

KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON

REGULAR BOARD MEETING
September 16, 2025

Call to Order – President Betty Hart called the meeting to order at 5:30 p.m.

Roll Call – Those present at the Board meeting included: President Betty Hart, Directors: Louis Risewick, Colleen Busch (virtual), Kevin Clark, and Corri Johnson, Division Chief Brian Butler, Battalion Chiefs Rachel Brozovich and Christina Wilson, Finance Officer Lyn Komp, Community Engagement Coordinator Maddie Alsum, Budget Committee Member Laoreal Williams. Absent: Fire Chief Ryan Russell

Minutes – Louis Risewick made a motion to approve the minutes for August 19, 2025 as presented. Corri Johnson seconded the motion. The motion carried unanimously.

Correspondence – Lyn Komp read a thank you letter from a citizen that was helped on the Cram Fire.

Guest Input – None

Organizational Input

IAFF Local 3881 – None

KVFA- None

Old Business- Policy 4.19 Second Reading- Policy 4.19 was presented for a second reading. There was a brief discussion. It was stated that legal had reviewed the policy. Louis Risewick made a motion to approve Policy 4.19 Paid Family Medical Leave as presented. Colleen Busch seconded the motion. The motion carried unanimously.

Reports

Financial Report – Colleen Busch provided an overview of the financial report. We received \$31,841 in taxes. EMS revenue and reports were reviewed. Expense percentages were reviewed. Overtime was high due to conflagration. Bills paid were reported on. Kevin Clark made a motion to accept the financial report as presented. Corri Johnson seconded the motion. The motion carried unanimously.

Board Member Reports –

- Betty Hart, Kevin Clark, Louis Risewick, Corri Johnson and Colleen Busch reported on meetings and events they attended.

Chief/Staff Reports –

- Fire Chief Ryan Russell-
 - There was a discussion on the feasibility study and strategic plan.
- EMS Billing & Records Manager Jackie Sunderland-
 - Betty Hart noted a small typo in the report.
 - There was a short discussion on Capital FireMed being up a running.
- Division Chief Brian Butler-
 - We interviewed a total of 13 people on August 28th and 29th.
 - The Civil Service Commissioner Meeting from September 16, 2025 was reviewed.

- Battalion Chiefs Christina Wilson and Rachel Brozovich-
 - Betty Hart congratulated the Battalion Chiefs for being proactive on cancer risk reduction and decontamination.

New Business-

Line of Credit- There was a discussion on opening a line of credit. This line of credit would help with paying bills until we start receiving taxes. The list of outstanding payments to the District waiting to be received was reviewed. There was a discussion on conflagration reimbursements. Corri Johnson made a motion to approve the Fire Chief to move forward with getting a line of credit. Louis Risewick seconded the motion. The motion carried unanimously.

Other Business – There was a discussion on making the 9/11 Ceremony bigger in 2026 for the 25th anniversary.

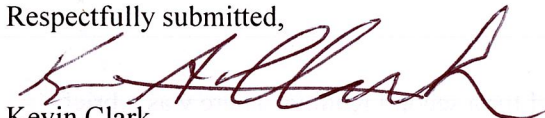
Good of the Order –

- Betty Hart thanked all the staff that came to the 9/11 Ceremony at the Elks Lodge.
- There was a discussion on sending Maddie Alsum pictures of events attended.
- Colleen Busch thanked everyone that went on the Flat Fire. There was a discussion on staffing during conflagrations.

Pay Bills – Corri Johnson made a motion to pay the bills. Kevin Clark seconded the motion. The motion carried unanimously.

Adjourn – President Betty Hart declared the meeting adjourned at 6:16pm.

Respectfully submitted,



Kevin Clark
Secretary