

Keizer Rural Fire Protection District Keizer, Oregon

Agenda Regular Board Meeting July 21, 2026

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Access Code: 590-273-869

5:30 p.m. Call to Order

Pledge of Allegiance:

Roll Call:

Approve Minutes:

Board Meeting Minutes June 16, 2026

Correspondence:

Guest Input: Statements by members of the public should be brief and concise. A time limit of five (5) minutes will be allotted to an individual or a member of the group.

Organizational Input:

1. IAFF Local 3881
2. Keizer Volunteer Fire Fighter's Association

Old Business: None

Reports:

1. Financial Reports – Information/Action
 - Receipts of the District's monthly financial reports, which include ambulance billing reports, and act upon the financial reports.
2. Board Member Reports – Information
 - This time is allowed for Board Members to report on any contacts or District Business they have conducted.

3. Chief/Staff Reports -

Information

- Reports from staff covering activities for the month.

New Business:

1. Board of Director Elections

Information/Action

- The Board review and select the Board Officer Positions for the 2025-2026 Fiscal Year.

2. Assignment to Board Committees

Information/Action

- The Board will review and select the Board Committee Positions for the 2025-2026 Fiscal Year.

Other Business:

This time is provided to allow the Board Members or staff an opportunity to bring new or old matters before the Board, which are not listed on the agenda.

Good of the Order:

Pay Bills:

Adjourn:

Meeting Schedule:

Board Meeting

August 18, 2026

Board Meeting

September 15, 2026

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 503-390-9111 or through Oregon Relay 1-800-735-2900 at least two working days (48 hours) in advance.

2026 – 2027 Board of Director Committee Assignments:

Personnel Issues – Betty Hart & Louis Risewick

Land & Building (Facilities) – Betty Hart & Kevin Clark

Intergovernmental Issues – Louis Risewick & Colleen Busch

Financial – Corri Johnson & Louis Risewick

Equipment Replacement – Kevin Clark & Colleen Busch

Response Times/EMS – Corri Johnson & Colleen Busch

Technology / Communications – Betty Hart & Kevin Clark

****Board of Directors 4 Year Terms****

Position # / Name

Term Ends

- | | |
|-------------------|------------|
| 1. Colleen Busch | 06/30/2029 |
| 2. Corri Johnson | 06/30/2029 |
| 3. Louis Risewick | 06/30/2027 |
| 4. Kevin Clark | 06/30/2027 |
| 5. Betty Hart | 06/30/2027 |

****Budget Committee Members 3 Year Terms****

<u>Name</u>	<u>Term Ends</u>
Laureal Williams	12/31/2028
Patti Tischer	12/31/2027
Jennifer Palanuk	12/31/2027
Donna Bradley	12/31/2028
Jonathan Thomspens	12/31/2028

****Civil Service Commissioners 4 Year Terms****

<u>Name</u>	<u>Term Ends</u>
Vacant	05/17/2026
Bob Shackelford	07/21/2028
Donna Bradley	07/21/2028
Nancy Varner	05/21/2028
Darrell Fuller	05/17/2026

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

June 16, 2026

Call to Order – President Betty Hart called the meeting to order at 5:30 p.m.

Roll Call – Those present at the Board meeting included: President Betty Hart, Directors: Louis Risewick, Colleen Busch, Kevin Clark, and Corri Johnson, Division Chief Brian Butler, Battalion Chief Rachel Brozovich, Captain Andrew Alderson, IT Josh Rutter, Community Engagement Coordinator Maddie Alsum, Mayor Cathy Clar, Citizens Bob Busch and Rhonda Rich, and Nathan Bauer- R. Bauer Insurance.

Minutes – Kevin Clark made a motion to approve the minutes for May 19, 2026. Corri Johnson seconded the motion. The motion carried unanimously.

Budget Hearing – President Betty Hart opened the public hearing for the FY 2026/2027 budget at 5:32 pm and asked for any comments. There were no comments.

President Betty Hart closed the public hearing at 5:33 pm.

Supplemental Budget Hearing- President Betty Hart opened the public hearing for the FY 2025/2026 supplemental budget at 5:34 pm and asked for comments. There were no comments.

President Betty Hart closed the public hearing at 5:35 pm.

President Betty Hart re-opened the regular Board Meeting at 5:36 pm.

Correspondence – None

Guest Input –

- Rhonda Rich- There was discussion on red flag warning days, and how the district disseminates the information to the community to keep people informed. All red flag warning days are posted on social media. Citizens can also sign up with the National Weather Service to get alerts. There was also a discussion that the district also looks to increase staffing on red flag warning days.
- Mayor Kathy Clark requested periodic district updates at City Council Meetings to improve messaging on staffing and brownouts. She stated the city will share board packet from the district website. The city will coordinate social media with district. The City of Keizer has a fireworks ordinance: The city plans proactive enforcement of illegal fireworks and time violations.

Organizational Input

IAFF Local 3881 – None

KVFA- None

Old Business-

Strategic Plan- Fire Chief Ryan Russell presented the Board with Strategic Plan. Changes made were reviewed. Colleen Busch made a motion to approve the Strategic Plan for 2027-2032 as presented. Kevin Clark seconded the motion. The motion carried unanimously.

Reports

Financial Report – Colleen Busch provided an overview of the financial report. We are 92% of the way through the fiscal year. Revenue percentages were reviewed. EMS calls were reviewed. Expenditures were reviewed. Bills paid were reported on. Corri Johnson made a motion to accept the financial report as presented. Kevin Clark seconded the motion. The motion carried unanimously.

Board Member Reports –

- Betty Hart, Corri Johnson, and Colleen Busch reported on meetings and events they attended.

Chief/Staff Reports –

- Chief Ryan Russell-
 - There was a brief update on the website. There was a discussion on the Board getting biographies done so they can get added. We will also be uploading the strategic plan.
 - There was a discussion on the pancake breakfast and how it went.
- Division Chief Brian Butler-
 - There was a discussion on browning out Medic 36 temporarily and what it means for the district. This will help with overtime and burn out. We are in the process of getting three more medics through their final week of training. We still have full coverage for the district and have mutual aid ambulances that will come in and help if needed.
- Battalion Chief Rachel Brozovich-
 - The district entered an agreement with the city to have a live fire burn on a house.
- Battalion Chief Christina Wilson-
 - The Board would like to hear more about meetings attended and upcoming grants.

New Business-

Worker's Compensation Renewal- Agent of Record Nathan Bauer presented the workers compensation package from SAIF. He stated that the MOD remains the same at .88. The new class code rates were reviewed. Nathan Bauer reviewed all categories that formulate the total cost for worker's compensation. Corri Johnson made a motion to approve Worker's Compensation Insurance through SAIF as presented and pay the entire bill by July 10, 2026. Colleen Busch seconded the motion. The motion carried unanimously.

Resolution to Adopt Budget, make Appropriations, Impose and Categorize Taxes for FY 26/27 – Betty Hart recommended that the Board adopt Resolution 2026-03 as presented for the budget that was approved by the budget committee in May. There was one typo on the fiscal year that needed to be corrected. Kevin Clark made a motion to adopt the budget, make appropriations and impose and categorize taxes for FY 26/27 with the amendment discussed for resolution 2026-03. Corri Johnson seconded the motion. The motion carried unanimously.

Ambulance Rate Increase- Chief Ryan Russell recommended that Board approve Resolution 2026-04 as presented. There was a discussion on the rate increase. Colleen Busch made a motion to approve the ambulance rate increase by adopting resolution 2026-04 as presented. Corri Johnson seconded the motion. The motion carried unanimously.

Supplemental Budget Resolution 2026-05- Chief Ryan Russell presented the supplemental budget for conflagration monies and appropriate funds for debt service. Colleen Busch moved to adopt Supplemental Budget Resolution 2025-06 as presented. Corri Johnson seconded the motion. The motion carried unanimously.

Other Business –

Grant Application IGA- Local Deputy Fire Marshal's have been working on aligning our operations. There are Knox boxes on businesses that allow fire districts to access the business after hours. Each district has a specific key. They are working on a grant to apply jointly for new Knox boxes for Keizer Fire District, Salem Fire Department, and Marion County Fire District #1 that will cost approximately \$1,000,000. This will allow all three agencies to access them when responding on mutual/automatic aid calls. Corri Johnson made a motion to approve Keizer Fire District partnering with Salem Fire Department and Marion County Fire District #1 on a grant for Knox boxes and authorize the fire chief to sign the intergovernmental agreement on behalf of Keizer Fire District. Kevin Clark seconded the motion. The motion carried unanimously.

Good of the Order – None

Pay Bills – Colleen Busch made a motion to pay the bills. Corri Johnson seconded the motion. The motion carried unanimously.

Adjourn – President Betty Hart declared the meeting adjourned at 6:43pm.

Respectfully submitted,

Kevin Clark
Secretary

3:38 PM
07/16/26

Keizer Fire District
Cash Position Statement
As of June 30, 2026

Accrual Basis

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1011 - US Bank - Ambulance Billing							(141,754.98)
Total 1011 - US Bank - Ambulance Billing							(141,754.98)
1012 - Umpqua Bank- Checking							10,197.55
General Jour...	06/09/2026	1925		LGIP transfer to checking	654,112.50		664,310.05
Bill Pmt -Check	06/10/2026	32533	76 Fleet/Wex Bank	Gasoline		920.73	663,389.32
Bill Pmt -Check	06/10/2026	32534	911 Supply, Inc			1,025.58	662,363.74
Bill Pmt -Check	06/10/2026	32535	Advanced Locking Soluti...	PO #041526-0810		1,507.55	660,856.19
Bill Pmt -Check	06/10/2026	32536	All Star Health	PO #060226-1103		325.00	660,531.19
Bill Pmt -Check	06/10/2026	32537	BoundTree	108812		1,814.22	658,716.97
Bill Pmt -Check	06/10/2026	32538	Comcast	Telephones		592.72	658,124.25
Bill Pmt -Check	06/10/2026	32539	Complete Wireless			7,489.00	650,635.25
Bill Pmt -Check	06/10/2026	32540	DK Fab	PO #2026-115		270.00	650,365.25
Bill Pmt -Check	06/10/2026	32541	Keizer Times			1,030.00	649,335.25
Bill Pmt -Check	06/10/2026	32542	LN Curtis & Sons, Inc	PO #2026-120		900.50	648,434.75
Bill Pmt -Check	06/10/2026	32543	Loren's Sanitation	Garbage/Recycling		315.01	648,119.74
Bill Pmt -Check	06/10/2026	32544	Lowe's			130.53	647,989.21
Bill Pmt -Check	06/10/2026	32545	Madison Mooney			250.00	647,739.21
Bill Pmt -Check	06/10/2026	32546	Marion Environmental S...	Acct #2280455		48.95	647,690.26
Bill Pmt -Check	06/10/2026	32547	MES Service Company L...	PO #2026-109		1,914.89	645,775.37
Bill Pmt -Check	06/10/2026	32548	Napa Auto Parts	PO #2026-132		7.58	645,767.79
Bill Pmt -Check	06/10/2026	32549	Overhead Door - Corp.	PO #2026-134		450.00	645,317.79
Bill Pmt -Check	06/10/2026	32550	Petro Card System Inc.			1,556.55	643,761.24
Bill Pmt -Check	06/10/2026	32551	PGE	Electric		3,694.28	640,066.96
Bill Pmt -Check	06/10/2026	32552	SDIS	Health Insurance		93,381.00	546,685.96
Bill Pmt -Check	06/10/2026	32553	Standard Insurance Co...	Life & Disability Insurance		3,988.09	542,697.87
Bill Pmt -Check	06/10/2026	32554	Stryker Sales Corporation	PO #042026-1130		190.70	542,507.17
Bill Pmt -Check	06/10/2026	32555	Toshiba Financial Services	Copier Lease		445.02	542,062.15
Bill Pmt -Check	06/10/2026	32556	United Rentals	PO #2026-086		1,252.90	540,809.25
Bill Pmt -Check	06/10/2026	32557	Verizon	Cell Phones		273.54	540,535.71
Bill Pmt -Check	06/10/2026	32558	Walter E. Nelson Co.	PO #2026-135		557.70	539,978.01
Bill Pmt -Check	06/10/2026	32559	Comcast	Cable		92.11	539,885.90
General Jour...	06/10/2026	1930	Visa- Brozovich			1,163.55	538,722.35
General Jour...	06/10/2026	1930	Visa- Butler			2,064.44	536,657.91
General Jour...	06/10/2026	1930	Visa- Komp			789.02	535,868.89
General Jour...	06/10/2026	1930	Visa- McClung			47.90	535,820.99
General Jour...	06/10/2026	1930	Visa- Pittis			546.42	535,274.57
General Jour...	06/10/2026	1930	Visa- Russell			383.19	534,891.38
General Jour...	06/10/2026	1930	Visa- Storms			186.48	534,704.90
General Jour...	06/10/2026	1930	Visa- Wilson			614.33	534,090.57
General Jour...	06/10/2026	1931	Wire Fees			90.00	534,000.57
General Jour...	06/10/2026	1931	Interest Fees- Zion Bank			9,548.00	524,452.57
General Jour...	06/10/2026	1931	Interest Fees- Zion Bank			15,889.50	508,563.07
General Jour...	06/10/2026	1931	Interest Fees- US Bank			38,675.00	469,888.07
General Jour...	06/10/2026	1931	Principal- US bank			160,000.00	309,888.07
General Jour...	06/10/2026	1931	Principal- Zions Bank			130,000.00	179,888.07
Deposit	06/11/2026			Deposit	139,895.73		319,783.80
General Jour...	06/12/2026	1929		PERS		179,769.95	140,013.85
Bill Pmt -Check	06/18/2026	32560	AT&T Mobility- CC	Modems		571.15	139,442.70
Bill Pmt -Check	06/18/2026	32561	BioTek Medical, Inc.	Oxygen Cylinders		613.50	138,829.20
Bill Pmt -Check	06/18/2026	32562	BoundTree	108812		5,362.84	133,466.36
Bill Pmt -Check	06/18/2026	32563	Central Refrigeration	Ice Machine Lease		140.00	133,326.36
Bill Pmt -Check	06/18/2026	32564	CIS Benefits	Dental Insurance		4,256.70	129,069.66
Bill Pmt -Check	06/18/2026	32565	Climate Systems NW LLC	HVAC Service		925.00	128,144.66
Bill Pmt -Check	06/18/2026	32566	EMS Management & Co...	Ambulance Billing		2,245.25	125,899.41
Bill Pmt -Check	06/18/2026	32567	Keizer Times			438.00	125,461.41
Bill Pmt -Check	06/18/2026	32568	Keizer, City of	Diesel		16,225.74	109,235.67
Bill Pmt -Check	06/18/2026	32569	Killers Pest Control	Pest Control		92.50	109,143.17
Bill Pmt -Check	06/18/2026	32570	Lane Council of Govern...	Civil Service Examiner		43.40	109,099.77
Bill Pmt -Check	06/18/2026	32571	Les Schwab	PO #2026-138		72.99	109,026.78
Bill Pmt -Check	06/18/2026	32572	MES Service Company L...	PO #2026-109		621.00	108,405.78
Bill Pmt -Check	06/18/2026	32573	NW Natural	Natural Gas		367.11	108,038.67
Bill Pmt -Check	06/18/2026	32574	Schurter Trucking LLC			24,015.98	84,022.69
Bill Pmt -Check	06/18/2026	32575	At&T Mobility,	Cell Phones		134.25	83,888.44
Deposit	06/25/2026			Deposit	142,614.36		226,502.80
General Jour...	06/25/2026	1933		LGIP transfer to Checking	400,000.00		626,502.80
Bill Pmt -Check	06/30/2026	32576	Alsum, Maddie	Reimbursement		21.98	626,480.82
Bill Pmt -Check	06/30/2026	32577	BoundTree	108812		626.78	625,854.04
Bill Pmt -Check	06/30/2026	32578	Chemeketa Community ...	Tuition		39,314.00	586,540.04
Bill Pmt -Check	06/30/2026	32579	Chitwood, Robin	PO #062526-1600		320.00	586,220.04
Bill Pmt -Check	06/30/2026	32580	LN Curtis & Sons, Inc	PO #2026-120		192.46	586,027.58
Bill Pmt -Check	06/30/2026	32581	NRS			1,723.38	584,304.20
Bill Pmt -Check	06/30/2026	32582	PGE	Electric		3,636.22	580,667.98
Bill Pmt -Check	06/30/2026	32583	Professional Benefit Ser...	Monthly Fee		286.00	580,381.98
Bill Pmt -Check	06/30/2026	32584	Skyline Ford, Inc.	PO #2026-143		35.94	580,346.04
Bill Pmt -Check	06/30/2026	32585	Standard Insurance Co...	PFML		7,253.51	573,092.53
Bill Pmt -Check	06/30/2026	32586	Verizon	Cell Phones		272.76	572,819.77
Bill Pmt -Check	06/30/2026	32587	Quick Trim	VOID: 2026-077			572,819.77
Bill Pmt -Check	06/30/2026	32588	Quick Trim	2026-077		300.00	572,519.77
General Jour...	06/30/2026	1934	Visa- Brozovich			1,483.68	571,036.09
General Jour...	06/30/2026	1934	Visa- Komp			190.87	570,845.22
General Jour...	06/30/2026	1934	Visa- Russell			500.64	570,344.58
General Jour...	06/30/2026	1934	Visa- Storms			199.50	570,145.08
General Jour...	06/30/2026	1934	Visa- Wilson			424.15	569,720.93
General Jour...	06/30/2026	1937	Payroll			348,555.70	221,165.23
General Jour...	06/30/2026	1937	HRA Veba			13,000.00	208,165.23
General Jour...	06/30/2026	1937	KFD Cafeteria Plan			1,500.00	206,665.23
General Jour...	06/30/2026	1937	IRS			148,316.84	58,348.39
General Jour...	06/30/2026	1937	Child Support			329.00	58,019.39
General Jour...	06/30/2026	1937	Oregon Dept of Rev			38,389.00	19,630.39

07/16/26

Accrual Basis

Keizer Fire District
Cash Position Statement
As of June 30, 2026

<i>Type</i>	<i>Date</i>	<i>Num</i>	<i>Name</i>	<i>Memo</i>	<i>Debit</i>	<i>Credit</i>	<i>Balance</i>
General Jour...	06/30/2026	1937		Union Dues		5,845.00	13,785.39
General Jour...	06/30/2026	1937		Union Dues		225.00	13,560.39
General Jour...	06/30/2026	1937		Valic		26,276.35	(12,715.96)
General Jour...	06/30/2026	1937		Valic		8,046.91	(20,762.87)
General Jour...	06/30/2026	1937		Penserv		1,940.43	(22,703.30)
General Jour...	06/30/2026	1937		HRA Veba	13,000.00		(9,703.30)
Total 1012 · Umpqua Bank- Checking					1,349,622.59	1,369,523.44	(9,703.30)
1020 · Petty Cash							200.00
Total 1020 · Petty Cash							200.00
1120 · LGIP							2,912,800.93
General Jour...	06/02/2026	1926		LGIP	132,337.87		3,045,138.80
General Jour...	06/02/2026	1926		LGIP	7,421.00		3,052,559.80
General Jour...	06/09/2026	1925		LGIP transfer to checking		654,112.50	2,398,447.30
General Jour...	06/25/2026	1933		LGIP transfer to Checking		400,000.00	1,998,447.30
General Jour...	06/30/2026	1936		Interest Received	7,539.96		2,005,987.26
General Jour...	06/30/2026	1936		Interest Received	16.32		2,006,003.58
General Jour...	06/30/2026	1936		Interest Received	603.85		2,006,607.43
Total 1120 · LGIP					147,919.00	1,054,112.50	2,006,607.43
TOTAL					1,497,541.59	2,423,635.94	1,855,349.15

Keizer Fire District
Financial Report- All
06/30/2026

	Jun 26	YTD	Budget	\$ Over Budget	% of Budget
Income					
4000 · Revenue					
4010 · Taxes, Current Year	137,020.08	7,299,722.30	7,310,971.00	-11,248.70	99.85%
4020 · Taxes, Prior Year	2,738.79	93,247.89	72,500.00	20,747.89	128.62%
4030 · Taxes, 911 Excise	0.00	98,208.17	129,004.00	-30,795.83	76.13%
4100 · EMS Revenue	-290.00	5,151,619.62	3,200,000.00	1,951,619.62	160.99%
4120 · Capitol Fire Med	3,488.86	10,211.45	32,000.00	-21,788.55	31.91%
4140 · Interest & Dividends	8,160.13	131,473.95	141,000.00	-9,526.05	93.24%
4150 · Miscellaneous	1,835.42	78,616.97	23,000.00	55,616.97	341.81%
4156 · Conflagration Reimbursement	0.00	751,192.71	340,000.00	411,192.71	220.94%
Total 4000 · Revenue	152,953.28	13,614,293.06	11,248,475.00	2,365,818.06	121.03%
Expense					
5000 · Personal Services					
5001 · Salaries & Wages	423,265.92	5,045,131.69	5,350,797.00	-305,665.31	94.29%
5070 · Board Members	1,750.00	3,000.00	4,875.00	-1,875.00	61.54%
5080 · Overtime	110,310.60	1,274,608.08	911,192.00	363,416.08	139.88%
5082 · Longevity Incentive	2,935.53	38,167.53	38,716.00	-548.47	98.58%
5083 · Leave Payoff	0.00	105,127.87	110,000.00	-4,872.13	95.57%
5084 · Wellness Incentive	0.00	5,600.00	7,800.00	-2,200.00	71.8%
5085 · Education Incentive	2,925.00	35,550.00	32,400.00	3,150.00	109.72%
5086 · Preceptor Pay	0.00	2,027.81	0.00	2,027.81	100.0%
5090 · Volunteer Program	33,723.50	43,854.61	60,763.00	-16,908.39	72.17%
5110 · Payroll Tax Soc. Sec. (FICA)	40,725.42	476,731.26	468,729.00	8,002.26	101.71%
5115 · State Unemployment Tax (SUTA)	532.07	6,457.59	6,740.00	-282.41	95.81%
5119 · Workers' Compensation Tax	104.26	1,351.59	5,642.00	-4,290.41	23.96%
5120 · Workers' Compensation	-27,394.81	69,498.48	175,000.00	-105,501.52	39.71%
5125 · Health and Dental Insurance	83,834.11	1,048,361.13	1,152,865.00	-104,503.87	90.94%
5126 · Medical Savings Plan (HRA Veba)	13,000.00	156,250.00	156,000.00	250.00	100.16%
5127 · Cafeteria Plan Administration	286.00	1,795.00	1,400.00	395.00	128.21%
5130 · Life& Disability Insurance	7,253.51	133,131.17	115,424.00	17,707.17	115.34%
5135 · Retirement (PERS)	179,766.19	2,145,165.33	2,093,288.00	51,877.33	102.48%
5137 · Deferred Compensation Match	8,887.34	107,485.71	123,224.00	-15,738.29	87.23%
5210 · Physical Exams	0.00	7,555.00	18,855.00	-11,300.00	40.07%
5220 · Employee Assistance Plan (EAP)	0.00	0.00	2,000.00	-2,000.00	0.0%
Total 5000 · Personal Services	881,904.64	10,706,849.85	10,835,710.00	-128,860.15	98.81%
6000 · Materials and Services					
6010 · General Operating Expense	541.38	11,399.24	14,000.00	-2,600.76	81.42%
6015 · Dispatch 911	0.00	315,000.00	420,001.00	-105,001.00	75.0%
6020 · Volunteer Recruitment/Retention	0.00	0.00	500.00	-500.00	0.0%
6022 · Grant Expense	0.00	0.00	10,000.00	-10,000.00	0.0%
6025 · Civil Service Expense	320.00	19,170.36	8,000.00	11,170.36	239.63%

Keizer Fire District Financial Report- All

	06/30/2026				
	Jun 26	YTD	Budget	\$ Over Budget	% of Budget
6035 · Apparatus Maintenance(Vehicles)	605.94	132,079.51	103,000.00	29,079.51	128.23%
6040 · Equipment Maintenance	675.58	25,621.41	41,600.00	-15,978.59	61.59%
6062 · Furniture	227.05	13,586.72	16,300.00	-2,713.28	83.35%
6070 · Small Tools & FF Equip/Supplies	1,158.34	110,602.17	110,100.00	502.17	100.46%
6073 · Building & Grounds Maintenance	2,890.01	32,648.68	43,075.00	-10,426.32	75.8%
6074 · Building Improvements	0.00	31,327.44	37,850.00	-6,522.56	82.77%
6075 · Radio Maintenance	0.00	65,001.85	67,550.00	-2,548.15	96.23%
6080 · Ladder & Hose Testing	0.00	8,016.00	8,700.00	-684.00	92.14%
6100 · Turnouts & Prot. Equipment	2,600.95	38,483.01	71,550.00	-33,066.99	53.79%
6137 · Uniforms	1,967.34	28,102.93	32,000.00	-3,897.07	87.82%
6145 · Supplies	1,193.44	11,637.46	12,000.00	-362.54	96.98%
6160 · Public Ed / Fire Prevention	54.53	4,484.41	8,500.00	-4,015.59	52.76%
6180 · Medical Supplies	5,989.62	177,730.63	173,000.00	4,730.63	102.73%
6200 · District Meetings	183.78	2,760.13	1,750.00	1,010.13	157.72%
6210 · District Events	0.00	7,895.86	9,000.00	-1,104.14	87.73%
6300 · Utilities	4,318.34	67,718.77	77,100.00	-9,381.23	87.83%
6400 · Fuel Expense	16,439.17	62,529.59	52,000.00	10,529.59	120.25%
6505 · Communications	1,570.88	35,016.72	76,034.00	-41,017.28	46.05%
6600 · Training	11,429.13	55,265.31	72,750.00	-17,484.69	75.97%
6605 · Training Supplies	525.00	5,024.00	8,650.00	-3,626.00	58.08%
6620 · Water Rescue	1,723.38	2,038.38	3,000.00	-961.62	67.95%
6622 · Health & Fitness Supplies	0.00	2,576.10	2,800.00	-223.90	92.0%
6704 · Computer/Network Expenses	1,342.97	51,600.27	61,700.00	-10,099.73	83.63%
6707 · Office Supplies	137.45	2,587.06	6,600.00	-4,012.94	39.2%
6710 · Insurance & Fidelity Bond	0.00	83,556.00	77,000.00	6,556.00	108.51%
6715 · Publicity/Advertising	588.00	5,284.00	6,370.00	-1,086.00	82.95%
6720 · Printing and Publishing	35.28	920.55	2,600.00	-1,679.45	35.41%
6727 · Dues/Subscriptions/Fees-Career	1,093.00	133,381.54	433,035.00	-299,653.46	30.8%
6750 · Other Professional Services	480.00	89,301.55	141,000.00	-51,698.45	63.33%
6771 · GO Bond Payment	290,000.00	290,000.00	290,000.00	0.00	100.0%
6772 · Interest Expense	64,112.50	128,225.00	118,149.00	10,076.00	108.53%
Total 6000 · Materials and Services	412,203.06	2,050,572.65	2,617,264.00	-566,691.35	78.35%
7000 · Capital Outlay	0.00	3,221.00	70,000.00	-66,779.00	4.6%
9000 · Transfers and/or Miscellaneous	0.00	0.00	141,800.00	-141,800.00	0.0%
Total Expense	1,294,107.70	12,760,643.50	13,664,774.00	-904,130.50	93.38%

Keizer Fire District
General Fund- Admin
06/30/2026

	Jun 26	YTD	Budget	\$ Over Budget	% of Budget
Expense					
5000 · Personal Services					
5001 · Salaries & Wages	49,732.19	582,875.92	602,355.00	-19,479.08	96.77%
5070 · Board Members	1,750.00	3,000.00	4,875.00	-1,875.00	61.54%
5080 · Overtime	6,594.03	65,931.83	20,000.00	45,931.83	329.66%
5082 · Longevity Incentive	618.86	7,426.32	10,000.00	-2,573.68	74.26%
5083 · Leave Payoff	0.00	20,628.46	20,000.00	628.46	103.14%
5085 · Education Incentive	750.00	9,000.00	7,200.00	1,800.00	125.0%
5090 · Volunteer Program	0.00	0.00	0.00	0.00	0.0%
5110 · Payroll Tax Soc. Sec. (FICA)	4,373.97	45,616.03	49,643.00	-4,026.97	91.89%
5115 · State Unemployment Tax (SUTA)	57.13	740.43	714.00	26.43	103.7%
5119 · Workers' Compensation Tax	6.79	86.36	649.00	-562.64	13.31%
5120 · Workers' Compensation	-27,394.81	69,498.48	175,000.00	-105,501.52	39.71%
5125 · Health and Dental Insurance	4,188.78	92,176.35	107,391.00	-15,214.65	85.83%
5126 · Medical Savings Plan (HRA Veba)	1,250.00	15,000.00	15,000.00	0.00	100.0%
5127 · Cafeteria Plan Administration	286.00	1,795.00	1,400.00	395.00	128.21%
5130 · Life& Disability Insurance	775.99	15,210.85	12,649.00	2,561.85	120.25%
5135 · Retirement (PERS)	19,040.16	216,323.94	223,012.00	-6,688.06	97.0%
5137 · Deferred Compensation Match	2,661.89	31,545.18	31,943.00	-397.82	98.76%
Total 5000 · Personal Services	64,690.98	1,176,855.15	1,284,231.00	-107,375.85	91.64%
6000 · Materials and Services					
6010 · General Operating Expense	541.38	8,870.57	14,000.00	-5,129.43	63.36%
6015 · Dispatch 911	0.00	315,000.00	420,001.00	-105,001.00	75.0%
6025 · Civil Service Expense	320.00	19,170.36	8,000.00	11,170.36	239.63%
6062 · Furniture	227.05	13,586.72	16,300.00	-2,713.28	83.35%
6073 · Building & Grounds Maintenance	2,890.01	32,648.68	43,075.00	-10,426.32	75.8%
6074 · Building Improvements	0.00	31,327.44	37,850.00	-6,522.56	82.77%
6145 · Supplies	1,193.44	11,637.46	12,000.00	-362.54	96.98%
6200 · District Meetings	183.78	2,760.13	1,750.00	1,010.13	157.72%
6210 · District Events	0.00	7,895.86	9,000.00	-1,104.14	87.73%
6300 · Utilities	4,318.34	67,718.77	77,100.00	-9,381.23	87.83%
6505 · Communications	1,570.88	32,426.38	76,034.00	-43,607.62	42.65%
6704 · Computer/Network Expenses	1,342.97	51,600.27	61,700.00	-10,099.73	83.63%
6707 · Office Supplies	137.45	2,561.21	6,600.00	-4,038.79	38.81%
6710 · Insurance & Fidelity Bond	0.00	83,556.00	77,000.00	6,556.00	108.51%
6715 · Publicity/Advertising	588.00	5,284.00	5,870.00	-586.00	90.02%
6720 · Printing and Publishing	35.28	920.55	2,600.00	-1,679.45	35.41%
6727 · Dues/Subscriptions/Fees-Career	0.00	15,518.23	14,470.00	1,048.23	107.24%
6750 · Other Professional Services	480.00	75,314.05	131,000.00	-55,685.95	57.49%
Total 6000 · Materials and Services	13,828.58	777,796.68	1,014,350.00	-236,553.32	76.68%
9000 · Transfers and/or Miscellaneous	0.00	0.00	25,000.00	-25,000.00	0.0%
Total Expense	78,519.56	1,954,651.83	2,323,581.00	-368,929.17	84.12%

Keizer Fire District
General Fund- Operations
06/30/2026

	Jun 26	YTD	Budget	\$ Over Budget	% of Budget
Expense					
5000 · Personal Services					
5001 · Salaries & Wages	362,317.63	4,324,778.43	4,611,041.00	-286,262.57	93.79%
5080 · Overtime	99,218.68	1,153,560.79	851,192.00	302,368.79	135.52%
5082 · Longevity Incentive	2,164.00	28,011.09	28,716.00	-704.91	97.55%
5083 · Leave Payoff	0.00	84,299.41	85,000.00	-700.59	99.18%
5084 · Wellness Incentive	0.00	5,600.00	7,600.00	-2,000.00	73.68%
5085 · Education Incentive	0.00	22,725.00	24,300.00	-1,575.00	93.52%
5086 · Preceptor Pay	0.00	2,027.81	0.00	2,027.81	100.0%
5110 · Payroll Tax Soc. Sec. (FICA)	35,135.32	417,038.79	404,594.00	12,444.79	103.08%
5115 · State Unemployment Tax (SUTA)	459.05	5,534.95	5,818.00	-283.05	95.14%
5119 · Workers' Compensation Tax	94.94	1,221.77	4,804.00	-3,582.23	25.43%
5125 · Health and Dental Insurance	78,662.58	945,332.20	1,034,757.00	-89,424.80	91.36%
5126 · Medical Savings Plan (HRA Veba)	11,500.00	138,250.00	138,000.00	250.00	100.18%
5130 · Life& Disability Insurance	6,262.20	114,314.88	99,227.00	15,087.88	115.21%
5135 · Retirement (PERS)	153,901.22	1,857,277.42	1,803,518.00	53,759.42	102.98%
5137 · Deferred Compensation Match	5,881.95	71,818.53	87,159.00	-15,340.47	82.4%
5210 · Physical Exams	0.00	6,400.00	10,450.00	-4,050.00	61.24%
Total 5000 · Personal Services	755,597.57	9,178,191.07	9,196,176.00	-17,984.93	99.8%
6000 · Materials and Services					
6022 · Grant Expense	0.00	0.00	10,000.00	-10,000.00	0.0%
6035 · Apparatus Maintenance(Vehicles)	605.94	132,079.51	103,000.00	29,079.51	128.23%
6040 · Equipment Maintenance	675.58	25,611.41	41,600.00	-15,988.59	61.57%
6070 · Small Tools & FF Equip/Supplies	1,158.34	110,602.17	110,100.00	502.17	100.46%
6075 · Radio Maintenance	0.00	65,001.85	67,550.00	-2,548.15	96.23%
6080 · Ladder & Hose Testing	0.00	8,016.00	8,700.00	-684.00	92.14%
6100 · Turnouts & Prot. Equipment	2,600.95	38,483.01	71,550.00	-33,066.99	53.79%
6137 · Uniforms	1,908.95	28,044.54	32,000.00	-3,955.46	87.64%
6160 · Public Ed / Fire Prevention	54.53	4,484.41	8,500.00	-4,015.59	52.76%
6180 · Medical Supplies	5,989.62	177,730.63	173,000.00	4,730.63	102.73%
6210 · District Events	0.00	0.00	0.00	0.00	0.0%
6400 · Fuel Expense	16,439.17	62,529.59	52,000.00	10,529.59	120.25%
6620 · Water Rescue	1,723.38	2,038.38	3,000.00	-961.62	67.95%
6622 · Health & Fitness Supplies	0.00	2,576.10	2,800.00	-223.90	92.0%
6727 · Dues/Subscriptions/Fees-Career	1,093.00	108,116.31	404,880.00	-296,763.69	26.7%
6750 · Other Professional Services	0.00	10,000.00	10,000.00	0.00	100.0%
Total 6000 · Materials and Services	32,249.46	775,313.91	1,098,680.00	-323,366.09	70.57%
7000 · Capital Outlay	0.00	3,221.00	20,000.00	-16,779.00	16.11%
9000 · Transfers and/or Miscellaneous	0.00	0.00	0.00	0.00	0.0%
Total Expense	787,847.03	9,956,725.98	10,314,856.00	-358,130.02	96.53%

Keizer Fire District
General Fund- Training
06/30/2026

	<u>Jun 26</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense					
5000 · Personal Services					
5001 · Salaries & Wages	11,216.10	137,477.34	137,401.00	76.34	100.06%
5080 · Overtime	4,497.89	55,115.46	40,000.00	15,115.46	137.79%
5082 · Longevity Incentive	152.67	2,730.12	0.00	2,730.12	100.0%
5083 · Leave Payoff	0.00	200.00	5,000.00	-4,800.00	4.0%
5084 · Wellness Incentive	0.00	0.00	200.00	-200.00	0.0%
5085 · Education Incentive	2,175.00	3,825.00	900.00	2,925.00	425.0%
5090 · Volunteer Program	33,723.50	43,854.61	60,763.00	-16,908.39	72.17%
5110 · Payroll Tax Soc. Sec. (FICA)	1,216.13	14,076.44	14,492.00	-415.56	97.13%
5115 · State Unemployment Tax (SUTA)	15.89	182.21	208.00	-25.79	87.6%
5119 · Workers' Compensation Tax	2.53	43.46	189.00	-145.54	23.0%
5125 · Health and Dental Insurance	982.75	10,852.58	10,717.00	135.58	101.27%
5126 · Medical Savings Plan (HRA Veba)	250.00	3,000.00	3,000.00	0.00	100.0%
5130 · Life& Disability Insurance	215.32	3,605.44	3,548.00	57.44	101.62%
5135 · Retirement (PERS)	6,824.81	71,563.97	66,758.00	4,805.97	107.2%
5137 · Deferred Compensation Match	343.50	4,122.00	4,122.00	0.00	100.0%
5210 · Physical Exams	0.00	1,155.00	8,005.00	-6,850.00	14.43%
Total 5000 · Personal Services	<u>61,616.09</u>	<u>351,803.63</u>	<u>355,303.00</u>	<u>-3,499.37</u>	<u>99.02%</u>
6000 · Materials and Services					
6020 · Volunteer Recruitment/Retention	0.00	0.00	500.00	-500.00	0.0%
6600 · Training	11,429.13	52,511.28	72,750.00	-20,238.72	72.18%
6605 · Training Supplies	525.00	5,024.00	8,650.00	-3,626.00	58.08%
6715 · Publicity/Advertising	0.00	0.00	500.00	-500.00	0.0%
6727 · Dues/Subscriptions/Fees-Career	0.00	9,747.00	13,685.00	-3,938.00	71.22%
Total 6000 · Materials and Services	<u>11,954.13</u>	<u>67,282.28</u>	<u>96,085.00</u>	<u>-28,802.72</u>	<u>70.02%</u>
Total Expense	<u>73,570.22</u>	<u>419,085.91</u>	<u>451,388.00</u>	<u>-32,302.09</u>	<u>92.84%</u>

Keizer Fire District
Reserve Fund
06/30/2026

	<u>Jun 26</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income					
4000 · Revenue					
4140 · Interest & Dividends	603.85	8,104.13	2,000.00	6,104.13	405.21%
Total 4000 · Revenue	603.85	8,104.13	2,000.00	6,104.13	405.21%
9050 · Transfer In From General Fund	0.00	0.00	25,000.00	-25,000.00	0.0%
Total Income	603.85	8,104.13	27,000.00	-18,895.87	30.02%
Expense					
7000 · Capital Outlay					
7010 · Fire/Rescue Equipment	0.00	0.00	25,000.00	-25,000.00	0.0%
7040 · Land/Bldg Improvement	0.00	0.00	25,000.00	-25,000.00	0.0%
Total 7000 · Capital Outlay	0.00	0.00	50,000.00	-50,000.00	0.0%
9000 · Transfers and/or Miscellaneous					
9090 · Cash over/under	0.00	0.00	116,800.00	-116,800.00	0.0%
Total 9000 · Transfers and/or Miscellaneous	0.00	0.00	116,800.00	-116,800.00	0.0%
Total Expense	0.00	0.00	166,800.00	-166,800.00	0.0%

Keizer Fire District
Bond Repayment Fund
06/30/2026

	<u>Jun 26</u>	<u>YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income					
4000 · Revenue					
4010 · Taxes, Current Year	7,257.91	386,822.45	379,649.00	7,173.45	101.89%
4020 · Taxes, Prior Year	163.09	5,290.02	2,500.00	2,790.02	211.6%
4140 · Interest & Dividends	16.32	8,779.74	4,000.00	4,779.74	219.49%
Total 4000 · Revenue	<u>7,437.32</u>	<u>400,892.21</u>	<u>386,149.00</u>	<u>14,743.21</u>	<u>103.82%</u>
Total Income	<u>7,437.32</u>	<u>400,892.21</u>	<u>386,149.00</u>	<u>14,743.21</u>	<u>103.82%</u>
Expense					
6000 · Materials and Services					
6771 · GO Bond Payment	290,000.00	290,000.00	290,000.00	0.00	100.0%
6772 · Interest Expense	64,112.50	128,225.00	128,225.00	0.00	100.0%
Total 6000 · Materials and Services	<u>354,112.50</u>	<u>418,225.00</u>	<u>418,225.00</u>	<u>0.00</u>	<u>100.0%</u>
Total Expense	<u>354,112.50</u>	<u>418,225.00</u>	<u>418,225.00</u>	<u>0.00</u>	<u>100.0%</u>

KEIZER FIRE DISTRICT CHIEF REPORT

July 2026

Board Officer Elections

Board officer elections take place this month. I want to take a moment to thank our outgoing officers for their commitment and service to the District. Your leadership has been valued, and we appreciate the time and effort you have given on the Board's behalf.

Keizer Fire District Strategic Plan

The Strategic Plan was adopted by the Board last month. Thank you for your work and input throughout this process. We are now working to get printed copies produced and are putting the finishing touches on the web-based version, which will be posted for public distribution once complete.

Wildfire Season / Regional Deployment

Wildfire season is here. BC Brozovich and HB375 were deployed to the East Evans Creek Fire, and myself and E385 were deployed to the Milton Freewater Conflagration as part of the Oregon State Fire Marshal's Incident Management Team.

FY 26/27 Budget

Thank you again to the Board and the Budget Committee for approving the FY 2026/2027 budget. The District is now 3 weeks into the new budget year.

Financial Update

As is becoming standard practice, we are once again evaluating short-term financing options to bridge normal cash flow timing before November tax collections begin. We did not need this financing last year, and we may not need it again this year. Separately, we continue working through outstanding receivables tied to last year's ambulance billing company transition, along with our usual wait on GEMT program reimbursement, both of which are proceeding as expected.

Board Member Biographies

I have received one questionnaire back so far for the Board member biography feature on our website. For those who haven't had a chance yet, I'd appreciate getting the rest returned so we can move forward with this and get the website updated. With the election of new Board officers, now is a great time to get this taken care of.

Deployment Update

Staffing alignment remains an ongoing focus. Through attrition, we continue transitioning medic unit staffing toward EMS Professionals (Paramedics) on ambulances, with Medic 36 remaining dual role staffed for all-hazard response. We continue to assess staffing levels against current community needs.

Regional Rapid-Access Standardization Project (Knox Box Grant)

We are pursuing a joint Assistance to Firefighters Grant with Salem Fire Department and Marion County Fire District No. 1 to standardize Knox lock boxes across all three agencies, supporting mutual aid and auto aid response. The grant application is in process and if awarded, will be administered by Salem Fire.

KFD / SFD / MCFD Collaboration

Relationships with our neighboring agencies remain strong. Medic 38's cooperative deployment with Salem Fire Department is performing well and supporting system reliability regionwide. Regular meetings with the three area Fire Chiefs continue to keep us aligned on shared priorities.

Legislative Request Update

Work continues toward the 2027 long session. Our funding request for the Mid-Willamette Joint Public Safety and Resilience Center is due in October, and our lobbyist remains engaged in refining the proposal and outreach strategy.

Annual Report

The annual report is complete and will be available at the board meeting. Thank you to Maddie for producing a professional and educational document that we can use to share our continuing progress with the community.

Facilities Update

Station capacity remains a challenge, and we remain focused on identifying near and long-term solutions to address it.

KFD / MCFD #1 Intergovernmental Agreement, Station 6

Operations continue as normal. We continue to work toward balancing operational needs with neighborhood concerns while maintaining a focus on mutual support and efficient service delivery.

Respectfully Submitted,
Ryan Russell
Fire Chief

EMS ACTIVITY REPORT

July 2026 Board Meeting

Section 1: Ambulance Billing — June 2026

Our June financial reports from EMSMC are final and show 454 billable calls with \$1,344,730.70 in gross charges and a deposited revenue of \$374,764.65. Our net revenue from accounts in collections during April was \$1,809.05.

Item	Amount
Total Billable Calls	454
Total Gross Charges	\$1,344,730.70
Deposited Revenue	\$374,764.65
Net Revenue from Collections	\$1,809.05

Section 2: Capital FireMed Membership Revenue — March thru June 2026

Month	Memberships Total	Revenue Received
March 2026	45	\$2,456.93
April 2026	42	\$2,257.13
May 2026	27	\$1,231.73
June 2026	Waiting for Marion County's report	

Submitted by: Jacquelynn Sunderland – CAC, CAFO, CACO, CAPO
EMS Billing & Records Administrator

KEIZER FIRE DISTRICT — Ambulance Activity Report

July 2026 Board Meeting

Activity by Unit

Unit	Calls	Gross Charges
Medic 35 (M35)	108	\$306,693.20
Medic 36 (M36)	26	\$87,158.10
Medic 37 (M37)	163	\$469,845.90
Medic 38 (M38)	157	\$481,033.50
TOTAL	454	\$1,344,730.70

Activity by Level of Service

Service Type	Calls	Gross Charges
ALS 1 E	290	\$819,240.90
ALS 1 NE	19	\$93,421.70
ALS 2 E	11	31,025.30
ALS 2 NE		
BLS E	112	\$316,285.60
BLS NE	22	84,757.20
TOTAL	446	\$1,344,730.70

Transport Mileage

Description	Miles @ Rate	Total Charges
Transport Mileage	4,219 @ \$49.00	\$206,731.00

**Gross charges reflect an ambulance rate increase effective 07/01/2025*

Respectfully submitted,

Jacquelynn Sunderland – CAC, CAFO, CACO, CAPO | EMS Billing & Records Manager

Keizer Fire District EMS Billing History

[illegible]

Keizer Fire District
EMS Billing History

Revenue	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	
Jul	110,689	166,008	180,606	205,895	318,130	193,552	
Aug	139,090	179,545	173,584	201,007	280,292	319,880	
Sep	117,413	169,364	218,124	178,510	235,383	267,733	
Oct	165,592	194,548	176,634	257,172	244,331	249,576	
Nov	127,517	162,399	130,791	229,628	200,980	203,952	
Dec	139,785	156,483	171,846	281,355	162,671	323,160	
Jan	143,117	189,756	200,895	262,632	332,468	238,829	
Feb	130,182	171,588	199,583	222,305	235,801	104,796	
Mar	175,461	187,941	230,971	188,609	287,131	216,922	
Apr	165,619	182,346	212,466	211,524	246,939	232,672	
May	155,776	161,055	205,977	167,294	243,613	258,368	
Jun	157,321	183,020	205,227	254,793	334,568	374,765	
Total	1,727,562	2,104,053	2,306,705	2,660,724	3,122,306	2,984,204	
Mon/Avg	143,964	175,338	192,225	221,727	260,192	248,684	
Variance	1%	22%	10%	15%	17%	-4%	
Note; Deposits do not include collection agency funds received on delinquent accounts.							
KFD fees increased 7/1/2021 by 12.24%							
KFD fees increased 12/21/2022 by 12.2%							
KFD fees increased 7/1/2023 by 4.14%							
KFD fees increased 7/1/2024 by 25%							
KFD fees increased 7/1/2025 by 4.19%							
KFD fees increased 7/1/2026 by							

OPERATIONS MONTHLY REPORT

July 2026

June 2026 Total Incidents – 758

YTD – 4244

June 2025 Total Incidents – 579

YTD – 3358

June 2024 Total Incidents – 604

YTD – 368

Inc #	Address	Call Type	Shift	T.O.D.	Reason
3651	3200 Blk 4th Ave N	EMS	C	4:43 PM	Traffic, Distance
3790	3500 Blk Pleasant View Dr NE	EMS	C	3:46 PM	
4214	6700 Blk Field of Dreams Wy NE	EMS	A	8:07 PM	Distance

JUNE 2026 RESPONSE TIME STANDARD – 94.4%

YEAR TO DATE CODE 3 RESPONSE TIME STANDARD – 93.9%

Operations Projects:

- **Operational Staffing/Hiring:** We currently have two employees that are off on injury leave along with two vacant Paramedic positions. The three Paramedics that we hired last month have successfully completed the academy and have begun working on the medic units in the field. We have hired two EMT-Basics, that are finishing up their Paramedic Field Internship programs and will begin in August. They will test for their Paramedic licenses as the tests are available.
- **Clear Lake Co-Staffing:** In June, Engine 725 from Marion County Fire District #1 responded to 24 incidents in the north end of Keizer that would typically have been handled by our engine company.

The 24 calls handled by E725 reduced the workload on our engine company by an average of 0.8 calls per shift. Engine 355 responded to 248 calls in June; without the support of E725, that number would have increased to 272. This represents an approximate 9% reduction in call volume for our engine company attributable to the co-staffing arrangement.

- **Out-of-Town Transfers:** During the month of June, we completed 45 out-of-town transfers. Due to the recent transition to a new EMS billing company and the resulting delays in payment processing, there is currently insufficient data to support fully data-

driven decision-making. Transport reimbursements are beginning to catch up to where they should be and we hope to have better financial information soon.

- Medic 38 at Salem Station #6: In June, Medic 38 completed 127 transports within the City of Salem, generating approximately \$83,000 in additional revenue that would not have been realized had the unit remained quartered in Keizer. A retrospective review of call data indicates that Medic 38's absence from Keizer did not negatively impact response times or service delivery.
- Ladder Truck: The Ladder truck has been moved off-site for storage at no cost to the District. We will continue to keep it on the market for the time being, but are looking at other options as well.
- Keizer Emergency Operations Plan: This committee continues to meet to review comments and suggested changes. We anticipate that we should have an updated Operations plan in the fall.
- Seasonal Firefighters: We have hired three Chemeketa students, two of whom are volunteer firefighters with Keizer as seasonal firefighters for the Summer. They will begin the week of June 15th and serve through September. These firefighters will help staff apparatus and assist with coverage when career firefighters are deployed to conflagrations or out on sick, vacation and training time.
- Conflagrations: This has suddenly taken off. We have E385, HB375 and Chief Brozovich at the East Evans Creek Fire and Chief Russell is leading a task force on a fire near Umatilla. As always, we will keep you updated to the fires that we go to and where we are at in reimbursement from the State.

Maintenance Projects:

- Facilities: Routine care and maintenance continue to be completed by staff as time allows, projects on hold as it is near the end of the fiscal year.
- Apparatus:
 - Ladder 358 moved to off-site location until it is surplus.
 - Polaris Trailer dump cylinder being repaired.
 - Multiple Stryker equipment repaired and tuned up.

Other Events, Activities and Meetings:

- 06/17 – ICS Committee Meeting
- 06/17 – Emergency Planning Committee
- 06/24 – Tablet Command Admin Training
- 06/30 – Emergency Management Team Meeting
- 07/01 – Meeting w/ new Deputy Chief of EMS at Salem

- 07/07 – Chiefs Meeting
- 07/07 – EMS QI Meeting
- 07/08 – ASA Committee Meeting
- 07/14 – Fire/EMS Services Meeting @ WVCC

Respectfully,

Brian Butler
Division Chief

VEHICLE MAINTENANCE REPORT

June 2026
(06/01/2026 through 06/30/2026)

<u>Unit</u>	<u>Hours Out of Service</u>		<u>Notes</u>
	Month	YTD	
<u>Medics</u>			
2501 (M36)	40	309	Starter/Bad Battery
2502 (M35)	0	150.5	
2001 (M37)	0	58	Break Repair AC Compressor Repair
2002 (M38)	47	339	
1501 (Reserve)	0	124	
1601 (Reserve)	0	104	
<u>Engines</u>			
1711 (E355)	0	97	
1712 (E365)	0	802.75	
2111 (E375)	0	0	
0411 (E385)	0	202.75	
<u>Other</u>			
9221 (L358)	0	0	
1731 (SQ359)	0	3.5	
2141 (BR358)	0	4	
1741 (BR365)	0	100	
1641 (UTV368)	0	93	
1651 (BC35)	0	3	
1652 (BC36)	0	0	
2441 (T359)	0	0	
<u>Staff Vehicles</u>			
0851 (U394)	0	466	
2151 (U354)	0	5	
1653 (U374)	0	0	
0951 (U384)	0	0	
2451 (C351)	0	27	

Repair/Maintenance Events:

Note (I) Indicates In-House Repair
(O) Indicates Outside Vendor Repair

Safety, Retention and Alternative Funding Report

June 2026

Safety:

During the past month, we experienced one significant employee injury along with several minor precautionary and exposure reports. Each incident was reviewed by the Safety Committee to identify contributing factors and determine whether any procedural changes were needed. Following the investigation, the committee concluded that the incidents were not preventable and that our current safety procedures and operational practices remain appropriate. We will continue to monitor injury and exposure trends to identify opportunities for improvement.

This month, we will conduct our quarterly facility safety inspections. These inspections help ensure a safe working environment by identifying potential hazards and verifying compliance with safety standards. I am pleased to report that all safety items identified during previous inspections have been addressed, and we will continue to proactively identify and correct any new concerns.

Retention:

The Retention Committee has shifted its focus toward developing new approaches to an Employee Mentor Program. After extensive discussion, the committee plans to collaborate with the Peer Support Program to explore their interest and availability in serving as mentors for new employees. Pairing new hires with a Peer Support member would provide them with a trusted, non-supervisory resource to seek guidance, ask questions, and navigate the transition into the organization without concerns related to performance evaluation or discipline. This approach would also help establish an early connection with the Peer Support Program and reinforce the importance of employee wellness from the beginning of their careers.

In addition, the committee will be working with the Training Division to explore the development of a Field Training Program for new employee onboarding. Under this concept, designated Field Trainers would work alongside company officers to provide structured, day-to-day training, coaching, and mentorship during the onboarding process. They would also provide regular feedback to both the employee and their supervisors to support consistent development and identify opportunities for improvement.

The committee has also begun reviewing and enhancing the department's exit interview process. The goal is to improve participation while gathering more meaningful and actionable feedback from departing employees. This information will help identify trends, strengthen employee retention efforts, and support continuous organizational improvement.

Alternative Funding:

The ballistic vests have been ordered, and we have been given an estimated delivery timeline of approximately 60 days. We anticipate receiving the vests by mid-August, at which time we will begin department-specific training on their deployment, use, and maintenance. Following completion of the training, the vests will be placed on front-line apparatus and available for operational use. We expect the program to be fully implemented and the vests in service by the fall.

Respectfully submitted,

Christina Wilson