

Keizer Rural Fire Protection District  
Keizer, Oregon

Agenda  
Regular Board Meeting  
March 17, 2026

You may attend in person or join from your computer, tablet or smartphone.

<https://www.gotomeet.me/KeizerFD>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3117](tel:+15713173117)

**Access Code:** 590-273-869

**5:30 p.m. Call to Order**

**Pledge of Allegiance:**

**Roll Call:**

**Approve Minutes:**

Board Meeting Minutes March 17, 2026

**Correspondence:**

**Guest Input:** Statements by members of the public should be brief and concise. A time limit of five (5) minutes will be allotted to an individual or a member of the group.

**Organizational Input:**

1. IAFF Local 3881
2. Keizer Volunteer Fire Fighter's Association

**Old Business:** None

**Reports:**

1. Financial Reports – Information/Action
  - Receipts of the District's monthly financial reports, which include ambulance billing reports, and act upon the financial reports.
2. Board Member Reports – Information
  - This time is allowed for Board Members to report on any contacts or District Business they have conducted.

3. Chief/Staff Reports -

Information

- Reports from staff covering activities for the month.

**New Business:**

1. Budget Committee Appointment and Term Renewal

Information/Action

- The Board will appoint one position and renew one position to the Budget Committee for a three year term.

**Other Business:**

This time is provided to allow the Board Members or staff an opportunity to bring new or old matters before the Board, which are not listed on the agenda.

**Good of the Order:**

**Pay Bills:**

**Adjourn:**

**Meeting Schedule:**

Board Meeting	April 21, 2026
Budget Committee Meeting	April 30, 2026
Board Meeting	May 19, 2026

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 503-390-9111 or through Oregon Relay 1-800-735-2900 at least two working days (48 hours) in advance.

2025 – 2026 Board of Director Committee Assignments:

- Personnel Issues – Betty Hart & Louis Risewick
- Land & Building (Facilities) – Betty Hart & Kevin Clark
- Intergovernmental Issues – Louis Risewick & Colleen Busch
- Financial – Colleen Busch & Louis Risewick
- Equipment Replacement – Kevin Clark & Corri Johnson
- Response Times/EMS – Corri Johnson & Colleen Busch
- Technology / Communications – Betty Hart & Kevin Clark

\*\*\*\*Board of Directors 4 Year Terms\*\*\*\*

<u>Position # / Name</u>	<u>Term Ends</u>
1. Colleen Busch	06/30/2029
2. Corri Johnson	06/30/2029
3. Louis Risewick	06/30/2027
4. Kevin Clark	06/30/2027
5. Betty Hart	06/30/2027

\*\*\*\*Budget Committee Members 3 Year Terms\*\*\*\*

<u>Name</u>	<u>Term Ends</u>
Laureal Williams	12/31/2028
Patti Tischer	12/31/2027
Jennifer Palanuk	12/31/2027
Donna Bradley	12/31/2028
Vacant	12/31/2028

\*\*\*\*Civil Service Commissioners 4 Year Terms\*\*\*\*

<u>Name</u>	<u>Term Ends</u>
Vacant	05/17/2026
Bob Shackelford	07/21/2028
Donna Bradley	07/21/2028
Nancy Varner	05/21/2028
Darrell Fuller	05/17/2026

**KEIZER RURAL FIRE PROTECTION DISTRICT  
661 CHEMAWA ROAD NE  
KEIZER, OREGON**

**REGULAR BOARD MEETING  
February 17, 2026**

**Call to Order** – President Betty Hart called the meeting to order at 5:30 p.m.

**Roll Call** – Those present at the Board meeting included: President Betty Hart, Directors: Louis Risewick, Colleen Busch, Kevin Clark, and Corri Johnson, Chief Ryan Russell, Division Chief Brian Butler, Battalion Chiefs Rachel Brozovich and Christina Wilson, Finance Officer Lyn Komp, Deputy Fire Marshal Anne-Marie Storms, Community Engagement Coordinator Maddie Alsum, Captain Andrew Alderson, Lt. Bill Herring, Engineers Eric Olheiser, Jason Perkins and Michael Jensen, Firefighter Christopher Zammarelli, KVFA President Darrell Fuller, and Citizens Bob Busch and Kelby Frazier

**Minutes** – Corri Johnson a motion to approve the minutes for January 20, 2026 as presented. Louis Risewick seconded the motion. The motion carried unanimously.

**Correspondence** –

**Guest Input** – None

**Organizational Input**

IAFF Local 3881 – None

KVFA- None

**Old Business**- Fire Chief Ryan Russell presented an update on the strategic planning process. We are working on getting all the data put together, then will have senior staff review it. Once it has been reviewed, SDAO will put everything together and then meet with the Board of Directors.

**Reports**

**Financial Report** – Colleen Busch provided an overview of the financial report. We are 58% of the way through the fiscal year. Revenue percentages were reviewed. EMS calls were reviewed. We have received 82% of Revenue. Expenditures were reviewed. Bills paid were reported on. Kevin Clark made a motion to accept the financial report as presented. Louis Risewick seconded the motion. The motion carried unanimously.

**Board Member Reports** –

- Colleen Busch and Colleen Busch gave a brief report on the SDAO conference.
- Betty Hart and Colleen Busch reported on meetings and events they attended.

**Chief/Staff Reports** –

- Fire Chief Ryan Russell-
  - Chief gave a brief legislative update.
  - There was an update on GEMT.
  - The proposal for a new building was reviewed.
- DFM Anne-Marie Storms
  - There have been discussions on Blast Camp including dates. There will be more to come on this.

## **New Business-**

**Budget Officer and Calendar-** Chief Ryan Russell presented the budget calendar. He also stated that a Budget Officer needs to be elected, and the Budget Calendar adopted according to Public Meetings Law. The Fire Chief is standardly elected to be the Budget Officer. Corri Johnson moved to elect the Fire Chief as the Budget Officer and adopt the Budget Calendar FY 2026-2027. Kevin Clark seconded the motion. The motion carried unanimously.

**Surplus of a 1992 Pierce Arrow Ladder Truck-** Chief Ryan Russell stated that this vehicle no longer fits the needs of the District. Corri Clark made a motion to Surplus the 1992 Pierce Arrow Ladder Truck. Colleen Busch seconded the motion. The motion carried unanimously.

## **Other Business –**

- Division Chief Brian Butler was presented his plaque for 30 years of service.

## **Good of the Order –**

- Betty Hart congratulated all the award winners.
- Betty Hart congratulated everyone who was pinned and promoted.
- Betty Hart thanked Darrell Fuller for all of his help at the legislature.

**Pay Bills –** Corri Johnson made a motion to pay the bills. Kevin Clark seconded the motion. The motion carried unanimously.

**Adjourn –** President Betty Hart declared the meeting adjourned at 6:19pm.

Respectfully submitted,

Kevin Clark  
Secretary

**Keizer Fire District**  
**Cash Position Statement**  
**As of February 28, 2026**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1011 · US Bank - Ambulance Billing</b>							72,879.36
Check	02/03/2026	1007	Keizer Fire District	Ambulance Revenue		140,000.00	(67,120.64)
Check	02/17/2026	1008	Providence Health Plan	DOS 06/28/2025		2,459.96	(69,580.60)
General Jour...	02/28/2026	1894		Ambulance Billing	62,066.25		(7,514.35)
Total 1011 · US Bank - Ambulance Billing					62,066.25	142,459.96	(7,514.35)
<b>1012 · Umpqua Bank- Checking</b>							58,653.29
Bill Pmt -Check	02/03/2026	32242	76 Fleet/Wex Bank	Gasoline		172.84	58,480.45
Bill Pmt -Check	02/03/2026	32243	All Star Health	PO #020226-1057		1,290.00	57,190.45
Bill Pmt -Check	02/03/2026	32244	Amazon			187.80	57,002.65
Bill Pmt -Check	02/03/2026	32245	BoundTree	108812		4,250.73	52,751.92
Bill Pmt -Check	02/03/2026	32246	Central Mechanical, LLC	PO #2026-263		1,334.00	51,417.92
Bill Pmt -Check	02/03/2026	32247	Chitwood, Robin	PO #012326-1800		513.50	50,904.42
Bill Pmt -Check	02/03/2026	32248	Comcast	Cable		92.11	50,812.31
Bill Pmt -Check	02/03/2026	32249	Eugene Skin Divers Sup...	PO #012026-1359		100.00	50,712.31
Bill Pmt -Check	02/03/2026	32250	Keizer Times	Advertising- First Citizen		50.00	50,662.31
Bill Pmt -Check	02/03/2026	32251	Komp, Lynette	Reimbursement- Banquet		47.52	50,614.79
Bill Pmt -Check	02/03/2026	32252	LN Curtis & Sons, Inc			2,020.00	48,594.79
Bill Pmt -Check	02/03/2026	32253	Loren's Sanitation	Garbage/Recycling		314.53	48,280.26
Bill Pmt -Check	02/03/2026	32254	MSA	PO # 2027-262		1,035.00	47,245.26
Bill Pmt -Check	02/03/2026	32255	Northwest Occupational...	PO #121125-1500		450.00	46,795.26
Bill Pmt -Check	02/03/2026	32256	Oregon Volunteer Firefig...	Annual Dues		50.00	46,745.26
Bill Pmt -Check	02/03/2026	32257	Petro Card System Inc.	Gasoline		65.61	46,679.65
Bill Pmt -Check	02/03/2026	32258	Salem, City of	Radio Fees		11,637.90	35,041.75
Bill Pmt -Check	02/03/2026	32259	Schurter Trucking LLC			2,818.04	32,223.71
Bill Pmt -Check	02/03/2026	32260	SDIS	Health Insurance		99,070.00	(66,846.29)
Bill Pmt -Check	02/03/2026	32261	Skyline Ford, Inc.	PO #2026-013		2,019.41	(68,865.70)
Bill Pmt -Check	02/03/2026	32262	Standard Insurance Co...	PFML		6,736.23	(75,601.93)
Bill Pmt -Check	02/03/2026	32263	Standard Insurance Co...	Life & Disability Insurance		4,249.43	(79,851.36)
Bill Pmt -Check	02/03/2026	32264	Stryker Medical	PO #102324-0900		79,519.92	(159,371.28)
Bill Pmt -Check	02/03/2026	32265	System Design West, LLC.	Mailing Fees		301.08	(159,672.36)
Bill Pmt -Check	02/03/2026	32266	Verizon	Cell Phones		313.70	(159,986.06)
Deposit	02/05/2026			Deposit	216,737.41		56,751.35
General Jour...	02/11/2026	1879		LGIP transfer to checking	150,000.00		206,751.35
General Jour...	02/12/2026	1884		PERS		172,994.83	33,756.52
Bill Pmt -Check	02/17/2026	32267	911 Supply, Inc			1,406.32	32,350.20
Bill Pmt -Check	02/17/2026	32268	AccurAccounts, Inc.	Payroll & Taxes		6,790.94	25,559.26
Bill Pmt -Check	02/17/2026	32269	Advanced Locking Soluti...	Door Lock		1,314.55	24,244.71
Bill Pmt -Check	02/17/2026	32270	Amazon			550.76	23,693.95
Bill Pmt -Check	02/17/2026	32271	American Hood Cleanin...	Hood Cleaning		875.00	22,818.95
Bill Pmt -Check	02/17/2026	32272	AT&T Mobility- CC	Modems		550.34	22,268.61
Bill Pmt -Check	02/17/2026	32273	AT&T Mobility,	Cell Phones		124.53	22,144.08
Bill Pmt -Check	02/17/2026	32274	Batteries NW	PO #2026-027		19.20	22,124.88
Bill Pmt -Check	02/17/2026	32275	BoundTree	108812		8,166.78	13,958.10
Bill Pmt -Check	02/17/2026	32276	Central Refrigeration	Ice Machine Lease		140.00	13,818.10
Bill Pmt -Check	02/17/2026	32277	CIS Benefits			14,510.68	(692.58)
Bill Pmt -Check	02/17/2026	32278	Climate Systems NW LLC	PO #2026-014		399.00	(1,091.58)
Bill Pmt -Check	02/17/2026	32279	Comcast	Telephones		592.94	(1,684.52)
Bill Pmt -Check	02/17/2026	32280	Complete Wireless	PO #2026-015		1,526.00	(3,210.52)
Bill Pmt -Check	02/17/2026	32281	Cruise Master Prisms, Inc.			2,791.85	(6,002.37)
Bill Pmt -Check	02/17/2026	32282	EMS Management & Co...	Ambulance Billing		2,265.50	(8,267.87)
Bill Pmt -Check	02/17/2026	32283	Golden Protective Servic...	PO #021226-1545		268.00	(8,535.87)
Bill Pmt -Check	02/17/2026	32284	Hart, Betty	Mileage Per Diem- SDAO Confer...		174.73	(8,710.60)
Bill Pmt -Check	02/17/2026	32285	Hughes Fire Equipment,...	PO #2026-029		82.61	(8,793.21)
Bill Pmt -Check	02/17/2026	32286	Keizer, City of	Diesel		24,007.38	(32,800.59)
Bill Pmt -Check	02/17/2026	32287	Killers Pest Control	Pest Control		92.50	(32,893.09)
Bill Pmt -Check	02/17/2026	32288	LN Curtis & Sons, Inc	PO #2026-031		201.00	(33,094.09)
Bill Pmt -Check	02/17/2026	32289	Local Government Law ...	Legal Fees		2,910.00	(36,004.09)
Bill Pmt -Check	02/17/2026	32290	Lowe's	Deck Supplies		231.99	(36,236.08)
Bill Pmt -Check	02/17/2026	32291	Masterful Carpet Cleaning	PO #2026-020		1,195.37	(37,431.45)
Bill Pmt -Check	02/17/2026	32292	Mattress Firm	PO #2026-028		5,858.10	(43,289.55)
Bill Pmt -Check	02/17/2026	32293	McKillips Catering	Awards Banquet- Catering		2,970.00	(46,259.55)
Bill Pmt -Check	02/17/2026	32294	Napa Auto Parts	PO #2026-019		57.98	(46,317.53)
Bill Pmt -Check	02/17/2026	32295	Northwest Occupational...	PO #011326-1920		450.00	(46,767.53)
Bill Pmt -Check	02/17/2026	32296	NW Natural	Natural Gas		1,565.15	(48,332.68)
Bill Pmt -Check	02/17/2026	32297	NWSC, Inc.	PO #2026-023		227.16	(48,559.84)
Bill Pmt -Check	02/17/2026	32298	OFMA	PO #021226-0828		425.00	(48,984.84)
Bill Pmt -Check	02/17/2026	32299	Petro Card System Inc.	Gasoline		125.97	(49,110.81)
Bill Pmt -Check	02/17/2026	32300	PGE	Electric		4,983.56	(54,094.37)
Bill Pmt -Check	02/17/2026	32301	Product Advantage LLC			365.14	(54,459.51)
Bill Pmt -Check	02/17/2026	32302	Reyes, Daniel	Per Diem- Fire Instructor I Cour...		81.00	(54,540.51)
Bill Pmt -Check	02/17/2026	32303	Safeway			190.50	(54,731.01)
Bill Pmt -Check	02/17/2026	32304	SDIS	VOID: Insurance & Fidelity Bond			(54,731.01)
Bill Pmt -Check	02/17/2026	32305	Stryker Sales Corporation			1,797.31	(56,528.32)
Bill Pmt -Check	02/17/2026	32306	Toshiba Financial Services	Copier Lease		439.44	(56,967.76)
Bill Pmt -Check	02/17/2026	32307	Walter E. Nelson Co.	PO #2026-017		561.43	(57,529.19)
Bill Pmt -Check	02/17/2026	32308	Zammarelli, Christopher	Per Diem- Fire Instructor II Cou...		81.00	(57,610.19)
Bill Pmt -Check	02/17/2026	32309	SDIS	Insurance & Fidelity Bond		77,891.00	(135,501.19)
General Jour...	02/20/2026	1885		LGIP Transfer to Checking	175,000.00		39,498.81
General Jour...	02/25/2026	1886		LGIP transfer to Checking	600,000.00		639,498.81
General Jour...	02/28/2026	1891		Payroll		324,193.62	315,305.19
General Jour...	02/28/2026	1891		Mark DeVos		960.75	314,344.44
General Jour...	02/28/2026	1891		IRS		168.96	314,175.48
General Jour...	02/28/2026	1891		Oregon Dept of Revenue		51.00	314,124.48
General Jour...	02/28/2026	1891		Aaron Kennen		1,424.67	312,699.81
General Jour...	02/28/2026	1891		HRA Veba		13,000.00	299,699.81
General Jour...	02/28/2026	1891		IAFF Local 3881		5,894.00	293,805.81
General Jour...	02/28/2026	1891		IAFF Local 3881		225.00	293,580.81
General Jour...	02/28/2026	1891		KFD Cafeteria		1,591.66	291,989.15

7:50 AM  
03/13/26

**Keizer Fire District**  
**Cash Position Statement**  
**As of February 28, 2026**

Accrual Basis

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
General Jour...	02/28/2026	1891		Child Support		329.00	291,660.15
General Jour...	02/28/2026	1891		Oregon Dept of Revenue		35,048.00	256,612.15
General Jour...	02/28/2026	1891		PenServ		1,837.38	254,774.77
General Jour...	02/28/2026	1891		Valic		23,418.13	231,356.64
General Jour...	02/28/2026	1891		Valic		8,416.07	222,940.57
General Jour...	02/28/2026	1891		IRS		133,934.44	89,006.13
Total 1012 · Umpqua Bank- Checking					1,141,737.41	1,111,384.57	89,006.13
<b>1020 · Petty Cash</b>							200.00
Total 1020 · Petty Cash							200.00
<b>1120 · LGIP</b>							5,204,828.76
General Jour...	02/04/2026	1887		LGIP	33,405.91		5,238,234.67
General Jour...	02/04/2026	1887		LGIP	1,852.24		5,240,086.91
General Jour...	02/11/2026	1879		LGIP		150,000.00	5,090,086.91
General Jour...	02/20/2026	1885		LGIP Transfer to Checking		175,000.00	4,915,086.91
General Jour...	02/25/2026	1886		LGIP transfer to Checking		600,000.00	4,315,086.91
General Jour...	02/28/2026	1889		Interest Received	13,753.91		4,328,840.82
General Jour...	02/28/2026	1889		Interest Received	1,191.28		4,330,032.10
General Jour...	02/28/2026	1889		Interest Received	526.02		4,330,558.12
Total 1120 · LGIP					50,729.36	925,000.00	4,330,558.12
<b>TOTAL</b>					<b>1,254,533.02</b>	<b>2,178,844.53</b>	<b>4,412,249.90</b>

**Keizer Fire District**  
**Financial Report- All**  
**02/28/2026**

	<u>Feb 26</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>					
<b>4000 · Revenue</b>					
4010 · Taxes, Current Year	29,946.86	6,984,186.74	7,310,971.00	-326,784.26	95.53%
4020 · Taxes, Prior Year	5,311.29	75,501.27	72,500.00	3,001.27	104.14%
4030 · Taxes, 911 Excise	0.00	65,610.13	129,004.00	-63,393.87	50.86%
4100 · EMS Revenue	1,111,238.30	3,504,167.35	3,200,000.00	304,167.35	109.51%
4120 · Capitol Fire Med	2,428.05	3,261.93	32,000.00	-28,738.07	10.19%
4140 · Interest & Dividends	15,471.21	84,594.32	141,000.00	-56,405.68	60.0%
4150 · Miscellaneous	558.38	33,562.12	23,000.00	10,562.12	145.92%
4156 · Conflagration Reimbursement	0.00	751,192.71	340,000.00	411,192.71	220.94%
<b>Total 4000 · Revenue</b>	<u>1,164,954.09</u>	<u>11,502,076.57</u>	<u>11,248,475.00</u>	<u>253,601.57</u>	<u>102.26%</u>
<b>Total Income</b>	<u>1,164,954.09</u>	<u>11,502,076.57</u>	<u>11,273,475.00</u>	<u>228,601.57</u>	<u>102.03%</u>
	1,164,954.09	11,502,076.57	11,273,475.00	228,601.57	102.03%
<b>Expense</b>					
<b>5000 · Personal Services</b>					
5001 · Salaries & Wages	395,731.80	3,357,639.75	5,350,797.00	-1,993,157.25	62.75%
5070 · Board Members	0.00	1,250.00	4,875.00	-3,625.00	25.64%
5080 · Overtime	94,836.54	904,896.44	510,000.00	394,896.44	177.43%
5082 · Longevity Incentive	7,403.40	26,425.41	38,716.00	-12,290.59	68.25%
5083 · Leave Payoff	0.00	83,028.74	110,000.00	-26,971.26	75.48%
5084 · Wellness Incentive	0.00	5,600.00	7,800.00	-2,200.00	71.8%
5085 · Education Incentive	2,925.00	23,850.00	32,400.00	-8,550.00	73.61%
5086 · Preceptor Pay	0.00	934.49	0.00	934.49	100.0%
5090 · Volunteer Program	0.00	4,021.50	60,763.00	-56,741.50	6.62%
5110 · Payroll Tax Soc. Sec. (FICA)	37,701.20	318,117.59	468,729.00	-150,611.41	67.87%
5115 · State Unemployment Tax (SUTA)	492.56	4,363.89	6,740.00	-2,376.11	64.75%
5119 · Workers' Compensation Tax	96.65	939.18	5,642.00	-4,702.82	16.65%
5120 · Workers' Compensation	-11,815.98	125,174.57	175,000.00	-49,825.43	71.53%
5125 · Health and Dental Insurance	94,737.08	718,505.51	1,152,865.00	-434,359.49	62.32%
5126 · Medical Savings Plan (HRA Veba)	13,000.00	104,500.00	156,000.00	-51,500.00	66.99%
5127 · Cafeteria Plan Administration	143.00	1,223.00	1,400.00	-177.00	87.36%
5130 · Life & Disability Insurance	0.00	75,594.97	115,424.00	-39,829.03	65.49%
5135 · Retirement (PERS)	172,991.07	1,439,218.09	2,093,288.00	-654,069.91	68.75%
5137 · Deferred Compensation Match	9,153.45	71,966.51	123,224.00	-51,257.49	58.4%
5210 · Physical Exams	670.00	3,990.00	18,855.00	-14,865.00	21.16%
5220 · Employee Assistance Plan (EAP)	0.00	0.00	2,000.00	-2,000.00	0.0%
<b>Total 5000 · Personal Services</b>	<u>818,065.77</u>	<u>7,271,239.64</u>	<u>10,434,518.00</u>	<u>-3,163,278.36</u>	<u>69.68%</u>
<b>6000 · Materials and Services</b>					
6010 · General Operating Expense	46.50	5,231.41	14,000.00	-8,768.59	37.37%
6015 · Dispatch 911	0.00	210,000.00	420,001.00	-210,001.00	50.0%
6020 · Volunteer Recruitment/Retention	0.00	310.00	500.00	-190.00	62.0%

## Keizer Fire District Financial Report- All

	<u>02/28/2026</u>		<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
	<u>Feb 26</u>	<u>YTD</u>			
6022 · Grant Expense	0.00	0.00	10,000.00	-10,000.00	0.0%
6025 · Civil Service Expense	1,133.50	11,478.11	8,000.00	3,478.11	143.48%
6035 · Apparatus Maintenance(Vehicles)	1,871.67	70,789.02	103,000.00	-32,210.98	68.73%
6040 · Equipment Maintenance	19.20	12,634.06	41,600.00	-28,965.94	30.37%
6062 · Furniture	5,998.10	12,659.67	16,300.00	-3,640.33	77.67%
6070 · Small Tools & FF Equip/Supplies	0.00	11,321.18	110,100.00	-98,778.82	10.28%
6073 · Building & Grounds Maintenance	4,007.17	23,201.63	43,075.00	-19,873.37	53.86%
6074 · Building Improvements	231.99	31,266.50	37,850.00	-6,583.50	82.61%
6075 · Radio Maintenance	0.00	45,845.60	67,550.00	-21,704.40	67.87%
6080 · Ladder & Hose Testing	0.00	8,016.00	8,700.00	-684.00	92.14%
6100 · Turnouts & Prot. Equipment	771.32	27,561.31	71,550.00	-43,988.69	38.52%
6137 · Uniforms	1,637.12	15,734.80	32,000.00	-16,265.20	49.17%
6145 · Supplies	769.80	8,272.52	12,000.00	-3,727.48	68.94%
6160 · Public Ed / Fire Prevention	0.00	2,346.75	8,500.00	-6,153.25	27.61%
6180 · Medical Supplies	23,192.30	204,464.68	173,000.00	31,464.68	118.19%
6200 · District Meetings	0.00	1,622.09	1,750.00	-127.91	92.69%
6210 · District Events	5,896.61	7,465.72	9,000.00	-1,534.28	82.95%
6300 · Utilities	5,719.36	45,954.21	77,100.00	-31,145.79	59.6%
6400 · Fuel Expense	24,294.46	42,115.16	52,000.00	-9,884.84	80.99%
6505 · Communications	1,538.09	26,209.43	76,034.00	-49,824.57	34.47%
6600 · Training	4,212.73	27,238.32	72,750.00	-45,511.68	37.44%
6605 · Training Supplies	0.00	3,236.27	8,650.00	-5,413.73	37.41%
6620 · Water Rescue	0.00	150.00	3,000.00	-2,850.00	5.0%
6622 · Health & Fitness Supplies	0.00	0.00	2,800.00	-2,800.00	0.0%
6704 · Computer/Network Expenses	867.44	38,954.01	61,700.00	-22,745.99	63.14%
6707 · Office Supplies	25.85	1,286.88	6,600.00	-5,313.12	19.5%
6710 · Insurance & Fidelity Bond	77,891.00	83,556.00	77,000.00	6,556.00	108.51%
6715 · Publicity/Advertising	0.00	1,304.00	6,370.00	-5,066.00	20.47%
6720 · Printing and Publishing	0.00	773.86	2,600.00	-1,826.14	29.76%
6727 · Dues/Subscriptions/Fees-Career	-38,316.80	153,920.92	433,035.00	-279,114.08	35.55%
6750 · Other Professional Services	0.00	72,685.24	141,000.00	-68,314.76	51.55%
6771 · GO Bond Payment	0.00	0.00	290,000.00	-290,000.00	0.0%
6772 · Interest Expense	0.00	64,112.50	118,149.00	-54,036.50	54.26%
<b>Total 6000 · Materials and Services</b>	<b>121,807.41</b>	<b>1,271,717.85</b>	<b>2,617,264.00</b>	<b>-1,345,546.15</b>	<b>48.59%</b>
7000 · Capital Outlay	0.00	3,221.00	70,000.00	-66,779.00	4.6%
8200 · Bond Capital Projects Expend.	0.00	0.00	0.00	0.00	0.0%
9000 · Transfers and/or Miscellaneous	0.00	0.00	141,800.00	-141,800.00	0.0%
<b>Total Expense</b>	<b>939,873.18</b>	<b>8,546,178.49</b>	<b>13,263,582.00</b>	<b>-4,717,403.51</b>	<b>64.43%</b>

**Keizer Fire District**  
**General Fund- Admin**  
**02/28/2026**

	<u>Feb 26</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Expense</b>					
<b>5000 · Personal Services</b>					
5001 · Salaries & Wages	46,249.18	386,149.78	602,355.00	-216,205.22	64.11%
5070 · Board Members	0.00	1,250.00	4,875.00	-3,625.00	25.64%
5080 · Overtime	2,840.66	53,493.75	20,000.00	33,493.75	267.47%
5082 · Longevity Incentive	618.86	4,950.88	10,000.00	-5,049.12	49.51%
5083 · Leave Payoff	0.00	20,628.46	20,000.00	628.46	103.14%
5085 · Education Incentive	750.00	6,000.00	7,200.00	-1,200.00	83.33%
5090 · Volunteer Program	0.00	0.00	0.00	0.00	0.0%
5110 · Payroll Tax Soc. Sec. (FICA)	3,816.84	29,363.01	49,643.00	-20,279.99	59.15%
5115 · State Unemployment Tax (SUTA)	49.85	506.72	714.00	-207.28	70.97%
5119 · Workers' Compensation Tax	6.71	59.16	649.00	-589.84	9.12%
5120 · Workers' Compensation	-11,815.98	125,174.57	175,000.00	-49,825.43	71.53%
5125 · Health and Dental Insurance	9,063.92	37,668.78	107,391.00	-69,722.22	35.08%
5126 · Medical Savings Plan (HRA Veba)	1,250.00	10,000.00	15,000.00	-5,000.00	66.67%
5127 · Cafeteria Plan Administration	143.00	1,223.00	1,400.00	-177.00	87.36%
5130 · Life & Disability Insurance	0.00	7,835.94	12,649.00	-4,813.06	61.95%
5135 · Retirement (PERS)	17,003.46	143,431.71	223,012.00	-79,580.29	64.32%
5137 · Deferred Compensation Match	2,661.89	20,897.62	31,943.00	-11,045.38	65.42%
5210 · Physical Exams	0.00	0.00	400.00	-400.00	0.0%
5220 · Employee Assistance Plan (EAP)	0.00	0.00	2,000.00	-2,000.00	0.0%
<b>Total 5000 · Personal Services</b>	<b>72,638.39</b>	<b>848,633.38</b>	<b>1,284,231.00</b>	<b>-435,597.62</b>	<b>66.08%</b>
<b>6000 · Materials and Services</b>					
6010 · General Operating Expense	46.50	5,231.41	14,000.00	-8,768.59	37.37%
6015 · Dispatch 911	0.00	210,000.00	420,001.00	-210,001.00	50.0%
6025 · Civil Service Expense	1,133.50	11,478.11	8,000.00	3,478.11	143.48%
6062 · Furniture	5,998.10	12,659.67	16,300.00	-3,640.33	77.67%
6073 · Building & Grounds Maintenance	4,007.17	23,201.63	43,075.00	-19,873.37	53.86%
6074 · Building Improvements	231.99	31,266.50	37,850.00	-6,583.50	82.61%
6145 · Supplies	769.80	8,272.52	12,000.00	-3,727.48	68.94%
6200 · District Meetings	0.00	1,622.09	1,750.00	-127.91	92.69%
6210 · District Events	5,896.61	7,465.72	9,000.00	-1,534.28	82.95%
6300 · Utilities	5,719.36	45,954.21	77,100.00	-31,145.79	59.6%
6505 · Communications	1,538.09	26,209.43	76,034.00	-49,824.57	34.47%
6704 · Computer/Network Expenses	867.44	38,954.01	61,700.00	-22,745.99	63.14%
6707 · Office Supplies	0.00	1,261.03	6,600.00	-5,338.97	19.11%
6710 · Insurance & Fidelity Bond	77,891.00	83,556.00	77,000.00	6,556.00	108.51%
6715 · Publicity/Advertising	0.00	1,304.00	5,870.00	-4,566.00	22.22%
6720 · Printing and Publishing	0.00	773.86	2,600.00	-1,826.14	29.76%
6727 · Dues/Subscriptions/Fees-Career	0.00	20,453.29	14,470.00	5,983.29	141.35%
6750 · Other Professional Services	0.00	58,697.74	131,000.00	-72,302.26	44.81%
<b>Total 6000 · Materials and Services</b>	<b>104,099.56</b>	<b>588,361.22</b>	<b>1,014,350.00</b>	<b>-425,988.78</b>	<b>58.0%</b>
<b>Total Expense</b>	<b>176,737.95</b>	<b>1,436,994.60</b>	<b>2,323,581.00</b>	<b>-886,586.40</b>	<b>61.84%</b>

**Keizer Fire District**  
**General Fund- Operations**  
**02/28/2026**

	<u>Feb 26</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Expense</b>					
<b>5000 · Personal Services</b>					
5001 · Salaries & Wages	338,266.52	2,879,105.93	4,611,041.00	-1,731,935.07	62.44%
5080 · Overtime	88,562.38	818,158.64	450,000.00	368,158.64	181.81%
5082 · Longevity Incentive	5,199.41	19,355.09	28,716.00	-9,360.91	67.4%
5083 · Leave Payoff	0.00	62,200.28	85,000.00	-22,799.72	73.18%
5084 · Wellness Incentive	0.00	5,600.00	7,600.00	-2,000.00	73.68%
5085 · Education Incentive	2,025.00	16,650.00	24,300.00	-7,650.00	68.52%
5086 · Preceptor Pay	0.00	934.49	0.00	934.49	100.0%
5110 · Payroll Tax Soc. Sec. (FICA)	32,639.94	279,858.79	404,594.00	-124,735.21	69.17%
5115 · State Unemployment Tax (SUTA)	426.45	3,742.67	5,818.00	-2,075.33	64.33%
5119 · Workers' Compensation Tax	88.52	847.05	4,804.00	-3,956.95	17.63%
5125 · Health and Dental Insurance	84,780.74	673,644.16	1,034,757.00	-361,112.84	65.1%
5126 · Medical Savings Plan (HRA Veba)	11,500.00	92,500.00	138,000.00	-45,500.00	67.03%
5130 · Life & Disability Insurance	0.00	65,826.31	99,227.00	-33,400.69	66.34%
5135 · Retirement (PERS)	151,399.12	1,249,010.76	1,803,518.00	-554,507.24	69.25%
5137 · Deferred Compensation Match	6,148.06	48,320.89	87,159.00	-38,838.11	55.44%
5210 · Physical Exams	670.00	2,835.00	10,450.00	-7,615.00	27.13%
<b>Total 5000 · Personal Services</b>	<b>721,706.14</b>	<b>6,218,590.06</b>	<b>8,794,984.00</b>	<b>-2,576,393.94</b>	<b>70.71%</b>
<b>6000 · Materials and Services</b>					
6022 · Grant Expense	0.00	0.00	10,000.00	-10,000.00	0.0%
6035 · Apparatus Maintenance(Vehicles)	1,871.67	70,789.02	103,000.00	-32,210.98	68.73%
6040 · Equipment Maintenance	19.20	12,634.06	41,600.00	-28,965.94	30.37%
6070 · Small Tools & FF Equip/Supplies	0.00	11,321.18	110,100.00	-98,778.82	10.28%
6075 · Radio Maintenance	0.00	45,845.60	67,550.00	-21,704.40	67.87%
6080 · Ladder & Hose Testing	0.00	8,016.00	8,700.00	-684.00	92.14%
6100 · Turnouts & Prot. Equipment	771.32	27,561.31	71,550.00	-43,988.69	38.52%
6137 · Uniforms	1,637.12	15,734.80	32,000.00	-16,265.20	49.17%
6160 · Public Ed / Fire Prevention	0.00	2,346.75	8,500.00	-6,153.25	27.61%
6180 · Medical Supplies	23,192.30	204,464.68	173,000.00	31,464.68	118.19%
6210 · District Events	0.00	0.00	0.00	0.00	0.0%
6400 · Fuel Expense	24,294.46	42,115.16	52,000.00	-9,884.84	80.99%
6620 · Water Rescue	0.00	150.00	3,000.00	-2,850.00	5.0%
6622 · Health & Fitness Supplies	0.00	0.00	2,800.00	-2,800.00	0.0%
6727 · Dues/Subscriptions/Fees-Career	-38,316.80	125,245.63	404,880.00	-279,634.37	30.93%
6750 · Other Professional Services	0.00	10,000.00	10,000.00	0.00	100.0%
<b>Total 6000 · Materials and Services</b>	<b>13,469.27</b>	<b>576,224.19</b>	<b>1,098,680.00</b>	<b>-522,455.81</b>	<b>52.45%</b>
<b>7000 · Capital Outlay</b>	<b>0.00</b>	<b>3,221.00</b>	<b>20,000.00</b>	<b>-16,779.00</b>	<b>16.11%</b>
<b>9000 · Transfers and/or Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>735,175.41</b>	<b>6,798,035.25</b>	<b>9,913,664.00</b>	<b>-3,115,628.75</b>	<b>68.57%</b>

**Keizer Fire District**  
**General Fund- Training**  
02/28/2026

	<u>Feb 26</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Expense</b>					
<b>5000 · Personal Services</b>					
5001 · Salaries & Wages	11,216.10	92,384.04	137,401.00	-45,016.96	67.24%
5080 · Overtime	3,433.50	33,244.05	40,000.00	-6,755.95	83.11%
5082 · Longevity Incentive	1,585.13	2,119.44	0.00	2,119.44	100.0%
5083 · Leave Payoff	0.00	200.00	5,000.00	-4,800.00	4.0%
5084 · Wellness Incentive	0.00	0.00	200.00	-200.00	0.0%
5085 · Education Incentive	150.00	1,200.00	900.00	300.00	133.33%
5090 · Volunteer Program	0.00	4,021.50	60,763.00	-56,741.50	6.62%
5110 · Payroll Tax Soc. Sec. (FICA)	1,244.42	8,895.79	14,492.00	-5,596.21	61.38%
5115 · State Unemployment Tax (SUTA)	16.26	114.50	208.00	-93.50	55.05%
5119 · Workers' Compensation Tax	1.42	32.97	189.00	-156.03	17.44%
5125 · Health and Dental Insurance	892.42	7,192.57	10,717.00	-3,524.43	67.11%
5126 · Medical Savings Plan (HRA Veba)	250.00	2,000.00	3,000.00	-1,000.00	66.67%
5130 · Life & Disability Insurance	0.00	1,932.72	3,548.00	-1,615.28	54.47%
5135 · Retirement (PERS)	4,588.49	46,775.62	66,758.00	-19,982.38	70.07%
5137 · Deferred Compensation Match	343.50	2,748.00	4,122.00	-1,374.00	66.67%
5210 · Physical Exams	0.00	1,155.00	8,005.00	-6,850.00	14.43%
<b>Total 5000 · Personal Services</b>	<b>23,721.24</b>	<b>204,016.20</b>	<b>355,303.00</b>	<b>-151,286.80</b>	<b>57.42%</b>
<b>6000 · Materials and Services</b>					
6020 · Volunteer Recruitment/Retention	0.00	0.00	500.00	-500.00	0.0%
6600 · Training	4,136.73	26,300.29	72,750.00	-46,449.71	36.15%
6605 · Training Supplies	0.00	3,236.27	8,650.00	-5,413.73	37.41%
6715 · Publicity/Advertising	0.00	0.00	500.00	-500.00	0.0%
6727 · Dues/Subscriptions/Fees-Career	0.00	8,222.00	13,685.00	-5,463.00	60.08%
<b>Total 6000 · Materials and Services</b>	<b>4,136.73</b>	<b>37,758.56</b>	<b>96,085.00</b>	<b>-58,326.44</b>	<b>39.3%</b>
<b>Total Expense</b>	<b>27,857.97</b>	<b>241,774.76</b>	<b>451,388.00</b>	<b>-209,613.24</b>	<b>53.56%</b>

**Keizer Fire District**  
**Reserve Fund**  
 02/28/2026

	<u>Feb 26</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>					
<b>4000 · Revenue</b>					
4140 · Interest & Dividends	526.02	5,856.60	2,000.00	3,856.60	292.83%
<b>Total 4000 · Revenue</b>	<b>526.02</b>	<b>5,856.60</b>	<b>2,000.00</b>	<b>3,856.60</b>	<b>292.83%</b>
<b>9050 · Transfer In From General Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>-25,000.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>526.02</b>	<b>5,856.60</b>	<b>27,000.00</b>	<b>-21,143.40</b>	<b>21.69%</b>
<b>Expense</b>					
<b>7000 · Capital Outlay</b>					
7010 · Fire/Rescue Equipment	0.00	0.00	25,000.00	-25,000.00	0.0%
7040 · Land/Bldg Improvement	0.00	0.00	25,000.00	-25,000.00	0.0%
<b>Total 7000 · Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>-50,000.00</b>	<b>0.0%</b>
<b>9000 · Transfers and/or Miscellaneous</b>					
9090 · Cash over/under	0.00	0.00	116,800.00	-116,800.00	0.0%
<b>Total 9000 · Transfers and/or Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>116,800.00</b>	<b>-116,800.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>166,800.00</b>	<b>-166,800.00</b>	<b>0.0%</b>

**Keizer Fire District**  
**Bond Repayment Fund**  
 02/28/2026

	<u>Feb 26</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>					
<b>4000 · Revenue</b>					
4010 · Taxes, Current Year	1,556.08	370,113.14	379,649.00	-9,535.86	97.49%
4020 · Taxes, Prior Year	296.16	4,256.32	2,500.00	1,756.32	170.25%
4140 · Interest & Dividends	1,191.28	4,901.05	4,000.00	901.05	122.53%
<b>Total 4000 · Revenue</b>	<u>3,043.52</u>	<u>379,270.51</u>	<u>386,149.00</u>	<u>-6,878.49</u>	<u>98.22%</u>
<b>Expense</b>					
<b>6000 · Materials and Services</b>					
6771 · GO Bond Payment	0.00	0.00	290,000.00	-290,000.00	0.0%
6772 · Interest Expense	0.00	64,112.50	118,149.00	-54,036.50	54.26%
<b>Total 6000 · Materials and Services</b>	<u>0.00</u>	<u>64,112.50</u>	<u>408,149.00</u>	<u>-344,036.50</u>	<u>15.71%</u>
<b>Total Expense</b>	0.00	64,112.50	408,149.00	-344,036.50	15.71%

8:27 AM

01/22/26

Accrual Basis

# Keizer Fire District Check Register 01/20/2026

Date	Num	Name	Memo	Amount
<b>1012 · Umpqua Bank- Checking</b>				
01/20/2026	32218	911 Supply, Inc		-104.12
01/20/2026	32219	AccurAccounts, Inc.	Payroll	-2,221.30
01/20/2026	32220	Amazon		-256.77
01/20/2026	32221	BioTek Medical, Inc.	Oxygen Cylinders	-589.50
01/20/2026	32222	BoundTree	108812	-2,429.73
01/20/2026	32223	Broadway Commons	Strategic Planning Mee...	-82.75
01/20/2026	32224	CIS Benefits	Dental Insurance	-7,218.53
01/20/2026	32225	EMS Management ...	EMS Billing	-474.02
01/20/2026	32226	Government Ethics ...	Annual Fee	-1,684.40
01/20/2026	32227	Hughes Fire Equip...	PO #2026-011	-86.12
01/20/2026	32228	Keizer Chamber of ...	First Citizen Banquet	-825.00
01/20/2026	32229	Killers Pest Control	Pest Control	-92.50
01/20/2026	32230	Lewis Media Group	Website Hosting	-648.00
01/20/2026	32231	McKillips Catering	Awards Banquet	-500.00
01/20/2026	32232	Medline Industries, ...	PO #010826-1830	-1,493.92
01/20/2026	32233	Professional Benefit...	Cafeteria Plan Fee	-130.00
01/20/2026	32234	R. Bauer Insurance ...	VFIS Insurance	-5,665.00
01/20/2026	32235	Safeway	Water	-476.60
01/20/2026	32236	Salem Fire Alarm, I...	Fire Alarm Monitoring	-270.00
01/20/2026	32237	SeaWestern, Inc	Wildland Pants	-244.20
01/20/2026	32238	Skyline Ford, Inc.	PO #2026-008	-725.08
01/20/2026	32239	Stryker Sales Corpo...	PO #010826-1845	-745.68
01/20/2026	32240	Training4Responders	PO #011526-1210	-3,625.00
01/20/2026	32241	Walz's Rebuilt Auto...	PO #2026-012	-439.00
Total 1012 · Umpqua Bank- Checking				-31,027.22
<b>TOTAL</b>				<b>-31,027.22</b>

# KEIZER FIRE DISTRICT CHIEF REPORT

March 2026

---

## Legislative Request Update

The District pursued Phase 1 funding during the 2026 short legislative session for property acquisition and conceptual design related to the proposed Mid-Willamette Joint Public Safety and Resilience Center (working title). While the proposal generated positive conversations and interest, it was not included in the final funding package.

A potential federal request through Senators Wyden, Merkley, and Congresswoman Salinas was tied to the success of the state request. Because the federal process requires confirmed matching funds, and those funds were dependent on the state appropriation, we will not be pursuing the federal request this year.

Legislative outreach continues with the assistance of our in-house lobbyist as we refine the proposal and prepare for future opportunities. While funding in this environment is highly competitive, it remains important to pursue opportunities that allow us to leverage state or federal resources rather than relying primarily on the local tax base.

Despite the tight timeline and limited notice associated with the short session, the response from partners and the community was strong. Letters of support were received from neighborhood associations, local and state legislators, the City of Keizer, the Marion County Sheriff's Office, both local labor unions, and the Oregon State Firefighters Council. Support from the Oregon State Firefighters Council, in particular, reflects recognition beyond our local area and underscores the project's broader importance to the fire service.

We will continue refining the proposal and plan to return to the legislature with an updated request during the 2027 long session.

More broadly, the long-term stability of funding under Oregon's current taxing structure remains a concern for fire and EMS agencies statewide. The District will continue to engage in those discussions when appropriate while remaining realistic about the challenges ahead.

## **Keizer Fire District Strategic Plan**

Following the Strategic Planning Session held on February 4th at Broadway Commons, staff have continued working through the framework developed in that meeting.

Since the session, the group has finalized the District's Mission, Vision, and Values, including the five core values identified during the discussion: Compassion, Integrity, Respect, Dedication, and Accountability. These will serve as the foundation for the strategic plan moving forward.

The group has also reached consensus on the overarching themes and strategic goals that came out of the session. Staff continues to meet to work through the development of the objectives needed to achieve the goals established by the group. That portion of the process has taken a bit more time as we work to ensure the objectives are clear, measurable, and aligned with the direction established during the planning session.

We will continue working with SDAO to advance the plan to a working draft for presentation, review, and further input from the Board. We anticipate reconvening with the consultants in early April to continue advancing the work. While the process is ongoing, the progress to date has established a solid foundation for the District's strategic direction.

## **Budget Review**

We continue to monitor the current fiscal year budget closely. Several expense areas, particularly personnel-related costs, are trending higher than originally projected. We are adjusting where appropriate and continuing to limit spending to essential needs. Personnel costs will remain an important consideration as we build the next budget.

Work has now begun on developing the FY 2026/2027 budget. Lyn is currently working through the numbers and beginning preparation of both the proposed budget and the accompanying budget presentation. As part of that process, we are reviewing our current financial position and identifying expenses we know will carry forward into the next fiscal year.

## **Feasibility Study for Future Opportunity**

This project remains under review by the City of Salem. We will continue to await the City's review before taking any next steps.

### **KFD / SFD / MCFD Collaboration**

Regional cooperation remains strong and continues to evolve. We continue to work alongside Marion County Fire District 1 as well as other public safety partners regarding long-term facility collaboration opportunities focused on efficiency and coordinated service delivery.

We continue our cooperative deployment of Medic 38 in partnership with the Salem Fire Department. Stationing Medic 38 at Salem Station 6 during peak daytime hours supports system reliability across the capital region, reflects our commitment to being a dependable regional partner, and is helping to regain revenue lost due to decreased mutual aid responses since Salem Fire took over the ambulance service in July of 2025.

I continue meeting with the three area Fire Chiefs to ensure open communication and alignment on regional issues. We are committed to collaborating where it strengthens service delivery and supports responsible use of resources.

### **Station Capacity**

We continue exploring options to expand facility capacity. Our station is currently over capacity for both apparatus and personnel, requiring flexibility in the near term as long-term solutions are evaluated. We are also working with partner agencies to identify alternative space solutions.

### **KFD / MCFD #1 Intergovernmental Agreement – Station 6**

Operations continue as normal. The space at Station 6 remains essential to supporting both agencies and the communities we serve. We continue to work toward balancing operational needs with neighborhood concerns while maintaining a focus on mutual support and efficient service delivery.

Respectfully Submitted,  
Ryan Russell  
Fire Chief

**EMS ACTIVITY REPORT -**  
March 2026 Board Meeting

---

**Ambulance Billing Items:**

Our **February** financial reports from EMSMC show 399 billable calls with \$1,145,659.10 in gross charges and a **deposited revenue** of **\$97,900.32**. Our A/R balance forward is **\$1,107,362.26**. Our net revenue from accounts in collections during **February** was **\$3,531.4**

**Capital FireMed Program Revenue:**

- February reports for FireMed Memberships revenue **Pending reports from Marion County Fire.**
- January reports for FireMed Memberships revenue was **\$1,400.00** with 20 memberships
- December reports for FireMed Memberships revenue was **\$3,080.00** with 44 memberships
- November reports for FireMed Memberships revenue was **\$1,610.00** with 23 memberships

*Respectfully Submitted,*  
*Jacquelynn Sunderland – CAC, CAFO, CACO, CAPO*  
*EMS Billing & Records Administrator*





# OPERATIONS MONTHLY REPORT

## March 2026

February 2026 Total Incidents – 657  
YTD – 1394

February 2025 Total Incidents – 600  
YTD – 1183

February 2024 Total Incidents – 580  
YTD – 1294

Inc #	Address	Call Type	Shift	T.O.D.	Reason
985	800 Blk Crenshaw Lp N	EMS	A	8:06 PM	Distance
1066	4000 Blk Arleta Ave NE	EMS	C	6:04 AM	Poor Turnout Time
1278	6200 Blk Ulali Dr NE	EMS	B	3:00 PM	Traffic/Distance
1425	600 Blk Dorcas Dr N	EMS	A	4:14 AM	Poor Turnout Time

FEBRUARY 2026 RESPONSE TIME STANDARD – 94.3%

YEAR TO DATE CODE 3 RESPONSE TIME STANDARD – 93.5%

### **Operations Projects:**

- **Operational Staffing/Hiring:** We are currently down one Paramedic position. We had offered a Paramedic position to an individual from Texas, however he did not pass his physical exam. He can retake the physical in three months. In the meantime, we have offered a Paramedic position to Nathanael Domiguez, who was a Paramedic intern for Keizer Fire. This has delayed the hiring, but we should be able to get Nathanael on by April 1<sup>st</sup>.

We are also looking to make a social media blitz to announce that we are looking for Paramedics. Our list was reviewed by our Civil Service Examiner and we currently have six folks on both the Paramedic list and the Firefighter/Paramedic list.

- **Lieutenants Promotional Exams:** Chief Brozovich and myself have begun preparing for the Lieutenants promotional exam. Prospective candidates are currently working through a workbook that ensures that they gather the necessary experience and knowledge to work in the next classification. The test is scheduled for April 22<sup>nd</sup>.
- **Clear Lake Co-Staffing:** The co-staffing of the Clear Lake station has experienced some challenges over the past several months; however, we continue to view the partnership as beneficial overall. In February, Engine 725 from Marion County Fire District #1 responded to 22 incidents in the north end of Keizer that would typically have been handled by our engine company. This number is again notably lower than in previous

months due to periods when Engine 725 was unavailable or out of its assigned response area, requiring our units to cover calls normally managed by E725.

The 22 calls handled by E725 reduced the workload on our engine company by an average of 0.8 calls per shift. Engine 355 responded to 231 calls in February; without the support of E725, that number would have increased to 254. This represents an approximate 9% reduction in call volume for our engine company attributable to the co-staffing arrangement.

- Inter-Agency Incident Command System: The three agencies continue to collaborate on the development of a unified Incident Command (IC) System designed to support major incident responses. We have established common terminology across all organizations and are now focused on creating shared operational guidelines for a wide range of incident types, including residential structure fires, commercial fires, and wildland–urban interface events.

Once these guidelines are fully developed, we will begin joint training exercises utilizing realistic, scenario-based simulations to ensure consistent, coordinated responses across all three agencies.

- Out-of-Town Transfers: We have now been assisting Salem Fire Department by handling out of town transfers from Salem Health since July. These transfers generally go to Portland area hospitals, but do occasionally go to the Eugene area.

We conducted 26 out-of-town transfers for the month of February.

- Medic 38 at Salem Station #6: Medic 38 has been operating out of Salem Station #6 since January 5th between the hours of 8:00 a.m. and 6:00 p.m. In February, this unit responded to 86 emergency 9-1-1 calls that resulted in ambulance transports, generating approximately \$50,000 in new revenue. A retrospective review indicates that this deployment strategy has not negatively affected emergency response performance within the Keizer service area.

In addition to emergency responses, Medic 38 completed 15 out-of-town transfers, producing an additional \$12,600 in revenue. As a reminder, pursuant to our agreement with Salem Fire, we reimburse 20% of transport revenue; the figures listed above reflect our 80% share.

From 6:00 p.m. to 8:00 a.m., while Medic 38 is housed at Keizer Fire District, the unit handled 24 ambulance transports, generating approximately \$17,300 in revenue.

Historically, Medic 38 has maintained a utilization rate of 7–8%. Under the revised deployment model utilizing Salem Station #6, the unit's utilization rate has increased to 27%, representing a substantial improvement for a medic unit that has previously been underutilized.

### **Maintenance Projects:**

- Facilities: Routine care and maintenance continue to be completed by staff as time allows:
  - Several mattresses replaced upstairs
  - Upstairs deck project is finished
- Apparatus:
  - Ladder 358 has been taken out-of-service and is no longer a dispatchable fire apparatus. Crews will begin decommissioning the apparatus soon.
  - Portable and mobile radios have had updated programming
  - SCBA masks, bottles and packs have had their annual maintenance

### **Other Events, Activities and Meetings:**

- 02/18 – Salem Fire Battalion Chief Promotional Exam
- 02/20 – Water Rescue Drill in Mill City
- 02/24 – Chiefs Meeting
- 02/24 – Cancer Risk Reduction Training (SFD)
- 02/25 – Meeting w/ WVCC re: mobile/portable radios
- 02/27 – Strategic Plan Review
- 03/02 – Meeting w/ SFD and Salem Health re: out-of-town transfers
- 03/02 – Meeting w/ Tablet Command re: on-boarding
- 03/03 – Chiefs Meeting
- 03/09 – Meeting w/ WVCC to take L358 OOS and adjust response plan assignments
- 03/09 – Capital Fire ICS Meeting
- 03/10 – Fire and EMS Services Meeting at WVCC
- 

Respectfully,

*Brian Butler*  
Division Chief

# VEHICLE MAINTENANCE REPORT

February 2026  
(02/01/2026 through 02/28/2026)

<u>Unit</u>	<u>Hours Out of Service</u>		<u>Notes</u>
	Month	Year to Date	
<b><u>Medics</u></b>			
2501 (M36)	24	24	PM
2502 (M35)	38	38	PM
2001 (M37)	40	40	PM and Safety Inspection
2002 (M38)	166	206	PM and Safety Inspection
1501 (Reserve)	0	124	
1601 (Reserve)	0	104	
<b><u>Engines</u></b>			
1711 (E355)	0	0	
1712 (E365)	0.5	0.5	Coolant leak repair (O)
2111 (E375)	0	0	
0411 (E385)	0	0	
<b><u>Other</u></b>			
9221 (L358)	0	0	
1731 (SQ359)	2.5	2.5	Annual PM
2141 (BR358)	0	0	
1741 (BR365)	0	0	
1641 (UTV368)	0	0	
1651 (BC35)	0	0	
1652 (BC36)	0	0	
2441 (T359)	0	0	
<b><u>Staff Vehicles</u></b>			
0851 (U394)	0	466	
2151 (U354)	0	0	
1653 (U374)	0	0	
0951 (U384)	0	0	
2451 (C351)	0	0	

## Repair/Maintenance Events:

\*\*\*Note\*\*\* (I) Indicates In-House Repair  
(O) Indicates Outside Vendor Repair

# TRAINING, HEALTH, AND WELLNESS DIVISION

## MONTHLY REPORT

### March 2026

---

#### **February Training Highlights:**

**Fire:** In February, crews focused on forcible entry training for both residential and commercial structures. Crews also joined Salem Fire for cancer risk reduction collaborative training.

**EMS:** Annual recertification for PALS (Pediatric Advanced Life Support); Blood Borne Pathogens refresher; and Providence EMS Stroke and Hearth virtual conference.

**All Personnel:** Annual Safety Refresher

#### **Scheduled March Training:**

**Fire:** For March, crews are joining Salem Fire for extrication interoperability training. This session will allow crews to become familiar with the extrication and stabilization equipment carried by each agency, improving cooperative efforts on challenging motor vehicle crashes. Keizer crews will also be completing company evolutions at the Brooks Regional Training Facility throughout the month, with each shift focusing on training needs of their own personnel.

**EMS:** Annual recertification for Pre-Hospital Trauma Life Support; care of patients during extrication; and Doernbecher Pediatric Grand Rounds (case reviews). Additionally, personnel who opt to maintain National Recertification are completing their renewal process.

**Officers:** During our March Officers' meeting, Salem Fire Battalion Chief Barnes will be presenting Hazardous Materials command scenarios. Additionally, several of our officers are starting a leadership development course from Leadership Under Fire. This course runs from March 11<sup>th</sup> – May 12<sup>th</sup>.

#### **Student and Resident Program:**

Current students include Firefighters Meadows and Elder (A-Shift); Firefighter Vandecoevering (B-Shift); Firefighter Jones (C-Shift); and Firefighter Gomez (volunteer attending EMS related schooling). We have four applications in holding for the Fall cohort of the Fire Suppression Program.

Cooperative work experience (CWE) students, EMT-B riders, and EMT-P students continue to complete clinical rotations with our crews for field experience.

#### **Health and Wellness Programs:**

Peer Fitness Committee: Reviewing addition of Life Scan and dermatology screenings.

Peer Support Committee: Members attending (Re)Building Peer Support Teams; Meeting on March 12<sup>th</sup>.

#### **Meetings and Activities:**

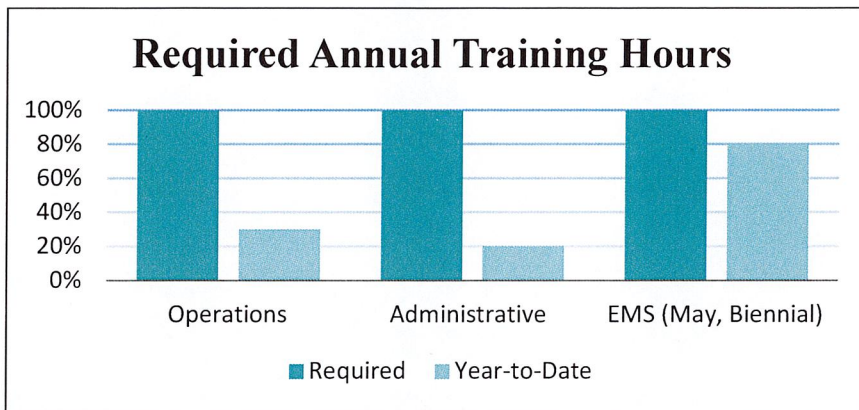
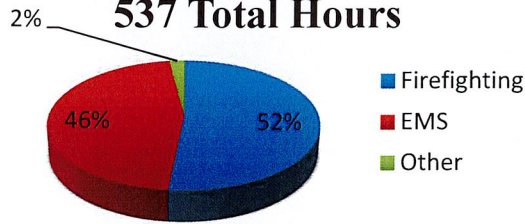
Strategic Planning Session II  
Capital Area Training Meeting  
Area BC Meetings  
EMS Grand Rounds  
EMS Stroke Conference  
Salem Fire Officer Development  
SKPS Active Threat Training Meeting  
KFD Officer Meeting and Training  
Chemeketa Fire Advisory Board Meeting  
Chemeketa EMS Advisory Board Meeting

Mid-Willamette Fire Instructors Meeting  
Leadership Under Fire Course  
College of Emergency Services Graduation  
Tactical Emergency Casualty Care Meeting  
First Responder Psychology Course  
OSFM IMT Conference  
Chief Meetings

**TRAINING, HEALTH, AND WELLNESS DIVISION  
MONTHLY REPORT  
March 2026**

---

**February  
Training Breakdown  
537 Total Hours**



**Required Training Breakdown:**

Agency Classification	Required Hours	Applicable personnel	Total
DPSST - Operations	60 hours	57	3,420 hours
DPSST – Administrative (Prevention, Public Education, Chief Officers)	12 hours	4	36 hours
Oregon Health Authority (OHA) Biennial Recertification	24 hours (EMT)	12	288 hours
	36 hours (EMT- A/I)	3	108 hours
	48 hours (EMT - P)	39	<u>1,822 hours</u>
			2,218 hours
Additional category for 2024: ISO Required Training (impacts rating and grant eligibility).	241 department hours (9 categories)	N/A	241 hours

Respectfully submitted,

*Rachel Brozovich, Battalion Chief*

## **Safety, Retention and Alternative Funding Report**

**March 2026**

### **Safety:**

This month we participated in joint Cancer Prevention training with Salem Fire, to ensure our policies and procedures are similar. I researched and purchased "Soot Soap" to add to our anti-cancer arsenal. These are special charcoal-based products that are proven to absorb and remove more carcinogens after a fire than regular soap and shampoo.

We had our monthly safety committee meeting, and I am happy to report no new workplace injuries or precautionary forms this month.

### **Retention:**

I met with the Fire Chief to discuss employee recognition ideas developed by the Retention committee. We have a few new retention programs in the works. I also plan on meeting with Maddie soon to discuss ways to utilize social media for employee recognition.

Thank you to everyone that attended our promotional/pinning ceremony last month.

### **Alternative Funding:**

The Firehouse Subs grant remains pending. I expect to have a decision by the end of the month. I formally accepted the SDAO grant and look forward to working on that project next budget year. FEMA grants remain down due to the government shut down and funding issues.

It was an honor to participate in the OSFM panel on Women in the Fire Service hosted by their DEI program. I was on the panel with a division chief from Klamath County, a battalion chief from Portland Fire, a battalion chief from Hillsboro fire and a firefighter/paramedic from TVF&R that also serves as a State Representative. We answered a variety of questions related to our experience as women in the fire service, how far we have come and where we hope to see women in the future.

Respectfully submitted,

*Christina Wilson*

**Fire Prevention Division Board Report**  
Anne-Marie Storms, Deputy Fire Marshal  
March 2025

**Child Passenger Safety** - This month's Car Seat Clinic assisted 20 families and installed over 30 seats. We had 9 technicians from various agencies step-up to help make this happen. In May, we will have a new group of individuals trained as car seat technicians, so we can continue our great efforts without burning out our current technicians. With new people, we are hoping to also add additional car seat clinics to meet the ever-growing needs. ODOT will soon be releasing car injury and fatality reports, our hope is we see a decline in child passenger numbers.

**2026 Legislative Session** – I'm excited to say my second year of serving on the Oregon Fire Marshal's Association Legislative Committee is officially complete. After an extremely busy long session last year, this year felt like a breeze.

**New Construction** – Permits for various projects are still trickling in. The od Bed, Bath and Beyond is having some minor work done with the hopes Burlington will be moving in before summer.

**Blast Camp** – Planning is still underway with the hope Salem-Keizer School District will confirm dates in the next two weeks. Exciting news to come!

**Wildfire Night** – Marion County Fire District will be hosting a Night on Wildfire on May 18<sup>th</sup>. We are currently coordinating resources ad will be assisting them with planning to make our second event great than last year.

**Meetings attended**

2/17 – Board Meeting  
2/18 – Day Staff Meeting  
2/19 – OFMA Training  
2/23 – JFS Meeting  
2/23 – KPSF Meeting

2/27 – Strat Plan Meeting  
3/2-5 – OFMA Conference  
3/10 – Officer Meeting  
3/11 – SKSD Meeting  
3/11 – NFSA  
3/12 – BLAST Camp Meeting  
3/13 - CWRR Grant Review Meeting

**Upcoming Events**

4/23 – Take you Child to Work Day  
5/14-17 - Keizerfest  
5/17 – Pancake Breakfast  
5/18 - Wildfire Night @ MCFD