipment	287.83	0.00	26,545.79	71,550.00	-45,004.21	37.1%
6137 · Uniforms	1,021.75	3,646.19	12,846.69	32,000.00	-19,153.31	40.15%
6160 · Public Ed / Fire Prevention	1,271.09	0.00	2,022.25	8,500.00	-6,477.75	23.79%
6180 · Medical Supplies	13,860.96	14,056.97	91,433.03	173,000.00	-81,566.97	52.85%
6400 · Fuel Expense	214.96	493.79	17,456.28	52,000.00	-34,543.72	33.57%
6620 · Water Rescue	0.00	50.00	50.00	3,000.00	-2,950.00	1.67%
6622 · Health & Fitness Supplies	0.00	0.00	0.00	2,800.00	-2,800.00	0.0%
6727 · Dues/Subscriptions/Fees-Career	-18,575.17	134,072.36	150,857.77	404,880.00	-254,022.23	37.26%
6750 · Other Professional Services	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
<b>Total 6000 · Materials and Services</b>	<b>11,302.25</b>	<b>161,017.86</b>	<b>424,714.51</b>	<b>1,098,680.00</b>	<b>-673,965.49</b>	<b>38.66%</b>
7000 · Capital Outlay	0.00	0.00	3,221.00	20,000.00	-16,779.00	16.11%
9000 · Transfers and/or Miscellaneous	-10,000.00	280,000.00	280,000.00	0.00	280,000.00	100.0%
<b>Total Expense</b>	<b>774,912.67</b>	<b>1,171,838.68</b>	<b>5,465,146.05</b>	<b>9,913,664.00</b>	<b>-4,448,517.95</b>	<b>55.13%</b>

**Keizer Fire District**  
**General Fund- Training**  
**12/31/2025**

	Nov 25	Dec 25	YTD	Budget	\$ Over Budget	% of Budget
<b>Expense</b>						
<b>5000 · Personal Services</b>						
5001 · Salaries & Wages	11,216.10	11,216.10	69,722.94	137,401.00	-67,678.06	50.74%
5080 · Overtime	2,266.11	2,746.80	28,883.50	40,000.00	-11,116.50	72.21%
5082 · Longevity Incentive	76.33	76.33	457.98	0.00	457.98	100.0%
5083 · Leave Payoff	0.00	0.00	200.00	5,000.00	-4,800.00	4.0%
5084 · Wellness Incentive	0.00	0.00	0.00	200.00	-200.00	0.0%
5085 · Education Incentive	150.00	150.00	900.00	900.00	0.00	100.0%
5090 · Volunteer Program	0.00	2,010.75	3,984.25	60,763.00	-56,778.75	6.56%
5110 · Payroll Tax Soc. Sec. (FICA)	1,000.04	202.68	6,698.30	14,492.00	-7,793.70	46.22%
5115 · State Unemployment Tax (SUTA)	0.00	13.97	85.79	208.00	-122.21	41.25%
5119 · Workers' Compensation Tax	15.82	2.78	30.13	189.00	-158.87	15.94%
5125 · Health and Dental Insurance	889.47	892.75	5,407.40	10,717.00	-5,309.60	50.46%
5126 · Medical Savings Plan (HRA Veba)	250.00	250.00	1,500.00	3,000.00	-1,500.00	50.0%
5130 · Life & Disability Insurance	358.33	110.17	1,656.17	3,548.00	-1,891.83	46.68%
5135 · Retirement (PERS)	5,042.91	4,982.06	37,063.20	66,758.00	-29,694.80	55.52%
5137 · Deferred Compensation Match	343.50	343.50	2,061.00	4,122.00	-2,061.00	50.0%
5210 · Physical Exams	0.00	0.00	1,155.00	8,005.00	-6,850.00	14.43%
<b>Total 5000 · Personal Services</b>	<b>21,608.61</b>	<b>22,997.89</b>	<b>159,805.66</b>	<b>355,303.00</b>	<b>-195,497.34</b>	<b>44.98%</b>
<b>6000 · Materials and Services</b>						
6020 · Volunteer Recruitment/Retention	0.00	0.00	0.00	500.00	-500.00	0.0%
6600 · Training	3,211.16	0.00	12,643.45	72,750.00	-60,106.55	17.38%
6605 · Training Supplies	968.00	1,020.88	3,236.27	8,650.00	-5,413.73	37.41%
6715 · Publicity/Advertising	0.00	0.00	0.00	500.00	-500.00	0.0%
6727 · Dues/Subscriptions/Fees-Career	240.00	0.00	15,142.00	13,685.00	1,457.00	110.65%
<b>Total 6000 · Materials and Services</b>	<b>4,419.16</b>	<b>1,020.88</b>	<b>31,021.72</b>	<b>96,085.00</b>	<b>-65,063.28</b>	<b>32.29%</b>
<b>Total Expense</b>	<b>26,027.77</b>	<b>24,018.77</b>	<b>190,827.38</b>	<b>451,388.00</b>	<b>-260,560.62</b>	<b>42.28%</b>

**Keizer Fire District**  
**Reserve Fund**  
 12/31/2025

	<u>Nov 25</u>	<u>Dec 25</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>						
<b>4000 · Revenue</b>						
4140 · Interest & Dividends	261.58	578.64	4,776.02	2,000.00	2,776.02	238.8%
<b>Total 4000 · Revenue</b>	<b>261.58</b>	<b>578.64</b>	<b>4,776.02</b>	<b>2,000.00</b>	<b>2,776.02</b>	<b>238.8%</b>
<b>9050 · Transfer In From General Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>-25,000.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>261.58</b>	<b>578.64</b>	<b>4,776.02</b>	<b>27,000.00</b>	<b>-22,223.98</b>	<b>17.69%</b>
<b>Expense</b>						
<b>7000 · Capital Outlay</b>						
7010 · Fire/Rescue Equipment	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
7040 · Land/Bldg Improvement	0.00	0.00	0.00	25,000.00	-25,000.00	0.0%
<b>Total 7000 · Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>-50,000.00</b>	<b>0.0%</b>
<b>9000 · Transfers and/or Miscellaneous</b>						
9090 · Cash over/under	0.00	0.00	0.00	116,800.00	-116,800.00	0.0%
<b>Total 9000 · Transfers and/or Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>116,800.00</b>	<b>-116,800.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>166,800.00</b>	<b>-166,800.00</b>	<b>0.0%</b>

**Keizer Fire District**  
**Bond Repayment Fund**  
 12/31/2025

	<u>Nov 25</u>	<u>Dec 25</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>						
<b>4000 · Revenue</b>						
4010 · Taxes, Current Year	334,550.98	18,605.15	356,678.54	379,649.00	-22,970.46	93.95%
4020 · Taxes, Prior Year	1,799.89	160.74	3,315.17	2,500.00	815.17	132.61%
4140 · Interest & Dividends	293.39	1,243.00	2,521.44	4,000.00	-1,478.56	63.04%
<b>Total 4000 · Revenue</b>	<u>336,644.26</u>	<u>20,008.89</u>	<u>362,515.15</u>	<u>386,149.00</u>	<u>-23,633.85</u>	<u>93.88%</u>
<b>Total Income</b>	<u>336,644.26</u>	<u>20,008.89</u>	<u>362,515.15</u>	<u>386,149.00</u>	<u>-23,633.85</u>	<u>93.88%</u>
	336,644.26	20,008.89	362,515.15	386,149.00	-23,633.85	93.88%
<b>Expense</b>						
<b>6000 · Materials and Services</b>						
6771 · GO Bond Payment	0.00	0.00	0.00	290,000.00	-290,000.00	0.0%
6772 · Interest Expense	0.00	64,112.50	64,112.50	118,149.00	-54,036.50	54.26%
<b>Total 6000 · Materials and Services</b>	<u>0.00</u>	<u>64,112.50</u>	<u>64,112.50</u>	<u>408,149.00</u>	<u>-344,036.50</u>	<u>15.71%</u>
<b>Total Expense</b>	0.00	64,112.50	64,112.50	408,149.00	-344,036.50	15.71%

# KEIZER FIRE DISTRICT CHIEF REPORT

February 2026

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## **District Board Committees**

The Finance Committee and Intergovernmental Affairs Committee have met and had productive discussions. The remaining Board Committees are scheduled to meet on January 26th. Thank you for your continued engagement and commitment to the District's success.

## **Legislative Meetings**

Legislative meetings continue as we work to better understand the inner workings of the legislative process. We are narrowing a focused legislative request and will continue refining our approach as discussions progress.

## **Keizer Fire District Strategic Plan**

The District's strategic planning session has been scheduled for February 4th. Please see the agenda for the day, which is included in your Board packet.

This process is an important step in ensuring the long-term sustainability and success of the District. Strategic planning allows us to evaluate our current operations, identify future challenges and opportunities, and establish clear goals that align with the needs of our community, our employees, and our Board. By taking a thoughtful, collaborative approach, we are working to position Keizer Fire District for a strong, sustainable future.

## **Budget Review**

We continue to evaluate the District's budget and work to rebalance it. Several expenses have increased or exceeded initial projections. We are actively exploring new revenue streams and limiting spending to essential expenses only. We will continue working closely with the Board Finance Committee as we review revenue and expenditures and identify opportunities to continue to strengthen the District's financial position.

## **Feasibility Study for Future Opportunity**

This project remains under review by the City of Salem. We will continue to await the City's review before taking any next steps.

**Medic 38 Pilot Program – Salem Fire Department Partnership**

The Medic 38 pilot program with Salem Fire Department has started and is so far going better than expected. This partnership is providing additional operational opportunities while allowing us to better position our resources in higher-demand areas.

A key focus of this effort is increasing ambulance revenue by recapturing a portion of the mutual aid responses that were reduced after Salem Fire assumed responsibility for its ambulance service in July 2025. We will continue to evaluate this program to ensure it remains operationally effective and financially beneficial for the District.

**KFD / SFD / MCFD Collaboration**

Communication and cooperation among Keizer, Salem, and Marion County Fire Districts continue to strengthen. Bi-weekly meetings among Chiefs and Operations Chiefs, along with weekly Battalion Chief meetings, have improved coordination, efficiency, workforce preparedness, and service delivery across the region.

**Station Capacity**

We continue exploring options to expand facility capacity. Our station is currently over capacity for both apparatus and personnel, requiring flexibility in the near term as long-term solutions are evaluated. We are also working with partner agencies to identify alternative space solutions.

**KFD / MCFD #1 Intergovernmental Agreement – Station 6**

Operations continue as normal. The space at Station 6 remains essential to supporting both agencies and the communities we serve. We continue to work toward balancing operational needs with neighborhood concerns while maintaining a focus on mutual support and efficient service delivery.

Respectfully Submitted,  
*Ryan Russell*  
Fire Chief

# OPERATIONS MONTHLY REPORT

## January 2026

December 2025 Total Incidents – 614  
YTD – 7097

December 2024 Total Incidents – 604  
YTD – 7096

December 2023 Total Incidents – 597  
YTD – 6858

Inc #	Address	Call Type	Shift	T.O.D.	Reason
6890	6300 Blk Hogan Dr N	EMS	A	7:52 PM	Distance
7030	500 Blk Castle Glen Ln N	EMS	A	3:37 PM	Distance
7317	2000 Blk Flag Stone Ct NE	EMS	B	2:22 PM	Distance

DECEMBER 2025 RESPONSE TIME STANDARD – 94.5%

YEAR TO DATE CODE 3 RESPONSE TIME STANDARD – 93.2%

### **Operations Projects:**

- Operational Staffing/Hiring: We are currently down two positions. We have hired two Paramedics to fill the two vacancies. One is a new Paramedic that has history at Umatilla Fire District and Amity/McMinnville fire districts. The other is a four-year Paramedic that was at Falck and is now currently working for Woodburn Ambulance. We expect the first to start at the end of January and the later to start in mid-February.
- Lieutenants Promotional Exams: Chief Brozovich and myself will begin preparing for the Lieutenants promotional exam sometime soon with an anticipated test date of late March. Prospective candidates are currently working through a workbook that ensures that they gather the necessary experience and knowledge to work in the next classification.
- Clear Lake Co-Staffing: The co-staffing of the Clear Lake station is still going well. In December Engine 725, from Marion County Fire District #1, handled 40 calls in the North end of Keizer that would have usually been handled by our engine company. This decreased the work load on our engine by 1.3 call per shift. Engine 355 had 272 calls for the month of December, without the relief of E725, they would have responded to 312 calls. This is a decrease in work load of 13% for our engine company.

- Updated Radio Communications: On December 1<sup>st</sup>, our crews along with Salem Fire, Marion County Fire and WVCC reprogrammed all of our radios and began cooperatively using the same radio channels, commonly referred to as Capital Fire Dispatch. Dispatching for all agencies are over a common frequency and all agencies use the same working channels for incidents.

The change has proven to be quite effective, allowing crews to know which channels to work, regardless of jurisdictional boundaries. With auto-aid and the frequency that the three agencies are working together, this decreases confusion on what radio channels to be on when working major incidents or fires. This ultimately leads to safer fire ground conditions.

- Out-of-Town Transfers: We have now been assisting Salem Fire Department by handling out of town transfers from Salem Health since July. These transfers generally go to Portland area hospitals, but do occasionally go to the Eugene area.

In the six months from July to the end of December, we have conducted 90 out of town transfers. We are still collecting data, but at this time we are collecting just over \$1000 on average from each transfer. This is new revenue for the fire district.

These out-of-town transfers have increased as we continue to work more with Salem Fire Department. The on-duty Battalion Chiefs monitor the medic units for crew fatigue and ensure that the appropriate medic unit is handling the transfers. If need be, the Battalion Chief will decline transfers and send another agencies medic unit to perform them if necessary.

- NFIRS to NERIS Incident Reporting: Beginning January 1<sup>st</sup>, the State and Federal government have required that fire agencies report their incidents in a new reporting system called NERIS, the National Emergency Response Information System. The system allows for easier data extraction for agencies and the fire service as a whole.
- 2026 EMS Protocols: KFD, SFD and MCFD#1 have worked together over the last few months and have updated the EMS protocols for 2026. We ensured that the protocols meet industry standards and are backed up by medical studies. Due to the increase in automatic aid amongst the agencies it was critical that we ensure the protocols are the same and we are providing medicine in the same manner, regardless of jurisdictional boundary.

### **Maintenance Projects:**

- We had one of our maintenance firefighters move on to Clackamas Fire, so we have been training Hayden Hewes to assist in the maintenance division. He is very motivated and has the knowledge, skills and abilities to be an asset to maintaining our equipment
- Facilities: Routine care and maintenance continue to be completed by staff as time allows:
  - Crews are finishing up the replacement of the upstairs deck.
  - Multiple miscellaneous electrical and plumbing issues fixed.

- Apparatus:
  - Ladder testing was completed for the year.
  - FireComm headsets all repaired in apparatus.

**Other Events, Activities and Meetings:**

- 11/24 – Radio Project Meeting (WVCC)
- 12/01 – EMS Physician Advisor Meeting
- 12/09 – Officers Meeting
- 12/11 – NERIS Training
- 12/14 – Christmas Pancake Breakfast
- 12/16 – Chiefs Meeting
- 12/17 – EMS Protocol Meeting
- 12/18 – Salem Health / EMS Providers Meeting
- 12/22 – EMS QI Meeting
- 12/23 – Chiefs Meeting
- 01/06 – Chiefs Meeting
- 01/13 – Officers Meeting
- 01/14 – ACLS Class

Respectfully,

*Brian Butler*

Division Chief

# VEHICLE MAINTENANCE REPORT

December 2025  
(12/01/2025 through 12/31/2025)

<u>Unit</u>	<u>Hours Out of Service</u>		<u>Notes</u>
	Month	Year to Date	
<b><u>Medics</u></b>			
2501 (M36)	0	3	
2502 (M35)	0	360	
2001 (M37)	140	479	Brake light sensors
2002 (M38)	140	394	Brake light sensors
1501 (Reserve)	0	260.5	
1601 (Reserve)	0	137.5	
<b><u>Engines</u></b>			
1711 (E355)	0	640.5	
1712 (E365)	0	527	
2111 (E375)	0	37.25	
0411 (E385)	0	1	
<b><u>Other</u></b>			
9221 (L358)		8	
1731 (SQ359)	0	3	
2141 (BR358)	0	567.5	
1741 (BR365)	121	121	Driver door autolocking (O)
1641 (UTV368)	0	0	
1651 (BC35)	0	28.5	
1652 (BC36)	45	238	Multi-point inspection
2441 (T359)	0	0	
<b><u>Staff Vehicles</u></b>			
0851 (U394)	0	0	
2151 (U354)	0	6.5	
1653 (U374)	0	0	
0951 (U384)	0	0	
2451 (C351)	0	70.5	

## Repair/Maintenance Events:

\*\*\*Note\*\*\* (I) Indicates In-House Repair  
(O) Indicates Outside Vendor Repair

# TRAINING, HEALTH, AND WELLNESS DIVISION

## MONTHLY REPORT

### January 2026

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#### **December Training Highlights:**

**Charting Review:** Crews were required to take part in this course to ensure we align our charting practices with current requirements. Jackie is working on catching all remaining personnel so that we have 100% compliance as we move into the new year.

**Officers:** During our monthly Officer meeting, personnel trained on new incident command guidelines and practiced initial radio reports as the first arriving units. This change is part of joint work with Salem Fire to align our current operational procedures.

**EMS:** Crews completed medical scenarios and completed a review of our new pediatric dosing guide.

#### **Scheduled January Training:**

**Fire:** This month we have joint training with Salem Fire focusing on functions of the Rapid Intervention Team (RIT), which is activated in the case of a down firefighter on an active fire. Crews will also be touring SFD's new air rig and ensuring joint equipment familiarity.

**EMS:** Annual refresher for CPR/ACLS (Advanced Cardiac Life Support).

#### **Student and Resident Program:**

Our students continue to gain hands-on experience both at school and on calls. We terminated our student agreement with one individual due to academic performance. Current students include Firefighters Meadows and Elder (A-Shift); Firefighter Vandecoevering (B-Shift); Firefighter Jones (C-Shift); and Firefighter Gomez (volunteer attending EMS related schooling).

Cooperative work experience (CWE) students will return this month from the fire suppression program, and we will be hosting another group of EMT-B students for clinical experience. We also currently have three paramedic interns wrapping up their ride time.

#### **Health and Wellness Programs:**

Peer Fitness Committee: Peer Fitness Trainers Thorne and Brozovich are recertified through 2027.

Peer Support Committee: Personnel nominated Brozovich and Glaede to become Peer Support members.

#### **December Meetings and Activities:**

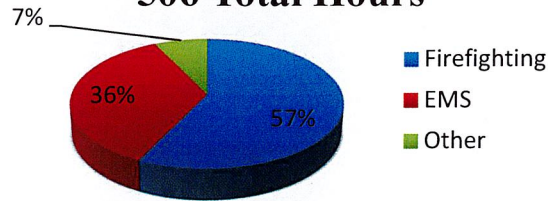
Capital Area ICS Meeting  
Chemeketa EMS Advisory Board Meeting  
Salem Fire Officer Development Training  
OSFM PIO Meeting  
Area BC Meeting

KFD Officer Meeting and Training  
Chemeketa Fire Advisory Board Meeting  
Red Cross Training Meeting  
Capital Area Training Meeting  
EMS QI Meeting

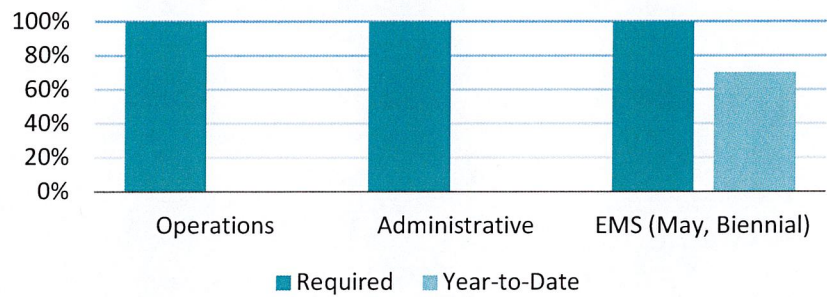
**TRAINING, HEALTH, AND WELLNESS DIVISION  
MONTHLY REPORT  
January 2026**

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**December  
Training Breakdown  
506 Total Hours**



**Required Annual Training Hours**



**Required Training Breakdown:**

Agency Classification	Required Hours	Applicable personnel	Total
DPSST - Operations	60 hours	57	3,420 hours
DPSST – Administrative (Prevention, Public Education, Chief Officers)	12 hours	4	36 hours
Oregon Health Authority (OHA)	24 hours (EMT)	12	288 hours
Biennial Recertification	36 hours (EMT- A/I)	3	108 hours
	48 hours (EMT - P)	39	<u>1,822 hours</u>
			2,218 hours
Additional category for 2024: ISO Required Training (impacts rating and grant eligibility).	241 department hours (9 categories)	N/A	241 hours

Respectfully submitted,

*Rachel Brozovich, Battalion Chief*

**Fire Prevention Division Board Report**  
Anne-Marie Storms, Deputy Fire Marshal  
December/January

**Child Passenger Safety** - This month's Car Seat Clinic assisted 18 families in obtaining the appropriate car seat for their child. We had a great turn out with local technicians who are a huge support to the program. We are assisting Marion County Sheriff's Office and Stayton Fire in February to help grow their program and provide guidance as they start their own program.

**2025 Convening of the Fire Service**- In December, the Oregon State Fire Marshal's Office convened key members of the Oregon Fire Service for a one-day event titled *Convening of the Fire Service*, held in preparation for the 2026 Legislative Session. The gathering provided an opportunity to revisit and reaffirm the 2025 report, while also exploring emerging themes that will shape the Oregon Fire Service's collective efforts moving forward.

**4<sup>th</sup> Place Barricade** - In 1993, the City of Keizer City Council voted to temporarily install a gate to close off 4th Place in order to reduce traffic in response to community concerns. The gate, which ultimately became a barricade, was largely forgotten until the issue was briefly revisited in 2005, at which time no action was taken.

In late 2025, a development project was submitted during a pre-application meeting. During this review, the Fire District identified a critical access concern: the neighborhood, consisting of more than 70 dwellings, relied on a single access road. Under the Oregon Fire Code, neighborhoods with 30 or more dwellings are required to have two points of access.

As reopening the street required City Council action, the Fire District requested the matter be brought before the Council. After extensive discussion, the City Council voted to remove the barricade, reopening 4th Place to Sandra Street.

**Basic Fire Investigation Class** – The Marion-Polk Fire Investigation Team will be hosting a basic fire investigation class on January 24-25 in Jefferson. This class helps current firefighters to learn more about basic fire patterns, cause, fire science and resources.

**Meetings attended**

11/18 – Pre-App meetings

11/18 – Board Meeting

11/24 – Car Seat Planning Meeting

11/25 – Giving Tree shopping

12/4 – MPFIT

12/8 – MPFIT Burn House Walk-thru  
12/9 – Officer Meeting  
12/10 – Legislative Meeting  
12/11 – KBZY Interview  
12/11 – Rotary/Chamber Lunch  
12/12 – KVFA Christmas Party  
12/15 – KFF Meeting  
12/16 – Convening of the Fire Service Meeting  
12/22 – OFMA Education Committee Meeting  
12/30 – MPFIT Burn Meeting  
1/5 – City Council Meeting  
1/7 – Legislative Meeting  
1/7 – KeizerTimes Meeting  
1/8 – MPFIT Burn House Work Party  
1/13 – Officer Meeting  
1/13 – Car Seat Clinic  
1/14 – SKSD Meeting  
1/14 – OFMA Board Meeting

**Upcoming Events**

1/24-25 – Basic Fire Investigation Course  
2/7 – Dedication Ceremony for the Keizer Gold Star Memorial  
2/10 – Car Seat Clinic @ Stayton

## Keizer Rural Fire District – Board Meeting

Tuesday, January 20, 2026

- Discussion as it relates to the Package policy that covers our General Liability, Auto Liability and physical damage coverage, Property coverage on buildings, contents and equipment, and our Umbrella policy:
  - 1. **Renewal Premium for the upcoming year:** – As you will see in the attached policy we have a breakdown per line of coverage. The total policy premium for the year is \$77,894. This number has increased from our expiring policy that was \$69,147 and there are a couple of reasons for this that I would like to discuss.
  - 2. **General Liability** – General Liability is charged based upon our budget services, the more people we employ to go out into the community the higher our risk of having a General Liability claim. The insurance carrier charges General Liability insurance based upon our budgeted services figures. Our expiring amount for budget services was \$9,955,873 and our renewal amount for budgeted services is estimated at 10,434,518. A total increase to our General Liability payment in the amount of \$3,452 from last years premium.
  - 3. **Auto Liability and Physical Damage:** The biggest change here was the addition of two ambulances that we purchased in April of 2025. Because they were purchased mid term last year it skews the increase for this line of coverage as these vehicles were not on the policy when we started last year. For comparison purposes, it looks like the Auto Liability and the Auto physical damage had large increases this year (highlighted) but in reality those vehicles weren't on the policy at the start of the year and now they are – thus increasing the policy premium.
  - 4. **Property Coverage:** We insure the building, the contents and equipment inside the building and each year SDAO does a replacement cost estimator for the structure and equipment inside to make sure coverage is adequate. They increased coverage to:
    - Buildings: \$6,942,479
    - Personal Property: \$900,526
    - Mobile Equipment: \$417,870

A total increase in coverage in the amount of \$373,476 across all lines. The increase in premium for this coverage was \$179 a year.

I'm happy to answer any questions from the Board or Staff as it relates to this policy on the documents submitted as part of this presentation.

Respectfully submitted,

Nathan Bauer

R. Bauer Insurance

**Invoice**

Invoice Number: 41P52618-714    Entity ID: 52618    Effective Date: 1/1/2026    Expiration Date: 12/31/2026    Invoice Date: 1/1/2026

Named Participant

Keizer R.F.P.D.  
661 Chemawa Rd NE  
Keizer, OR 97303

Agent of Record

R. Bauer Insurance Inc.  
PO Box 20070  
Keizer, OR 97307

Coverage

Contribution

<b>SDIS Liability Coverage</b>		\$33,987
	Less Best Practices Credit	(\$3,399)
	<u>Less Service Group Discount</u>	<u>(\$1,359)</u>
	Adjusted Contribution	\$29,229
<b>Sexual Misconduct Liability</b>		No Coverage
<b>Auto Liability*</b>		\$6,784
	Less Best Practices Credit	(\$678)
	<u>Less Service Group Discount</u>	<u>(\$271)</u>
	Adjusted Contribution	\$5,835
<b>Non-owned and Hired Auto Liability</b>		\$200
<b>Auto Physical Damage</b>		\$27,727
	<u>Less Service Group Discount</u>	<u>(\$1,109)</u>
	Adjusted Contribution	\$26,618
<b>Hired Auto Physical Damage</b>		\$398
<b>Property</b>		\$8,691
	Less Best Practices Credit	(\$869)
	<u>Less Service Group Discount</u>	<u>(\$348)</u>
	Adjusted Contribution	\$7,474
<b>Earthquake</b>		\$5,620
<b>Flood</b>		Included
<b>Equipment Breakdown</b>		\$2,165
<b>Crime</b>		\$355
	Total	\$77,894

The listed coverages are only extended when a specific dollar amount or the word "included" is indicated in the Contribution column. Your payment evidences acceptance of this renewal. Please use the coupon on the following page to help us apply your payment.

\* Includes Excess Auto and Auto Supplemental coverages.

**S D | I S**

**SPECIAL DISTRICTS  
INSURANCE SERVICES**

**Your Contribution is due on 3/1/2026**

**Please include the bottom portion of this sheet with your payment.**

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**Make Checks Payable to:**

Special Districts Insurance Services  
PO Box 12613  
Salem, OR 97309

**Member:** Keizer R.F.P.D.

**Member ID:** 01-52618

**Total Due:** \$77,894

Check # \_\_\_\_\_

Amount \$ \_\_\_\_\_

**SDIS Liability Coverage Declarations**

**Certificate Number:** 41P52618-714

**Coverage Period:** 1/1/2026 through 12/31/2026

**Named Participant**

Keizer R.F.P.D.  
661 Chemawa Rd NE  
Keizer, OR 97303

**Agent of Record**

R. Bauer Insurance Inc.  
PO Box 20070  
Keizer, OR 97307

<b>SDIS Liability Coverage:</b>	<b>Description</b>	<b>Limit<sup>(1)</sup></b>	<b>Deductible<sup>(2)</sup></b>
	Per Occurrence Limit of Liability	\$5,000,000	None
	Per Wrongful Act Limit of Liability	\$5,000,000	None
	Annual Aggregate Limit of Liability	\$10,000,000	None

**Additional Coverages:** List only includes sublimited Additional Coverages. Unless indicated in Section III Additional Coverages, of the SDIS Liability Coverage Document, the following limits are not added to the above identified Limit(s) of Liability

<b>Coverage</b>	<b>Limit<sup>(4)</sup></b>	<b>Participant Limit<sup>(5)</sup></b>	<b>All Participants Limit<sup>(6)</sup></b>	<b>Deductible</b>	<b>Contribut</b>
Ethics Complaint Defense Costs	\$25,000	\$25,000		None	Included
EEOC/BOLI Defense Costs	\$5,000,000			None	Included
Limited Pollution Coverage	\$250,000	\$250,000		None	Included
Injunctive Relief Defense Costs	\$50,000	\$50,000	Not Applicable <sup>(7)</sup>	None	Included
Criminal Defense Costs	\$100,000	\$100,000	\$500,000	None	Included
Premises Medical Expense	\$5,000	\$5,000		None	Included
Fungal Pathogens (Mold) Defense Costs	\$100,000	\$100,000		None	Included
Applicators Pollution Coverage	\$50,000	\$50,000		None	Included
Lead Sublimit Defense Costs	\$50,000	\$50,000	\$200,000	None	Included
Marine Salvage Expense Reimbursement	\$250,000	\$250,000		None	Included
Communicable Disease Defense	\$50,000	\$50,000	\$2,000,000	None	<u>Included</u>
				<b>Total Contribution:</b>	<b>\$29,229</b>

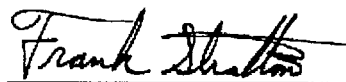
**Reference**

- (1) Subject to a \$25,000,000 maximum limit for all SDIS Trust Participants involved in the same Occurrence or Wrongful Act.
- (2) Subject to a \$10,000 controlled burn deductible for failure to follow DPSST guidelines.
- (3) Subject to a \$25,000 Employment Practices Deductible when SDIS not contacted for legal advice prior to termination.
- (4) Named Participant's maximum limit per Occurrence or Wrongful Act.
- (5) Named Participant's maximum limit for the Coverage Period.
- (6) Maximum limit of coverage, for all SDIS Trust Participants for the Coverage Period. Does not apply to Injunctive Relief Defense Costs (7).
- (7) Maximum limit of coverage, for all SDIS Trust Participants involved in the same Occurrence or Wrongful Act, is \$200,000.

**Forms applicable to Named Participant: SDIS Liability Coverage Document - 01/01/2026**

This certificate is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Liability Coverage Document. This certificate only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Liability Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.

Countersigned by:



Authorized Representative  
Property and Casualty Coverage for Education Trust

Date: Thursday, January 1, 2026



SPECIAL DISTRICTS  
INSURANCE SERVICES

## Auto Liability and Auto Physical Damage Coverage Declarations

**Certificate Number:** 41P52618-714

**Coverage Period:** 1/1/2026 through 12/31/26

**Named Participant**

Keizer R.F.P.D.  
661 Chemawa Rd NE  
Keizer, OR 97303

**Agent of Record**

R. Bauer Insurance Inc.  
PO Box 20070  
Keizer, OR 97307

Coverage is only provided for those coverages indicated below for which a contribution is shown.

### Auto Liability

Coverage	Per Accident Limit of Liability	Deductible	Contribution
Auto Liability	\$500,000	None	\$5,835
Non-Owned/ Hired Auto Liability	\$500,000	None	\$200

**Applicable Coverage Document:** SDIS Auto Liability Coverage Document January 1, 2026

### Auto Physical Damage

Coverage	Per Accident Limit of Liability	Deductible	Contribution
Auto Physical Damage	Per Schedule	Per Schedule	\$26,618
Hired Auto Physical Damage	\$100,000	\$100/\$500*	\$398

**Applicable Coverage Document:** SDIS Auto Physical Damage Coverage Document January 1, 2026

This Certificate is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Auto Liability Coverage Document and SDIS Auto Physical Damage Coverage Document. This certificate only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Auto Liability Coverage Document and SDIS Auto Physical Damage Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.

Countersigned by:

Date: Thursday, January 1, 2026

Authorized Representative  
Special Districts Insurance Services

\* If two deductibles are displayed (ie: \$100/\$200), the first applies to Comprehensive Coverage and the second Collision Coverage.



### Auto Excess Liability Coverage Declarations

**Certificate Number:** 41P52618-714

**Coverage Period:** 1/1/2026 through 12/31/2026

**Named Participant**

Keizer R.F.P.D.  
661 Chemawa Rd NE  
Keizer, OR 97303

**Agent of Record**

R. Bauer Insurance Inc.  
PO Box 20070  
Keizer, OR 97307

Coverage is only provided for those coverages indicated below for which a contribution is shown.

#### Excess Auto Liability

Coverage	Limit of Liability*	Retention	Contribution
Excess Auto Liability	\$4,500,000	\$500,000	Included with Auto Liability
Excess Non-Owned/ Hired Auto Liability	\$4,500,000	\$500,000	Included with Non-Owned/ Hired Auto Liability

Applicable Coverage Document: SDIS Excess Auto Liability Coverage Document - January 1, 2026

This Certificate is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Excess Auto Liability Coverage Document. This Certificate only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Excess Auto Liability Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.

Countersigned by:

Date: Thursday, January 1, 2026

Authorized Representative  
Special Districts Insurance Services

\* Per Accident Limit of Liability.

## Property Coverage Declarations

Certificate Number: 41P52618-714

Coverage Period: 1/1/2026 through 12/31/2026

Named ParticipantKeizer R.F.P.D.  
661 Chemawa Rd NE  
Keizer, OR 97303Agent of RecordR. Bauer Insurance Inc.  
PO Box 20070  
Keizer, OR 97307Scheduled Property Values

\$6,942,479 Buildings, Other Structures and Scheduled Outdoor Property  
 \$900,526 Personal Property  
 \$417,870 Mobile Equipment, Scheduled Personal Property and Scheduled Fine Arts

Total Limit of Indemnification (Per Occurrence)

\$8,260,876 The Trust shall not pay, or be liable for more than the Total Limit of Indemnification in any single "occurrence" during Property Coverage Period, including all related costs and expenses, all costs of investigation, adjustment and payment of claims, but excluding the salaries of your regular employees and counsel on retainer.  
 \$300,000,000 SDIS Per Occurrence Aggregate Loss Limit

Sublimits (Per Occurrence)

The subjects of coverage listed below are sub-limited within the above shown "Total Limit of Indemnification (Per Occurrence)". The Limits reflect the maximum amount the Trust will pay for losses involving these coverages. The titles below are provided merely for convenience of reference and shall not be deemed in any way to limit or affect the provisions to which they relate.

**Covered Property***Section VIII - Covered Property in the SDIS Property Coverage Document*

\$250,000 Personal Property of Others within your Care, Custody, or Control, other than Mobile Equipment  
 \$100,000 Property of Employees/Volunteers (subject to a \$5,000 maximum per person)  
 \$100,000 Mobile Equipment of others that is within your Care, Custody or Control or Rented or Leased for up to 30 days  
 \$10,000 Unscheduled Fine Arts (Fine Art may be specifically scheduled for higher limits)

**Additional Coverages***Section X - Additional Coverages in the SDIS Property Coverage Document*

\$5,000,000 Debris Removal  
*Sublimit is \$5,000,000 or 25% of the covered portion of the loss, whichever is less.*  
 \$50,000 Pollutant Clean-up and Removal from Land or Water  
*Sublimit is \$50,000 or 20% of the scheduled location(s) value, whichever is less.*  
 \$10,000 Fungus as a Result of a "Covered Cause of Loss"  
*Sublimit is \$10,000 or 10% of the covered portion of the loss, whichever is less.*  
 \$10,000 Preservation of Undamaged Covered Property  
*Sublimit is \$10,000 or 10% of the covered portion of the loss, whichever is less.*

- \$250,000 Professional Services  
*Sublimit is \$250,000 or 10% of the covered portion of the loss, whichever is less.*
- \$25,000 Fire Department Service Charge
- \$10,000 Recharging of Fire Extinguishing Equipment
- \$10,000 Arson Reward
- \$5,000,000 Increased Cost of Construction - Enforcement of Ordinance or Law  
*Sublimit is \$5,000,000 or 25% of the covered portion of the loss, whichever is less.*
- \$500,000 Increased Cost of Construction - Cost Resulting from Unforeseen Delay  
*Sublimit is \$500,000 or 25% of the covered portion of the loss, whichever is less.*
- \$500,000 Expenses for Restoration or Modification of Landscaping, Roadways, Paved Surfaces and Underground Utilities  
*Sublimit is \$500,000 or 25% of the covered portion of the loss, whichever is less.*

**Additional Coverages - Business Income and Extra Expense**

*Section XI - Additional Coverages - Business Income and Extra Expense in the SDIS Property Coverage Document*

- \$1,000,000 Business Income
- \$1,000,000 Extra Expense
  - \$25,000 Enforcement of Order by Government Agency or Authority
  - \$25,000 Business Income from Dependent Property
- \$100,000 Interruption of Utility Services
- \$25,000 Inability to Discharge Outgoing Sewage

**Coverage Extensions**

*Section XII - Coverage Extensions in the SDIS Property Coverage Document*

- \$2,000,000 Property in the Course of Construction  
*If you have not complied with all of the notification requirements set forth in Section XII.A. within 90 days, the most the Trust will pay for property in the Course of Construction is \$500,000. If after 90 days you have not complied with all the notification requirements set forth in Section XII.A. then no coverage will be provided for property in the Course of Construction.*
- \$500,000 Newly Acquired or Constructed Property  
*No coverage will be provided for newly acquired or constructed property unless you notify the Trust in writing no later than 90 days after the dates specified in section XII.A.*
- \$25,000 Unscheduled Outdoor Property
- \$250,000 Malicious Mischief or Vandalism to Tracks and Artificial Turf Fields
- \$250,000 Property in Transit
- \$250,000 Accounts Receivable
- \$50,000 Property Damaged by Overflow of Sewers or Drains
- \$100,000 Covered Leashold Interest  
*Sublimit is lesser of amount listed here or an amount prorated based on time between the Loss and the earlier of: Lease Expiration, Re-occupancy of leased property, or lease of new property.*
- \$250,000 Valuable Papers and Records  
*Sublimit is lesser of: Cost to research, restore and replace the lost information; Actual Cash Value in its blank state of the damaged or destroyed paper, tape or other media if records are not actually researched, restored or replaced; or the amount of the sublimit listed here.*
- \$25,000 Data Storage Media
- \$250,000 Miscellaneous Property Damaged by Specified Cause of Loss or Theft  
*Sublimit lesser of: Appraised Value, Fair Market Value, or Sublimit listed here.*
- \$8,260,876 Property Damaged by an Act of Terrorism or Sabotage  
*The most the Trust will pay for Property Damaged by an Act of Terrorism or Sabotage is described in Section XII.K.9.*

**Additional Sublimits**

*Sublimits showing below, if any, are in addition to the sublimits shown above.*

**Locations Covered**

Locations that are specifically listed on the Named Participant's Property Schedule.

**Perils Covered**

Risks of Direct Physical Loss subject to the terms, conditions and exclusions of the current SDIS Property Coverage Document.

**Deductibles**

As indicated on the Schedule of Property Values on file with the Trust.

**Contribution**

\$7,474

**Applicable Coverage Document: SDIS Property Coverage Document - January 1, 2026**

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This Certificate is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the applicable SDIS Property Coverage Document. This Certificate only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Property Coverage Document. Reference the current SDIS Property Coverage Document for complete terms and conditions.

Countersigned by: Frank Stratton Date: Thursday, January 1, 2026  
Authorized Representative  
Special Districts Insurance Services

Auto Code	Year	Make	Description	Vehicle Identification #	Collision	Comp	Deductible Collision   Comp	Value	AL Contribution	A Contr	
	2021	Ford	F350	1FT8W3BN6MED06639	Yes	Yes	\$1,000	\$40,832.00	\$226.31		
	Weight Class: Lgt Truck		Valuation: Replacement	Term: 01/01/2026 to 12/31/2026			\$250				
	2021	Freightliner	Water Tender	1FVDCYF8MHMP2694	Yes	Yes	\$1,000	\$411,189.00	\$236.61	\$	
	Weight Class: Hvy Truck		Valuation: Replacement	Term: 01/01/2026 to 12/31/2026			\$250				
	2024	Ford	F350	1FT8W3BN8REC17033	Yes	Yes	\$1,000	\$75,000.00	\$288.04		
	Weight Class: Med Truck		Valuation: Replacement	Term: 01/01/2026 to 12/31/2026			\$250				
	2025	Northstar Braun	Ambulance	1FDUF5HT9RDA11852	Yes	Yes	\$1,000	\$316,850.00	\$288.04	\$	
	Weight Class: Med Truck		Valuation: Replacement	Term: 01/01/2026 to 12/31/2026			\$250				
	2025	Northstar Braun	Ambulance	1FDUF5HTXRDA11746	Yes	Yes	\$1,000	\$316,650.00	\$288.04	\$	
	Weight Class: Med Truck		Valuation: Replacement	Term: 01/01/2026 to 12/31/2026			\$250				
								<b>Total:</b>	\$5,612,247.00	\$5,832.83	\$2

**Weight Class**

- Priv. Pass = (0 - 10,000 LBS)
- Lgt Truck = (0 - 10,000 LBS)
- Med Truck = (10,001 - 20,000 LBS)
- Hvy Truck = (20,001 - 45,000 LBS)
- XHvy Truck = (OVER 45,000 LBS)

**Valuation Codes**

- Replacement = Replacement Cost Valuation
- Functional = Functional Replacement Cost

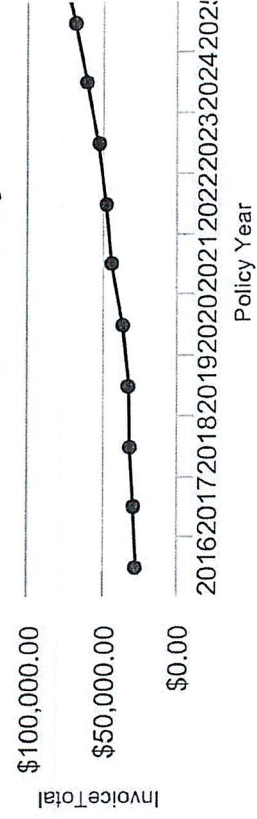
Report displays contribution difference (changes) between 2025 and the 2026 renewal in an effort to provide a general idea of rating components that influence contributions.

Coverage	2025 contribution	Change in exposures	2026 contribution	Total contribution change	Total % contribution
General Liability	\$25,777	See Below	\$29,229	\$3,452	
Auto Liability	\$4,711	0	\$5,835	\$1,124	
Non-Owned Auto Liability	\$195		\$200	\$5	
Auto Physical Damage	\$23,054	\$0	\$26,616	\$3,564	
Non-Owned APD	\$362		\$398	\$36	
Property	\$7,295	\$373,476	\$7,474	\$179	
Earthquake	\$5,331	\$373,476	\$5,620	\$289	
Flood	\$0	\$373,476	\$0	\$0	
Equipment Breakdown	\$2,067	\$373,476	\$2,165	\$98	
Crime	\$355		\$355	\$0	
Cyber	\$0		\$0	\$0	
<b>Total All Lines</b>	<b>\$69,147</b>		<b>\$77,894</b>	<b>\$8,747</b>	

**General Liability Exposure Comparison**

Description	Last Year	This Year	Difference
2025-2026 Budgeted Materials and Supplies *	\$2,074,813	\$2,209,115	\$134,302
2025-2026 Budgeted Personal Services *	\$9,955,673	\$10,434,518	\$478,645
Events/Fundraisers - Alcohol Served	\$0	\$0	\$0
Number Of EMT's (Paid or Volunteer)	\$41	\$41	\$0

**Annual Contribution History**



## Earth Movement Endorsement

**Certificate Number:** 41P52618-714

**Coverage Period:** 1/1/2026 through 12/31/2026

**Named Participant**

Keizer R.F.P.D.  
661 Chemawa Rd NE  
Keizer, OR 97303

**Agent of Record**

R. Bauer Insurance Inc.  
PO Box 20070  
Keizer, OR 97307

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PLEASE CAREFULLY REVIEW THE ENDORSEMENT AS IT WILL MODIFY AND AMEND THE PROPERTY COVERAGE DOCUMENT.

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As consideration for an additional contribution paid by the **Named Participant**, in the amount of **\$5,620**, the **Property Coverage Document** will be amended by adding the following to Section **XII. COVERAGE EXTENSIONS**:

**L. Extension of Coverage for Property Damaged by Earth Movement**

Subject to the additional conditions and limitations set forth below, we will indemnify you for direct physical loss or damage to **Covered Property** caused by or resulting from **earth movement** that occurs on premises listed on the Schedule of Property Values on file with the Trust.

1. This **Coverage Extension** is subject to per-occurrence deductibles as follows:
  - a. The deductible shall be no less than the greater of:
    - (1) \$5,000;
    - (2) Two percent (2%) of the **actual cash value** of the **Covered Property** damaged by **earth movement** in a single **occurrence** on premises listed on the Schedule of Property Values on file with the Trust; or
    - (3) The Deductible stated in the Declarations.
  - b. The deductible shall be no more than the greater of:
    - (1) \$50,000; or
    - (2) The Deductible stated in the Declarations.
2. For the purposes of this **Coverage Extension** only, **earth movement** means:
  - a. Sudden and accidental earthquake, seaquake, shock, tremor, landslide, submarine landslide, avalanche, subsidence, sinkhole, collapse, mud flow, rock fall, **volcanic activity**, or any similar seismic activity, resulting in cracking, crumbling, lateral movement, rising, shifting, settling, sinking, or upheaval of **land**;
  - b. **Flood** that would not have occurred but for tsunami caused by, resulting from, or arising out of **earth movement**, regardless of any other cause or event that contributes concurrently or in any sequence to such **flood**; and
  - c. **Collapse** directly caused by **earth movement**.
3. **Earth Movement** does not mean, and we will not indemnify you or anyone else for, damage caused by, resulting from, or consisting of:
  - a. Gradual cracking, crumbling, horizontal, lateral or vertical movement, rising, shifting, settling, sinking, or upheaval of **land**, occurring over a period of fourteen or more days, caused by, exacerbated by, or arising out of artificial means or artificially created soil conditions, including contraction, corrosion, erosion, excessive or insufficient moisture, expansion, freezing, improperly compacted soil, insufficient fill, liquefaction, slope instability, slumping, subsidence, or thawing;
  - b. Gradual cracking, crumbling, horizontal, lateral or vertical movement, rising, shifting, settling, sinking, or upheaval of **land**, occurring over a period of fourteen or more days, caused by, exacerbated by, or arising out of underground activity of animals, vegetation, or **water**; or
  - c. Any **water movement** or **flood**, except for **flood** that would not have occurred but for tsunami caused by, resulting from, or arising out of **earth movement** as described in section **XII.L.2**.

4. All **Earth Movement** that occurs within a 72-hour period will constitute a single **occurrence**.
  5. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless the damaged **Covered Property** is expressly identified on the Schedule of Property Values on file with the Trust as having coverage for **earth movement**.
  6. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless the damage or loss occurs during the **Property Coverage Period**, and is discovered and reported to the Trust by you within one year of the ending date of the **Property Coverage Period**.
  7. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless you notify us as soon as reasonably possible after the **earth movement** occurs and allow us to inspect the damaged **Covered Property** prior to making any repairs or replacing the damaged or destroyed **Covered Property**.
  8. Indemnification under this **Coverage Extension** is subject to the following limits:
    - a. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** in any single **occurrence** is **\$8,260,876**;
    - b. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** during the **Coverage Period**, is an **Annual Aggregate Loss Limit** of **\$8,260,876**;
    - c. The **SDIS Per-Occurrence Aggregate Loss Limit**;
    - d. An **SDIS Annual Aggregate Loss Limit** of **\$300,000,000** for all damage or loss caused by, resulting from, or arising out of **earth movement, flood, or both**.
  9. Any amounts paid under this **Coverage Extension** are included in, subject to, and not in any event in addition to, the **Total Limit of Indemnification** stated in the Declarations.
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This Endorsement amends Section XII. **Coverage Extensions** of the **Property Coverage Document** only, and does not modify, amend, waive or otherwise affect any of the other terms, conditions, limitations, exceptions, or exclusions of the **Property Coverage Document**.

This certificate is made and is mutually accepted by the Trust and the **Named Participant** subject to all provisions, stipulations and agreements of the applicable **SDIS Property Coverage Document** that it amends. Reference the applicable **SDIS Property Coverage Document**, as amended by this and any other applicable endorsements, for complete terms and conditions.

Countersigned by: Frank Stratton Date: Thursday, January 1, 2026  
Authorized Representative  
Special Districts Insurance Services



## Flood Endorsement

**Certificate Number:** 41P52618-714

**Coverage Period:** 1/1/2026 through 12/31/2026

**Named Participant**

Keizer R.F.P.D.  
661 Chemawa Rd NE  
Keizer, OR 97303

**Agent of Record**

R. Bauer Insurance Inc.  
PO Box 20070  
Keizer, OR 97307

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PLEASE CAREFULLY REVIEW THE ENDORSEMENT AS IT WILL MODIFY AND AMEND THE PROPERTY COVERAGE DOCUMENT

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As consideration for an additional contribution paid by the **Named Participant**, in the amount of \$0, the **Property Coverage Document** is amended by adding the following to Section XII. **COVERAGE EXTENSIONS:**

**M. Extension of Coverage for Property Damaged by Flood**

Subject to the additional conditions and limitations set forth below, we will indemnify you for direct physical loss or damage to **Covered Property** caused by or resulting from **flood**, including **collapse** directly caused by **flood**, that occurs on premises listed on the Schedule of Property Values on file with the Trust.

1. This **Coverage Extension** is subject to per-occurrence deductibles as follows:

- a. If the damaged **Covered Property** is not a **waterway structure** and is located, either partially or wholly, within a federally designated 100-year or greater Special Flood Hazard Area ("SFHA"), as defined by the Federal Emergency Management Agency ("FEMA"), at the time of the **occurrence**, then the deductible shall be:
  - (1) \$500,000 per occurrence for damage to each covered **building, other structure, outdoor property and scheduled outdoor property** listed on the Schedule of Property Values on file with the Trust;
  - (2) \$500,000 per occurrence for damage to covered **personal property, scheduled personal property, fine arts and scheduled fine arts** located within each covered **building, other structure, outdoor property and scheduled outdoor property** listed on the Schedule of Property Values on file with the Trust; and
  - (3) \$500,000 per occurrence for damage to covered **mobile equipment and scheduled mobile equipment** listed on the Schedule of Property Values on file with the Trust.
- b. If the damaged **Covered Property** is not a **waterway structure** and is located wholly outside of a federally designated 100-year or greater Special Flood Hazard Area ("SFHA"), as defined by the Federal Emergency Management Agency ("FEMA"), at the time of the **occurrence**, then the deductible shall be:
  - (1) no less than the greater of:
    - (a) \$5,000;
    - (b) two percent (2%) of the **actual cash value** of the **Covered Property** damaged by **flood** in a single **occurrence** on the premises listed on the Schedule of Property Values on file with the Trust; or
    - (c) the Deductible stated in the Declarations; and
  - (2) no more than the greater of:
    - (a) \$50,000; or
    - (b) the Deductible stated in the Declarations.
- c. If the damaged **Covered Property** is a **waterway structure** then the deductible shall be:
  - (1) \$100,000 per occurrence for damage to each **waterway structure** listed on the Schedule of Property Values on file with the Trust; and
  - (2) \$100,000 per occurrence for damage to covered **personal property, scheduled personal property, fine arts and scheduled fine arts** located within, on or attached to, each covered **waterway structure** listed on the Schedule of Property Values on file with the Trust.

2. All Flood including collapse directly caused by flood, that occurs within a 72-hour period will constitute a single occurrence.
3. Whether or not damaged Covered Property is located, either partially or wholly, within a federally designated 100-year or greater SFHA, as defined by FEMA, at the time of occurrence, will be determined solely by reference to FEMA Flood Maps and the FEMA Flood Map Service Center, regardless of any previous information, estimate, or designation provided the Named Participant or appearing in the Declarations.
4. This Coverage Extension does not apply, and we will not indemnify you for any damage or loss caused by or resulting from flood, including collapse directly caused by flood, unless the damaged Covered Property is expressly identified on the Schedule of Property Values on file with the Trust as having coverage for flood.
5. This Coverage Extension does not apply, and we will not indemnify you for any damage or loss caused by or resulting from flood, including collapse directly caused by flood, unless the damage or loss occurs during the Property Coverage Period, and is discovered and reported to the Trust by you during the Property Coverage Period.
6. This Coverage Extension does not apply, and we will not indemnify you for any damage or loss caused by or resulting from flood, including collapse directly caused by flood, unless you notify us as soon as reasonably possible after the flood occurs and allow us to inspect the damaged Covered Property prior to making any repairs or replacing the damaged or destroyed Covered Property .
7. This Coverage Extension does not apply, and we will not indemnify you or anyone else for, any damage or loss to waterway structures located within five miles of the Oregon Coast, whether or not expressly identified as Covered Property, caused by, exacerbated by, or arising out of flood unless damage or loss by flood is caused by a storm surge which occurs over a period of less than 72 hours.
  - a. For the purposes of this Coverage Extension only, waterway structures are defined as boardwalks, bridges, bulkheads, dams, dikes, docks, levees, piers, pilings, seawalls, wharves, breakwater and similar structures located on, in, or over water, and their corresponding appurtenances and accessories.
  - b. Storm Surge is defined as an abnormal rise of water generated by a storm, over and above the predicted astronomical tide as determined by the National Oceanic and Atmospheric Administration (NOAA).
8. Indemnification under this Coverage Extension is subject to the following limits:
  - a. The most we will pay under this Coverage Extension for all damage or loss sustained by the Named Participant in any single occurrence is \$1,000,000;
  - b. The most we will pay under this Coverage Extension for all damage or loss sustained by the Named Participant during the Coverage Period, is an Annual Aggregate Loss Limit of \$1,000,000;
  - c. The SDIS Per-Occurrence Aggregate Loss Limit; ;
  - d. An SDIS Annual Aggregate Loss Limit of \$50,000,000 for all damage or loss to Coverage Property located, either partially or wholly, within a federally designated 100-year or greater SFHA as defined by FEMA.
  - e. An SDIS Annual Aggregate Loss Limit of \$300,000,000 for all damage or loss caused by, resulting from, or arising out of earth movement, flood, or both.
9. Any amounts paid under this Coverage Extension are included in, subject to, and not in any event in addition to, the Total Limit of Indemnification stated in the Declarations.

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This Endorsement amends Section XII. Coverage Extensions of the Property Coverage Document only, and does not modify, amend, waive or otherwise affect any of the other terms, conditions, limitations, exceptions, or exclusions of the Property Coverage Document.

This certificate is made and is mutually accepted by the Trust and the Named Participant subject to all provisions, stipulations and agreements of the applicable SDIS Property Coverage Document that it amends. Reference the applicable SDIS Property Coverage Document, as amended by this and any other applicable endorsements, for complete terms and conditions.

Countersigned by:



Date: Thursday, January 1, 2026

Authorized Representative  
Special Districts Insurance Services